

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JANUARY 13, 2020

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Taylor and Stevens in attendance. Commissioner Carter was out and excused.

9:00 a.m. – 9:20 a.m. B Rang, ASC Update and Misc BOCC Action (Items 1 through 15)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1, 3 through 10, and 13 through 15 on the agenda as presented. Items 11 and 12 were not ready for signature. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. *Held from January 6th Agenda:* Request from Coulee City asking for reconsideration of the contingency placed upon them on November 18, 2019 that required a Letter of Support from the Soap Lake Hospital District for Strategic Infrastructure Program SIP Project #2019-12: Port of Coulee City – Coulee City Medical Clinic for approval of \$169,000 grant funding. **(Item held)**
3. *Held from January 6th Agenda:* Agreement with Community Counseling and Correctional Services, Inc. and Youth Services for the transport of Juvenile detainees. Term is January 6, 2020 to January 6, 2021. **(Approved)**
4. Signature Authorization form for Contract E20-043 with Multi Agency Communications Center (MACC) and Washington State Military Department, fiscal year 2020 SECO County Coordinator Professional Development Council for E911 services. **(Approved)**
5. Contract with Southern Bleacher Company Inc. and the Fairgrounds to provide additions to the previously constructed bleachers to prevent garbage from falling below the seated sections (Project CSD 2002FG). The project will commence on or about February 17th, 2020 and will end upon project completion for the amount of \$42,401.42. **(Approved)**
6. Reimbursement Request #20-6 for December 2019 on Washington State Department of Commerce on Consolidated Homeless Grant, (CHG) No. 20-46108-10, administered through the Housing Authority of Grant County, in the amount of \$33,506.70. **(Approved)**
7. Amendment 2 to the Washington State Department of Social & Health Services (DSHS) County Program Agreement, Community Based Domestic Violence Program Emergency Shelter & Supportive Services, DSHS Agreement No. 1963-59401 with New Hope. The amendment is an “administrative error to the verbiage in the Training and Qualifications requirements for staff and supervisors that doesn’t apply to the Grant County shelter contract services; thus, those requirements are not applicable for staff and supervisors on the Grant County shelter contract; and several required federal provisions were omitted”. **(Approved)**
8. Professional Services Agreement with Nicole Prentice and New Hope for Forensic Interviews, Coordination of Holistic Healing Providers at \$50/hr. and Individual Therapy for Kids Hope referrals at \$81.25/hr. Term of the agreement is January 1, 2020 to December 31, 2020. **(Approved)**
9. Professional Services Agreement with Laura Meyer, Art Garden Pottery, and New Hope for alternative holistic healing services at \$81.25/hr. Term of the agreement is January 1, 2020 to December 31, 2020. **(Approved)**

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10. Professional Services Agreement with Stepping Stones LLC and New Hope for individual and group therapy services at \$81.25/hr. Term of the agreement is January 1, 2020 to December 31, 2020. **(Approved)**
11. Memorandum of Understanding with Grant Integrated Services and New Hope for individual and group therapy services at \$81.25/hr. Term of the agreement is January 1, 2020 to December 31, 2020. **(Approved)**
12. **Anticipating:** Contract with the Columbia Basin Rodeo Association (CBRA) and the Fairgrounds for the construction of a 50x70 open-air pavilion in the southwest corner of the rodeo grounds at the Grant County Fairgrounds. Once construction is completed, the pavilion shall be an addition to the facilities licensed in section I.C.2 of the License for Use of Resources granted to the CBRA. Term of the agreement is from the date of final signature to project completion. **(Item held for further review)**
13. Amendment 1 to the Washington State Health Care Authority, Interagency Contract, for Community Prevention and Wellness Initiative (CPWI) Prevention Services, through Grant Integrated Services, Contract No. K3919. Term of the contract is July 1, 2019 to June 30, 2021 in the amount of \$362,295. **(Approved)**
14. Cancellation of Memorandum of Understanding (MOU) for the provision of Pathways Community Specialist services between Community Choice, d.b.a. Action Health Partners (HUB) and Grant Integrated Services. Contract #K19-020. **(Approved)**
15. Administrative Services Coordinator request for change to County Mileage Reimbursement Rate from \$0.58 to \$0.575 (to match the Office of Financial Management's mileage rate for Washington State government, which became effective January 1, 2020). **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Cristina Klatavsky, Non-profit ROC Northwest Cooperative Development Center, came in to discuss Homeowner Cooperatives. They work with businesses who want to incorporate as a coop. They work with manufactured parks/mobile home parks.

