

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JANUARY 6, 2020

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable

11:30 a.m. – 11:50 a.m. B Rang, ASC Update and Misc BOCC Action (Items 1 through 12)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1, 3, and 5 through 11 on the agenda as presented. Items 2, 4 and 12 were held for further review. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. *Held from December 30th agenda:* Request from Coulee City asking for reconsideration of the contingency placed upon them on November 18, 2019 that required a Letter of Support from the Soap Lake Hospital District for Strategic Infrastructure Program SIP Project #2019-12: Port of Coulee City – Coulee City Medical Clinic for approval of \$169,000 grant funding. **(Item held)**
3. Detention Services Agreement with Martin Hall Juvenile Facility Board (MHJFB) to provide housing and all other accompanying services for Juveniles. Term is January 1, 2020 to December 31, 2020 with monthly payment installments in the amount of \$10 more than the daily rate paid by MHJFB counties per juvenile per day. **(Approved)**
4. Agreement with Community Counseling and Correctional Services, Inc. for the transport of Juvenile detainees. Term is January 6, 2020 to January 6, 2021. **(Item held)**
5. 2020-2022 Grant County Sheriff Towing Contract with Jeff's Towing and Recovery. Term January 1, 2020 to December 31, 2022. **(Approved)**
6. 2020-2022 Grant County Sheriff Towing Contract with Davis Towing. Term January 1, 2020 to December 31, 2022. **(Approved)**
7. Site Lease agreement with Basin Networking, lessee, for the utilization of the Quincy Public Works Facilities. Term is January 1, 2020 to December 31, 2020 with monthly lease payments in the amount of \$150.00. **(Approved)**
8. Request from the Sheriff's Office to terminate the Agreement for Services for surveillance cameras with Huntleigh USA Corporation effective January 1, 2020. **(Approved)**
9. Professional Services Agreement for Investigative Services, Conflicts/Overflow Investigator, between Grant County and Karl Calhoun. Term is January 1, 2020 through December 31, 2021. Payment in the amount of \$51.50 for each hour worked. **(Approved)**
10. Professional Services Agreement for Investigative Services, Conflicts/Overflow Investigator, between Grant County and Gary Way. Term is January 1, 2020 through December 31, 2021. Payment in the amount of \$51.50 for each hour worked. **(Approved)**

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11. Lease Agreement, Commercial Premises, between Grant Integrated Services, and Pablo and Elsa Cedillo for the premises located at 130 Camelia Street, Royal City, Washington, 99357, described as one-half more or less of the structure currently standing and maintained at the address. Term is February 1, 2020 through January 31, 2023 with monthly lease payments in the amount of \$850.00. A provision exists for rent renegotiation by the end of each January upon at least sixty (60) days written notice. **(Approved)**
12. Purchasing and Bidding Guidelines/Policy discussion. **(On hold)**

9:00 a.m. – 9:50 a.m. T Gaines, Central Services Update

- Technology Services: Normal update, budget, personnel, tech issues
- Facilities and Maintenance: Normal update, budget, personnel, maintenance issues
- Interfund Communications: Normal update, NSTR
- Fairgrounds: Normal update, updates also on Ardell, Bleachers
- Central Services: New position update, ERP Update

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:20 a.m. S Fode, New Hope/Kids Hope Update

- Shelter update
- United Way
- HopeSource Collaboration on Federal Grant
- State request for Mentoring

11:30 a.m. – 12:00 p.m. Tourism Commission Update

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Metcalf Reffett (Reffett Major Plat) File # P 19-0396 (preliminary P 19-0200) Final Plat Submission and Review.

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their January 3, 2020 payroll.

TUESDAY, JANUARY 7, 2020

The session was continued to 9:00 a.m. with all Commissioners in attendance.

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9:00 a.m. – 9:50 a.m.

