

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, DECEMBER 30, 2019

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m.                      B Rang, ASC Update and Misc BOCC Action (Items 1 through 8)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1, and 3 through 8 on the agenda as presented. Item 2 was held. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. *Held from the December 23, 2019 Agenda:* Request from Coulee City asking for reconsideration of the contingency placed upon them on November 18, 2019 that required a Letter of Support from the Soap Lake Hospital District for Strategic Infrastructure Program SIP Project #2019-12: Port of Coulee City – Coulee City Medical Clinic for approval of \$169,000 grant funding. **(Item placed on hold)**
3. Grant County Economic Development Council 2020 Municipal Services Agreement with Grant County, Washington. Term is December 30, 2019 through December 31, 2020 with compensation in the amount of \$40,000.00 per year for Building Prosperity. **(Approved)**
4. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services, during September, 2019 in the amount of \$228.75 on Washington State Department of Corrections (DOSAs) contract. **(Approved)**
5. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services' Prevention and Recovery Center (PARC), during September 2019, in the amount of \$16,774.22 on Washington State Health Care Authority Contract No. K3919. **(Approved)**
6. Professional Services Agreement for Legal Representation of Indigent Individuals in the Juvenile Division of Grant County Superior Court (Juvenile Offenders Only), Full Time Contractor, between Grant County and Dovie Sigle, WSBA#32309. Term is January 1, 2020 through December 31, 2021. **(Approved)**
7. Professional Services Agreement with Prothman to assist in providing sourcing and outreach services for the recruitment of a new County Engineer. **(Approved)**
8. Professional Services Agreement with Prothman to assist in providing sourcing and outreach services for the recruitment of a new Public Works Director. **(Approved)**

9:30 a.m. 9:50 a.m.                      T Gaines, Central Services Update

- Technology Services: Normal update, budget, personnel, tech issues
- Facilities and Maintenance: Normal update, budget, personnel, maintenance issues
- Interfund Communications: Normal update, NSTR
- Fairgrounds: Normal update, updates also on Ardell, Bleachers
- Central Services: New position update

10:00 a.m. – 10:15 a.m.                      Commissioners Office Safety Meeting

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10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:20 a.m. Juvenile Court and Youth Services Update

- Financial
- Intakes
- Courts
  - Dependency:
  - Offender/Diversion:
  - Truancy:
- Security
- Martin Hall
- Administration

11:30 a.m. – 11:50 a.m. Open Record Public Hearing, Year-end Budget Extensions

The Commissioners met to consider the following year end budget extensions:

- Auditor's Office in the total amount of \$35,300.00 for the following funds: Affordable Housing Fund #129 in the amount of \$5,000.00 and the Homeless Housing fund #130 in the amount of \$30,300.00. There was more revenue received from recordings than anticipated for the 2019 budget.
- Auditor's Office for the following funds: Columbia Basin Dispute Resolution Center Fund #136.187 in the amount of \$4,000.00 to cover excess expenses incurred in 2019.
- Technology Services Fund #501.179 in the amount of \$234,000.00 to cover customer supplies costs that were not budgeted for in 2019 and excess software maintenance costs incurred during 2019.
- Sheriff's Office in the amount of \$25,217.47 to receive US Department of Homeland Security grant funds through the State Emergency Management Division #E19-110 for FY2018 to purchase new office furniture, ceiling speakers, three (3) TV's and speakers, and antennas/cabling for the ham radios to be installed.
- Economic Rural Enhancement Fund #133.184 in the amount of \$3,262.69 for payment to the Port of Moses Lake for Commissioner Carter travel to Japan.
- Public Works County Road Fund #101 in the amount of \$1,470,000.00 and Solid Waste Fund #401 in the amount of \$535,000.00 to cover excess expenses involving the Quincy Shop Fire, additional projects, investigative drilling and remedial actions.

Michele Jaderlund, Auditor, discussed the Auditor's Office and Technology Services requests.

Tom Jones, Sheriff, discussed their request.

Brittany Rang, Administrative Services Coordinator discussed the ASC request.

Jerome Wawers, Assistant Public Works Director discussed his request.

