

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, NOVEMBER 11, 2019

Veteran's Day Holiday, Courthouse Closed

TUESDAY, NOVEMBER 12, 2019

The Grant County Commissioners session began at 8:45 a.m. with all Commissioners in attendance.

8:45 a.m. – 9:00 a.m. WSU Extension Budget Meeting

9:00 a.m. – 10:20 a.m. K Eslinger, Human Resources Update

Calendar Items

11/12/19 – Out this afternoon for Doctor

12/10/19 – Next Meeting with the Board

Discussion Items

1. Security Cameras

Authorization Requests

2. PAR – Melissa Olivas
3. PAR – Bobbee Poplawski
4. PMA – Deputy Director
5. PAR – Ed Owens
6. PMA – Senior Accountant

Priority Items

7. NOVAtime Update

Compensation, Benefits, & Payroll

8. Budget Meeting Follow-up
 - a. COLA
 - b. Coverage Decisions
 - c. 6% Contribution Increase
 - d. LEOFF & Retiree Contributions
 - e. LEOFF Decision for 2019
 - f. Create Labor Expense Breakdown
 - g. Retiree Benefits

9. Financial Reports Review

Employee & Department Issues

10. Grant Integrated Services
 11. Management/Leadership Training
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**Grant County Commissioners Minutes
Week of November 11, 2019**

Labor Relations

12. Teamsters-GCSO – *Sheriff Support*

Negotiation: Negotiations for 2020 (Date)(In Progress)

Personnel Action Request (PAR) for the salary, wage and/or position changes for: Bobbee Poplawski and Melissa Olivas, Assessor's Office; and Edward Owens, Prosecuting Attorney's Office.

10:30 a.m. - 10:50 a.m. J Hammond, ASC Update and Miscellaneous Action (Items 1 through 14)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 6, and 9 through 14 on the agenda as presented. Items 7 and 8 were held for further review. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Updated Kids Hope Policy and Procedure Review. **(Approved)**
3. 2020 Marketing/Development Contract between Grant County Tourism Commission and Burke Marketing and Promotion for the Tourism Promotion Plan. Term is January 1, 2020 through December 31, 2020 with a contract cap of \$374,000.00 (for both materials and services). **(Approved)**
4. **Ordinance No. 19-088-CC** adding a new section 3.88 to Title 3 of the Grant County Code and adopting legislation to authorize a sales and use tax for affordable and supportive housing in accordance with Substitute House Bill 1406, Chapter 338, Laws of 2019. **(Approved)**
5. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services' Prevention and Recovery Center (PARC), during June, 2019-supplemental in the amount of \$8,358.96 on Washington State Health Care Authority Contract No. 1763-94250. **(Approved)**
6. Request for release of funds on Strategic Infrastructure Fund SIP #2018-15, Grant County Fire District #3, New Fire Station, Trinidad/Crescent Bar Fire and Life Safety Facility in the amount of \$15,605.38 (remainder to pay on \$125,000 grant). **(Approved)**
7. *(Held from 11/4/19 agenda)* Recommendation from Strategic Infrastructure Program (SIP) Advisory Committee on the following SIP Projects: **(Item is being held for further review)**
 - SIP Project #2019-09: Port of Mattawa – Stevens Street Development – No Action, the Port Rescinded their application.
 - SIP Project #2019-10: Port of Royal Slope – Waterline Extension East to Eldorado Stone (Torklift) for approval of \$133,000 in grant funding; and
 - SIP Project #2019-11: Grant County Public Hospital District No. 1 (Samaritan Healthcare) – Infrastructure Support for Replacement Public Hospital for approval of \$100,000 grant funding; and
 - SIP Project #2019-12: Port of Coulee City – Coulee City Medical Clinic for approval of \$169,000 grant funding.
8. *(Held from 11/4/19 agenda)* Resolution re Strategic Infrastructure Project (hereafter "SIP") Advisory Committee Recommendation for Funding (SIP Nos 2019-09 through 2019-12). **(Item is being held for further review)**