K Eslinger, Human Resources Update

Calendar Items

12/17/19 – Last Update Meeting

01/08/20 – Work in Ellensburg

Discussion Items

1. ASC Duties for HR
 - a. Healthcare Data
 - b. Data Management
 - c. Policy
2. Paid Family & Medical Leave

Authorization Requests

3. PMA – Licensing Deputy (Add to Staff)

Priority Items

4. NOVAtime
5. GCSO Payroll Audit

Reports & Metrics

6. Menke Jackson Expense Allocation

Employee & Department Issues

7. Central Services
8. Central Services
9. GrIS

Labor Relations

10. Association – *CH; DC; PW; SW; YS*
Negotiations for 2019
Negotiation: (12/30)(In Progress)
Grievance ASC20181022 (Step 2)
Grievance: Grievance ASC20180221 (Continued)
Grievance ASC(Step 1)
11. Association – *Deputy Sheriff*
Negotiations for 2018-20
Negotiation: (Settled)
12. Teamsters-GCSO – *Corrections*
Negotiations for 2020
Negotiation: (01/30)(In Progress)
Grievance COR20190220
Grievance: Grievance COR20190415
Grievance COR
PERC: PERC 130683-P-18 (03/19-20)
13. Teamsters-GCSO – *Sheriff Support*

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Negotiation: Negotiations for 2020
(Implementation)

14. Teamsters-GrIS – CM, I&C, TS, SUD

Negotiation: Negotiations for 2020
(01/09)(In Progress)

PERC: PERC 131647-P-19

Position Management Approval (PMA) for an additional Licensing Deputy position within the Auditor's Office – Licensing. **(Approved)**

10:00 a.m. - 10:20 a.m. C Morrison, Coroner's Office discussion on County Morgue Options

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

11:00 a.m. – 11:50 a.m. D Hooper, Development Services Update

- Workload report
- Courthouse Association Grievance
- Landfill
- Permit Fees
- Building Inspector Replacement
- Building Official

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:20 p.m. Public Works Update (Items 1 through 6)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 and 2, and 4 through 6 on the agenda as presented. Item 3 was held for further review. The motion passed unanimously.

1. Execution of Contract with 4-R Equipment, LLC for the 2020 Crushing and Stockpiling in the amount of \$973,200.00. **(Approved)**
2. **Resolution No. 20-001-CC** assigning County Road Projects and CRP numbers 20-01 through 20-07 to certain county road projects. **(Approved)**
3. Request to increase the Solid Waste Tipping Fee by \$1.00 per ton of municipal solid waste collected at the Grant County Landfill, effective May 1, 2020. This increase will be to help fund the Grant County Health District solid waste programs and to provide funding for the Grant County Abatement Fund. If approved to move forward, a public hearing will be held. **(Item placed on hold)**
4. Request to purchase four (4) 2020 Ford Police Interceptor AWD Pursuit-Rated Utility/SUV's in the amount of \$165,045.50 from Columbia Ford through a Department of Enterprise Services contract #05916. These will be used in the Sheriff's Office. **(Approved)**

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5. **Resolution No. 20-002-CC** Governing Emergency Load Limitations on County Roads, the issuance of special motor vehicle permits to use on weight restricted county roads, and fixing penalties for violations thereof. **(Approved)**
6. Recommendation to give signing authority to Bob Bersanti, Public Works Design/Construction Engineer in the absence of the Interim Public Works Director for all documents normally signed by the Interim Public Works Director. **(Approved)**

MISCELLANEOUS PUBLIC WORKS ITEM:

Request to purchase an Articulated Dump Truck in the amount of \$475,500.00 from PacWest Machinery through a SourceWell Contract #032119-VCE. **(Approved)**

The Commissioners signed a 32 year Dedicated Service Award for Jerome Wawers.

1:30 p.m. – 1:40 p.m. Bid Openings: Fuel Management System 2019; Asphalt Crack Sealant 2020; and Herbicide Application Program 2020

Fuel Management System 2019 Bids Received:

- Mascott Equipment Company, Inc. \$90,207.99
- N West Co \$115,490.00
- Fleet Data Systems \$88,360.00

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to turn the bids over to Public Works for their review and recommendation. The motion passed unanimously.

Asphalt Crack Sealant 2020 Bids Received:

- Arrow Construction Supply \$247,500.00
- CrafcO, Inc. \$225,918.00
- MaCon Supply Inc. \$233,590.50
- Special Asphalt Products \$321,750.00
- White Cap Construction Supply \$234,630.00

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to turn the bids over to Public Works for their review and recommendation. The motion passed unanimously.

