

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, NOVEMBER 25, 2019

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 8)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 8 on the agenda as presented. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. 2020-2022 Grant County Sheriff Towing Contract with Randy's Towing. **(Approved)**
3. 2020 Eastern Washington Vacation/Travel Planner Agreement between Grant County, by and through Grant County Tourism Commission and NW Weekend Get-Aways, LLC dba Harry Hayter. Term is December 1, 2019 through November 30, 2020. **(Approved)**
4. 2020 Grant County Fishing Map Insert Agreement between Grant County, by and through Grant County Tourism Commission and NW Weekend Get-Aways, LLC, dba Harry Hayter. Term is December 1, 2019 through November 30, 2020. **(Approved)**
5. Release and Indemnity Agreement in Exchange for Transfer of Police Service Dog, K-9 Grizzly to Deputy David De La Rosa. **(Approved)**
6. **Resolution No. 19-098-CC** declaring Sheriff K9 Grizzly as Retired, Surplus, and Authorizing the Sale of Grizzly to his Handler Deputy David De La Rosa. **(Approved)**
7. **Anticipating:** Collective Bargaining Unit Working Agreement with Teamsters Local Union No. 760, Sheriff's Support Staff Unit.
8. **Resolution No. 19-099-CC** authorizing Execution of Interlocal Agreement between Grant County (Sheriff's Office) and Washington State Parks and Recreation Commission regarding Enhancement to the Performance of Boating safety and Education Services in the State. The BOCC approved the agreement on November 12, 2019.

9:30 a.m. 9:50 a.m. T Gaines, Central Services Update

- Technology Services: Personnel Update
- Facilities and Maintenance: Holiday Week / carpet cleaning
- Interfund Communications: Northern Quest meeting had good information
- Fairgrounds: Upcoming work
- Central Services: Year-end budget extension; project updates

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:00 a.m. – 10:30 a.m. R Stevens at Canvassing Board Precertification of Election (Elections Department)

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

**Grant County Commissioners Minutes
Week of November 25, 2019**

11:00 a.m. – 11:50 a.m.	Budget and Finance Update
1:00 p.m. – 1:20 p.m.	A McGuire, WSU Extension – 4H / Youth Program Update
1:30 p.m. – 1:50 p.m.	Juvenile Court and Youth Services Update
2:15 p.m. – 2:50 p.m.	J McKiernan, Fairgrounds Update

- Staffing status
- Budget submissions for 2020
 - How are we looking?
 - LTAC funding requests
 - Legislative funding requests
- Conference report
- FAC appointments
- Budget Performance
- Entertainment for Fair

3:00 p.m. – 3:30 p.m.	2020 Grant County Budget Discussion
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MISCELLANEOUS ITEMS

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their November 22, 2019 payroll.

TUESDAY, NOVEMBER 26, 2019

The session was continued to 10:30 a.m. with Commissioners Carter and Stevens in attendance. Commissioner Taylor was out and excused.

10:00 a.m. – 10:30 a.m.	R Stevens w/ P Riche, ClearRisk WRCIP Insurance Renewal Discussion (RS Office)
10:30 a.m. – 10:50 a.m.	M McKnight, Assessor's Office Budget Extension Discussion
11:00 a.m. – 11:30 a.m.	T Taylor, Finance Committee Meeting
11:30 a.m. – 11:50 a.m.	G Dano, Prosecuting Attorney's Office Update
12:00 p.m. – 1:00 p.m.	Commissioners at PUD Commissioner Lunch (PUD Office, Ephrata)

**Grant County Commissioners Minutes
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1:00 p.m. – 1:30 p.m. R Stevens at Canvassing Board Pre-Certification of Election (Elections Department)

1:30 p.m. – 2:20 p.m. Public Works Update (Items 1 and 2)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 and 2 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Authorization to Call for Bids for the 2020 Crushing and Stockpiling project with a bid opening date of December 17, 2019 at 1:30 pm. **(Approved)**
2. **Resolution No. 19-100-CC** in the matter of adopting the 2020 Annual Road Construction Program. **(Approved)**

1:45 p.m. – 1:55 p.m. Open Record Public Hearing, Comprehensive Six Year Transportation Improvement Program for 2020 - 2025

(Due to the FTR recording system not working, this meeting was not recorded) The Commissioners held an Open Record Public Hearing to adopt a Comprehensive Six Year Transportation Improvement Program for the years 2020-2025.