**Grant County Commissioners Minutes
Week of November 11, 2019**

9. Department of Commerce Interagency Agreement with the Sheriff's Office through Office of Crime Victims Advocacy, Community Services and Housing Division, Grant No. F19-31103-048 for the STOP Violence against Women Formula Grant Program, grant pass through allocation to improve the community response to violence against women. Grant is in the amount of \$17,762.00. Term of the grant is January 1, 2020 through December 31, 2020. **(Approved)**
10. Reimbursement Request #4 on Washington State Department of Commerce Consolidated Homeless Grant (CHG) No. 20-46108-10, administered through Grant County Housing Authority in the amount of \$39,346.77. **(Approved)**
11. Contract – Hot Water Heater 2019 with Basin Refrigeration and Heating for removal of old hot water heater and installation of new hot water heater located at Sheriff's Office Work Release Building, 1631 E. Division Ave., Ephrata. Total contract cost will be \$47,608.00. Work will begin following full formation of contract and necessary permits. Work shall be completed on or before the 5th day after agreed start time. **(Approved)**
12. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services' Prevention and Recovery Center (PARC), during July 2019, in the amount of \$27,186.35 on Washington State Health Care Authority Contract No. K3919. **(Approved)**
13. Amendment #4 to Beacon Facility Agreement with Grant Integrated Services which amends all previous exhibits with the exception of Exhibit A titled Facility Location(s) and Practitioners, Services and Payment, are removed and replaced. The Amendment changes were effective July 1, 2019. **(Approved)**
14. Department of Commerce Interagency Agreement with New Hope through Office of Crime Victims Advocacy, Community Services and Housing Division, Grant No. F19-31103-047 for the STOP Violence against Women Formula Grant Program, grant pass through allocation to improve the community response to violence against women in the amount of \$33,178.00, serving women in Grant and Adams counties. Term of the grant is January 1, 2020 through December 31, 2020. **(Approved)**

11:00 a.m. – 11:50 a.m. T Gaines, Central Services Update **(Cancelled)**

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:20 p.m. Public Works Update (Items 1 through 4)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 4 on the agenda as presented. The motion passed unanimously.

1. Request to purchase for the Sheriff's Office – One (1) 2020 North Star 143.5 Prisoner Transport Ford F250 4x4 Supercab Diesel Chassis for \$152,943.00 from Braun NW, Inc. **(Approved)**
2. **Resolution No. 19-089-CC** to initiate County Road Project designated as CRP 19-09 for Stratford Road Phase 3 project for earthwork, drainage, BST, etc. **(Approved)**
3. **Resolution No. 19-090-CC** to initiate County Road Project as CRP 19-10 for the Road H-SE Reconstruction project. **(Approved)**
4. Request to the County Road Department for Reimbursable Work between Grant County and City of Ephrata for removing the sediment in the Ephrata sagebrush drainage pond area. **(Approved)**

**Grant County Commissioners Minutes
Week of November 11, 2019**

1:45 p.m. – 1:50 p.m. Open Record Public Hearing, Vacate Lot 1 of Road Dedication / Right of Way, Westridge Major Plat (Fancher)

DUE TO THE FTR SYSTEM NOT WORKING, THIS MEETING WAS NOT RECORDED. The Commissioners held an open record public hearing to consider the vacation of right of way within Lot 1 of the Westridge Major Plat, Parcel no. 121822445 (S 26, T 20 N, R 27 E) for Bob Fancher of Fancher Land Investments.

Jeff Tincher, County Road Engineer, read into the record his engineer's report:

The Board of County Commissioners of Grant County Washington has received a petition to vacate that portion of County Road Right-of-Way (ROW) being a portion of Right-of-Way known as Westridge Major Plat – Lot 1 approximately 230 feet in length, lying in Section 26 of Township 20 North, Range 27 East W.M., all in Grant County, Washington, as highlighted on the attached Exhibit A.

The Board of County Commissioners determined that consideration should be given to the petition and directed the County Road Engineer to prepare a report on the proposed vacation and abandonment for a public hearing to be held at 1:45 PM, November 11, 2019. The Notice of Hearing was published in the County Official Newspaper and the Notice of Hearing was posted at each termini in compliance with RCW 36.87.050.

This section of County Road ROW is currently unimproved and the County does not maintain an active Road on this ROW. All affected parcels are either owned by the proponents or have frontage on other currently maintained public roads.

I find that, this section of County Road is not necessary and useful to the public and the public would be benefitted by its vacation and abandonment.

Gil Alvarado, representative for the Fanchers, explained that the adjoining lot, the owners built a shop on what they thought was their property, but it was the Fancher's property. They worked with Public Works and found that a Boundary Line Adjustment and this vacation was the way to rectify this situation.

A motion was made by Carter Commissioner, seconded by Commissioner Stevens to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Stevens moved to approve the vacation as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 19-092-CC)**

1:50 p.m. – 1:55 p.m. Open Record Public Hearing, Ordinance amending Grant County Code Ch. 11.04 titled "Maximum Speed Limits"

The Commissioners held an Open Record Public Hearing to consider an ordinance amending Grant County Code Ch. 11.04 titled "Maximum Speed Limits".

Jeff Tincher, County Road Engineer, discussed some of the proposed changes.

**Grant County Commissioners Minutes
Week of November 11, 2019**

Discussion ensued about a possible error in the ordinance. Adams Road is listed in the 55mph section and 60 mph section. It is signed at 60mph. Public Works will look into this.