A motion was made by Commissioner Carter, seconded by Commissioner Stevens to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Stevens moved to approve the year end budget extensions as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 19-115-CC)**

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***Note to file: The invoices for the GCSO were not ready in 2019 for payment so their budget extension is being withdrawn and re-heard in 2020 at a public hearing set for January 28, 2020. A resolution amending this resolution will be signed at the January 14, 2020 Consent Agenda meeting.***

1:00 p.m. – 1:20 p.m. Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 6, 8 and 9 on the agenda as presented. Item 7 was held in part (see below). The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Special occasion liquor license for Sagebrush Seniors of Grant County and their event on February 15, 2020; and Moses Lake Chamber of Commerce and their event on January 21, 2020; from the Washington State Liquor and Cannabis Board. **(Approved)**
3. Appointment of Grant County Commissioner Chair, Vice-Chair and Member for 2020 year as follows: **Cindy Carter -Chair; Tom Taylor -Vice Chair; Richard Stevens -Member**
4. **Resolution No. 19-113-CC** in the matter of establishing the effective date of salaries and benefits for non-union and non-association personnel. **(Approved)**
5. **Resolution No. 19-114-CC** of 2020 appointments for Commissioners to certain boards and committees. **(Approved)**

**AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT**

6. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$707,239.46)**

**FAIRGROUNDS**

7. Request to purchase the following capital expenditure items that were approved in their 2020 budget:
  - a. Pub tables and carts for rentals in the budgeted amount of \$7,600.00; **(Held)**
  - b. Rectangular and round folding tables and carts in the budgeted amount of \$14,350.00; **(Held)**
  - c. Quantity two (2) AED's for the 4-H and Commercial buildings from the approved KCDA Purchasing Cooperative in the amount of \$1,480.78 each (not including shipping and tax); **(Approved)**
  - d. Folding metal chairs in the budgeted amount of \$4,000.00; stacking banquet chairs in the budget amount of \$4,600.00; and white resin folding chairs in the budgeted amount of \$5,600.00; **(Held)**
  - e. Stall mats in the budgeted amount of \$8,400.00; **(Held)**
  - f. Picnic tables in the budgeted amount of \$13,000.00. **(Held)**

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8. Out of state travel request for Jim McKiernan, Ken White, Lori Halliday, and possibly Darci Armstrong to attend the Northwest Horse Fair and Expo from March 20-22, 2020 in Albany, OR. **(Held)**

**VETERAN SERVICES**

9. *Held from the December 23, 2019 Consent Agenda:* Veterans Assistance Fund policy for approval. **(Approved)**

1:30 p.m. – 1:50 p.m.	T Taylor, Finance Committee Meeting
2:00 p.m. – 2:20 p.m.	G Dano, Prosecuting Attorney's Office Update
2:30 p.m. – 3:00 p.m.	Department Head Review
3:00 p.m. – 3:50 p.m.	L Nellermore, Department of Ecology Clean Up Discussion – Conference Call
4:00 p.m. – 4:30 p.m.	J McKiernan, Fairgrounds / Rodeo – Outdoor Pavilion Discussion
5:50 p.m. – 7:20 p.m.	R Stevens at Special Board of Health Meeting – 2020 Budget (Moses Lake Health District Office)
6:00 p.m. – 7:30 p.m.	T Taylor at Grant Transit Authority Board Meeting (Moses Lake Facility)

**MISCELLANEOUS ITEMS**

Request from the Port of Mattawa to release the Strategic Infrastructure Program SIP grant funds on project No. 2018-11 in the amount of \$30,613.63 for their Sentinel Gap Industrial and Commercial Water Study 2018 project. **(Approved)**

**TUESDAY, DECEMBER 31, 2019**

T Taylor, Out

**WEDNESDAY, JANUARY 1, 2020**

New Year's Day Holiday, Courthouse Closed

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**THURSDAY, JANUARY 2, 2020**

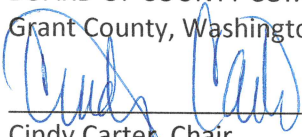
No meetings held


**FRIDAY, JANUARY 3, 2020**

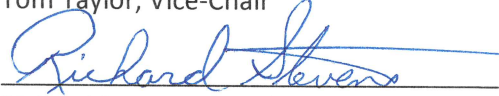
No meetings held

Signed this 25<sup>th</sup> day of February, 2020.

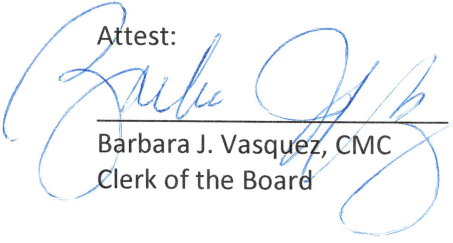
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_  
Cindy Carter, Chair

  
\_\_\_\_\_  
Tom Taylor, Vice-Chair

  
\_\_\_\_\_  
Richard Stevens, Member

Attest:

  
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Barbara J. Vasquez, CMC  
Clerk of the Board