Herbicide Application Program 2020 Bids Received:

- Basin Tree Service \$696,484.50
- DBi Services \$1,133,028.00
- Woodland Resource Services \$787,354.00

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to turn the bids over to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 8)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 8 on the agenda as presented. The motion passed unanimously.

**Grant County Commissioners Minutes
Week of January 6, 2020**

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners April 10, 2017 REVISED (2) Minutes and November 25, 2019 Minutes for approval. **(Approved)**
3. Request from the Clerk of the Board of Equalization for an exception to county policy regarding travel and meals. He is requesting their board member meals be reimbursed at a 2020 per diem rate and classified as "in travel status" when the members are attending meetings, trainings, or hearings that are scheduled for or extend to a total of four (4) hours. Lunch will be reimbursed at the rate of \$14.00/meal. **(Approved)**
4. Letter of appointment for Stephanie Shopbell to the Solid Waste Advisory Committee (SWAC) representing the Health District as the primary member. **(Approved)**
5. New liquor license application for Desert Aire Grocery LLC, Mattawa, WA from the Washington State Liquor and Cannabis Board. **(Approved)**

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

6. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$2,527,059.40)**

GRANT INTEGRATED SERVICES

7. Out of state travel request for Bernadette Crawford to attend the 30th Annual National Leadership Forum from February 3 – 6, 2020 in National Harbor, MD. **(Approved)**

SHERIFF'S OFFICE

8. Budget extension request in the amount of \$25,217.47 to receive US Department of Homeland Security grant funds through the State Emergency Management Division #E19-110 for FY2018 to purchase new office furniture, ceiling speakers, three (3) TV's and speakers, and antennas/cabling for the ham radios to be installed. *Note: this request was included in the year-end budget extension hearing that was held on December 30, 2019 but is now being withdrawn from 2019 and added to their 2020 budget via this extension request.* **(Approved)**

3:00 p.m. – 3:20 p.m. S Kilpatrick, Community Services of Moses Lake – Community Development Block Grant (CDBG) Discussion

WEDNESDAY, JANUARY 8, 2020

C Carter, Out

10:00 a.m. – 11:00 a.m. R Stevens, Disability Board Meeting

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- 11:30 a.m. – 1:00 p.m. HEARINGS EXAMINER
- 1:00 p.m. – 2:00 p.m. North Central Accountable Community of Health – Behavioral Health Services Overview **(Cancelled)**
- 6:00 p.m. – 8:00 p.m. T Taylor at WSAC Legislative Steering Committee Roundtable (WSAC Downstairs Conference Room, Olympia)
- 6:00 p.m. – 7:30 p.m. R Stevens at Health Board Meeting (Public Works, Ephrata)

THURSDAY, JANUARY 9, 2020

C Carter, Out

- 8:00 a.m. – 1:00 p.m. T Taylor at WSAC Legislative Steering Committee Meeting (WSAC Downstairs Conference Room, Olympia)
- 9:00 a.m. – 10:00 a.m. R Stevens at Multi Agency Communications Center (MACC) Board Meeting (Moses Lake)

FRIDAY, JANUARY 10, 2020

C Carter, Out

- 9:00 a.m. – 10:00 a.m. T Taylor, Code Enforcement Process Meeting
- 1:30 p.m. – 2:00 p.m. R Stevens, Transportation Improvement Board Finance Conference Call

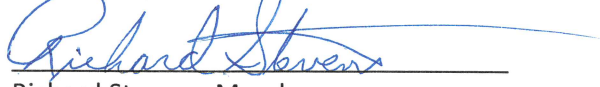
Signed this 25th day of February 2020.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

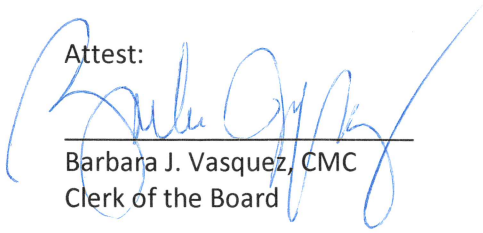

 Cindy Carter, Chair

EXCUSED

 Tom Taylor, Vice-Chair



 Richard Stevens, Member

Attest:


 Barbara J. Vasquez, CMC
 Clerk of the Board