A motion was made by Commissioner Carter, seconded by Commissioner Stevens to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Stevens moved to adopt the ordinance as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Ordinance No. 19-091-CC)**

2:30 p.m. – 2:50 p.m. T Jones, Proposition 1 – 3/10% Law and Justice Sales and Use Tax Discussion

3:00 p.m. – 3:20 p.m. M McKnight, Assessor's Office Update **(Did not attend)**

3:30 p.m. – 3:50 p.m. Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 10 on the agenda as presented. Item 11 was denied. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Out of state travel request for Jerry Gingrich to attend the Laserfiche Empower Conference from February 10 – 14, 2020 in Long Beach, CA. **(Approved)**

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

3. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$3,221,938.34)**

SHERIFF'S OFFICE

4. Surplus Request form for a Taser (Asset #105550) as it is defective and out of warranty. Axon International kept the devise for recycling. **(Approved)**
5. Surplus Request form for a Colt M16 Rifle (Asset #105244). It was on loan from the State Department of Defense 1033 program and is being returned. **(Approved)**
6. Request to purchase a Hot Water Heater replacement in the amount of \$47,608.00 from Basin Refrigeration and Heating for their Work Release facility. This item is in their capital expenditure budget. **(Approved)**

**Grant County Commissioners Minutes
Week of November 11, 2019**

AUDITOR'S OFFICE – ELECTIONS DEPARTMENT

7. Authorization of Canvassing Board Representatives - Auditor's Staff, to act under authority given in RCW 29A.60 for Trisha Stevens, Dedra Osborn and Michele Blondin to act as representatives for the County; and for Maria Lugar and Karrie Stockton to handle the ballots through the mail room process for the Special Election to be held February 11, 2020. **(Approved)**
8. Designation of County Commissioner Cindy Carter to serve as the County Legislative Authority on the Canvassing Board for the Special Election to be held on February 11, 2020. **(Approved)**

TECHNOLOGY SERVICES

9. Out of state travel request for Brittany Rang and Evan Little to attend the Laserfiche Empower Conference from February 10 – 14, 2020 in Long Beach, CA. **(Approved)**

SUPERIOR COURT

10. Request approval to hold court session (adoption proceedings) in a location other than the County Seat, per RCW 2.08.030, and hold them at 1515 S. Division Street, Moses Lake for National Adoption Day, November 22, 2019. **(Approved)**

FAIRGROUNDS

11. Request from the Grant County Animal Outreach to have the fees waived for use the 4H Building for their Spayghetti Dinner and Auction on February 8, 2020. **(This item was denied)**

4:00 p.m. – 4:50 p.m.

D Hooper, Development Services Update

- Workload Report; Courthouse Association Grievance Update; Fire Call RFP results; and Deputy Director Position.

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their November 8, 2019 payroll.

Intergovernmental Agreement No. LE: MLE1115 between the Washington State Parks and Recreation Commission and the Grant County Sheriff's Office to establish a cooperative framework to enhance the performance of boating safety and education services in the State per RCW 88.02650 and WAC 352-65.010. **(Approved)**

**Grant County Commissioners Minutes
Week of November 11, 2019**

WEDNESDAY, NOVEMBER 13, 2019

10:00 a.m. – 10:30 a.m. T Taylor at Canvassing Board Precertification of Election (Elections Department) **(Rescheduled to November 25, 2019 at 10:00 a.m.)**

6:00 p.m. – 7:30 p.m. Commissioners at Health Board Meeting (Public Works, Ephrata)

MISCELLANEOUS ITEMS

Personnel Action Request (PAR) for the salary, wage and/or position changes for Tyler Lawrence, Development Services.

Request from New Hope for permission to purchase food for a Forensic Peer Review training and charge it to their county credit card. **(Approved)**

THURSDAY, NOVEMBER 14, 2019

C Carter, Out

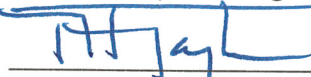
9:00 a.m. – 10:00 a.m. T Taylor at Multi Agency Communications Center (MACC) Board Meeting (Moses Lake Office)

FRIDAY, NOVEMBER 15, 2019

8:00 a.m. – 12:00 p.m. T Taylor at Juvenile Court Administrator Interviews (Juvenile Court and Youth Services Facility, Ephrata)

Signed this 17TH day of Dec, 2019.

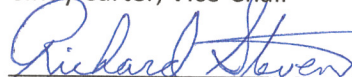
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Tom Taylor, Chair

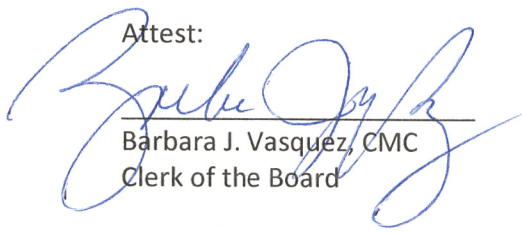


Cindy Carter, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board