Jeff Tincher, County Road Engineer, discussed the Transportation Improvement Plan (TIP) and touched on the following projects/priorities:

- #4 Valley Road Grind/Inlay
- #5 and 6 are safety projects
- #13 Maybe Stratford Road Phase #2 if RAP funding is available
- #31 Westshore Drive Overlay / Sidewalk – Fairway Drive to 4-NE (Curb, Gutter, Sidewalks)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to close the public comment period. The motion passed with 2 Commissioners in attendance. A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to adopt the Comprehensive Six Year Transportation Improvement Program as presented. The motion passed with 2 Commissioners in attendance. **(Resolution No. 19-101-CC)**

2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 6)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 6 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners October 28, 2019 Minutes for approval. **(Approved)**
3. Assumption liquor license application for Aztrowolf Glass and Adult Store Co located in Moses Lake, WA, from the Washington State Liquor and Cannabis Board. **(Approved)**

Grant County Commissioners Minutes

Week of November 25, 2019

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

4. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$529,575.44)**

AUDITOR'S OFFICE

5. Budget extension request in the total amount of \$35,300.00 for the following funds: Affordable Housing Fund #129 in the amount of \$5,000.00 and the Homeless Housing fund #130 in the amount of \$30,300.00. There was more revenue received from recordings than anticipated for the 2019 budget. **(Approved, the public hearing was scheduled for December 30, 2019 at 11:30 a.m.)**

SHERIFF'S OFFICE

6. Budget extension request in the amount of \$25,217.47 to receive US Department of Homeland Security grant funds through the State Emergency Management Division #E19-110 for FY2018 to purchase new office furniture, ceiling speakers, three (3) TV's and speakers, and antennas/cabling for the ham radios to be installed. Also, a request to purchase new lighting, tables and chairs for their new Emergency Operations Center in the Law and Justice Building in the amount of \$13,700.01 from Platt Electrical Supply and Business Interiors using previously approved Capital Outlay funds. **(Approved, the public hearing for the budget extension was scheduled for December 30, 2019 at 11:30 a.m.)**

WEDNESDAY, NOVEMBER 27, 2019

The session was continued to 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:30 a.m.

Certification of Tax Levies to the Grant County Assessor per RCW 84.52.070

Pursuant to the provisions of RCW 84.52.070 the Board of County Commissioners hereby acknowledges receipt of the 2020 budgets and estimates as submitted by various taxing districts within Grant County certifying the amounts to be raised by taxation on the assessed valuation of the property within each taxing district for the purpose of levying taxes.

We further acknowledge that the County Assessor has been provided with a copy of the budget and estimate's as certified and filed by the respective taxing districts as listed on the attachment

**Grant County Commissioners Minutes
Week of November 25, 2019**

9:30 a.m. – 10:15 a.m. B Hill, Public Defense Update

10:30 a.m. – 10:50 a.m. K Allen, Clerk's Office Update

- Security Cameras
- Jail
- General Update

11:00 a.m. – 11:30 a.m. T Taylor, Finance Committee Meeting (**Rescheduled to November 26, 2019 at 11:00 a.m.**)

11:00 a.m. – 12:00 p.m. T Taylor and C Carter at Public Works Road District No. 1 Annual BBQ

11:00 a.m. – 5:00 p.m. R Stevens, Out

MISCELLANEOUS ITEMS

The Commissioners wrote a letter of support to Senator Patty Murray for the Fast Track Completion of the Columba Basin Project.

Commissioners Taylor and Stevens signed Memorandum of Understandings with the cities of Toyoyama Town, Aichi, Japan and Komaki City, Aichi, Japan for friendship and mutual cooperation to establish Sister City relationships. Commissioner Carter will sign these agreements during her December visit in Japan.

The Commissioners authorized the Deputy Clerk of the Board to stamp their signatures of approval on a Personnel Action Request (PAR) for the salary, wage and/or position change for Suhail Palacios, Juvenile Court and Youth Services.

The Commissioners wrote a letter to Secretary Michael Pompeo of the United States Department of State in reference to Executive Order 13888 "On Enhancing State and Local Involvement in Resettlement. Grant County supports immigration under the laws of the United States and consent to initial refugee resettlement in Grant County as per the terms of the Executive Order.

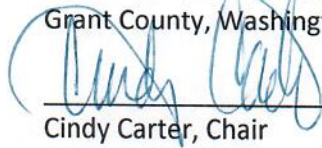
THURSDAY AND FRIDAY, NOVEMBER 28-29, 2019

Thanksgiving Holiday, Courthouse Closed

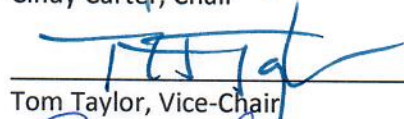
**Grant County Commissioners Minutes
Week of November 25, 2019**

Signed this 27th day of Jan., 2020.

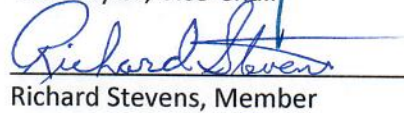
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

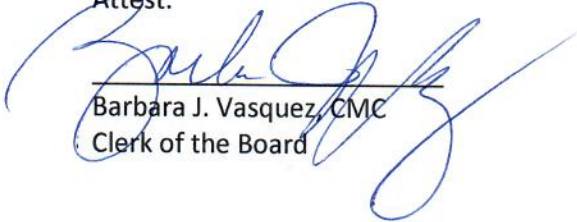


Tom Taylor, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board