11:00 a.m. – 11:45 a.m. Commissioners at Public Works Road Supervisor Meeting (Public Works, Ephrata) **(Cancelled)**

1:00 p.m. – 2:00 p.m. T Taylor at Meeting to discuss the Grant County Morgue (Samaritan Hospital)

MISCELLANEOUS ITEMS

Commissioners Taylor and Stevens signed the Russel Faw (Faw and Sons Short Plat) File # P 19-0376 (preliminary P 19-0315) Final Plat Submission and Review.

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TUESDAY, JANUARY 14, 2020

The session was continued to 9:00 a.m. with Commissioners Taylor and Stevens in attendance. Commissioner Carter was out and excused.

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Calendar Items

01/15/20 – Work in Ellensburg

Discussion Items

1. Impact of Current Illness

Authorization Requests

2. PAR – Thomas Middleton
3. PMA – Office Assistant
4. PMA – Traffic Technician
5. PMA – SW Laborer

Priority Items

6. NOVAtime
7. GCSO Payroll Audit

Reports & Metrics

8. Menke Jackson Expense Allocation

Employee & Department Issues

9. Central Services

Labor Relations

10. Teamsters-GCSO – *Corrections*
PERC: PERC 130683-P-18 (03/19-20)
11. Teamsters-GCSO – *Sheriff Support*
Negotiations for 2020
Negotiation: (Implementation)

Personnel Action Request (PAR) for the salary, wage and/or position change for Thomas Middleton, Superior Court.

Position Management Approval (PMA) for a Laborer position within the Solid Waste Department.

10:00 a.m. – 10:50 a.m. T Gaines, Central Services Update

- Technology Services: Current Sit-Rep
- Facilities and Maintenance: Current Sit-Rep, Project Updates
- Interfund Communications: Current Sit-Rep
- Fairgrounds: Current Sit-Rep, Project Updates
- Central Services: Current Sit-Rep

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11:00 a.m. – 11:10 a.m. Open Record Public Hearing, Sheriff's Office Budget Extension

The Commissioners held an Open Record Public Hearing to consider a budget extension for the Sheriff's Office Fund #140, Department #114 to purchase a vehicle wrap, labor and installation for their newly purchased mobile command vehicle, though CW Wraps, in the amount of \$9,427.75.

Ryan Rectenwald, Undersheriff, discussed the request.

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor to close the public comment portion of the hearing. The motion passed with 2 Commissioners in attendance. Commissioner Stevens moved to approve the budget extension as presented. Commissioner Taylor seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Resolution No. 20-005-CC)**

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:20 p.m. Public Works Update (Items 1 through 5)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 5 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Recommendation to award the bid for the Fuel Management System project to Fleet Data Systems in the amount of \$88,360.00. **(Approved)**
2. Recommendation to award the Herbicide Application 2020 project to Basin Tree Service to apply soil residual and foliar herbicides on approximately 17,400 acres, of County Rights of Way in the amount of \$696,484.50. **(Approved)**
3. Recommendation to award the bid for the Asphalt Crack Sealant 2020 project to Crafc0, Inc. in the amount of \$225,918.00 not including sales tax. The unit price bid was \$0.4564 per pound. **(Approved)**
4. Request to purchase four (4) each RCF 2.4 Remote Control Flagman with Intrusion Alarms in the amount of \$68,383.77 from Coral Sales through Department of Enterprise Services contract No. 04616. **(Approved)**
5. Request to purchase 12 vehicles for various county departments through a Department of Enterprise Services Contract No. 05916. **(Approved)**

MISCELLANEOUS PUBLIC WORKS ITEM

Agreement GCB 3307 with the Washington State Department of Transportation to construct a roundabout at SR 28 and U-NW (White Trail Road) to improve safety and mobility.

The Commissioners signed an 18 Year Dedicated Service Award for Darrell Doolittle.

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2:30 p.m. – 2:50 p.m.

Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 11 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Five County Joint Resolution No. 2019-35 between Chelan, Douglas, Grant, Ferry and Okanogan counties for the appointment of Katherine Mead as Board of Trustee to the North Central Regional Library Board of Trustees, representing Ferry County. Ms. Mead will be replacing Traci Sheffield through the remainder of her term ending December 31, 2027. **(Approved)**
3. Multi Agency Communications Center (MACC) Claims Payment Request for Batch 01-94 in the amount of \$17,634.87.
4. **Resolution No. 20-004-CC** amending Resolution No. 19-115-CC that was signed December 30, 2019 at the year-end budget extension hearing. This resolution removes the Sheriff's Office request for a budget extension in the amount of \$25,217.47 and amends the total 2019 year-end budget extension amount to \$2,281,562.69. **(Approved)**

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

5. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$591,790.22)**
6. Budget extension request for the following funds in the total amount of \$1,424,390.00: **(Approved, the public hearing was set for February 24, 2020 at 2:30 p.m.)**
 - a. The Assessor (#001.107) requested to add \$12,000 to Other Compensation for anticipated amounts to be paid for employees retiring in 2020.
 - b. Fairgrounds (#116.159) requested one capital item that was approved, but to be paid from Tourism (#114 – Campground Maps - \$5,000). After discussion, the cost of this item should be paid for from the Fairgrounds and the money to cover the expense transferred from Tourism. The Fairgrounds budget will need to be increased by \$5,000.
 - c. DCL (#125.167) requested an increase to their mileage budget by \$2,500 and wages by \$138,000 due to increased revenue from the Legislature.
 - d. R.E.E.T. 1 (#126.168), the Treasurer estimated revenues of \$913,000 for this fund. However, approved capital expenditures from this fund totaled \$1,566,800.40, resulting in a budget shortfall of \$653,800.40. This budget shortfall will reduce the beginning fund balance in R.E.E.T. 1, currently at \$3,825,748.72.
 - e. Equipment Rental (ER&R, #510.189) requested an increase in Machinery & Equipment in the amount of \$613,090 for equipment purchases.

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GRANT INTEGRATED SERVICES

7. Out of state travel request for Mike Lopez, Bill Fode, Sue Sherwood, Christi Romero, and Debra Thompson to attend the Credible Annual Partner Conference training from March 16 – March 19, 2020 in Baltimore, MD. **(Approved)**

TREASURER’S OFFICE

8. Application from Laurie Buchanan for Resale of Tax Title property for Parcel No. 13-0137-000 with a starting bid of \$10.00. Property is portion of Right of Way in Lots 4 and 5, Block 5 Brunsch Addition. The Treasurer recommends approval of the offer. **(Approved and a Commissioner’s Order was signed)**

FAIRGROUNDS

9. Request to return \$600.00 of their petty cash fund #116 as it is only needed during Exhibitor Registration during Fair. They will request it each year during the Fair Start-up Fund process. **(Approved, Resolution No. 20-003-CC)**

CENTRAL SERVICES

10. Request to create and hire a new special project position for Laserfiche related duties. **(Approved)**
11. Request to create and hire a new Maintenance III position at the Fairgrounds. **(Approved)**

WEDNESDAY, JANUARY 15, 2020

C Carter, Out

7:00 a.m. – 8:00 a.m.	T Taylor at Grant County Economic Development Council Board Meeting (ATEC, BBCC)
8:30 a.m. – 9:00 a.m.	R Stevens, WRCIP Fiscal Committee Conference Call
9:30 a.m. – 11:30 a.m.	TOURISM COMMISSION MEETING (Cancelled)

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THURSDAY, JANUARY 16, 2020

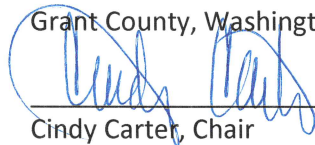
- 11:00 a.m. – 12:00 p.m. C Carter at Homeless Task Force meeting (Moses Lake Community Health Board Room) **(Did not attend)**
- 12:00 a.m. – 1:00 p.m. C Carter at Columbia Basin Domestic Violence and Sexual Assault Consortium Meeting (Samaritan Hospital, Moses Lake) **(Did not attend)**
- 3:00 p.m. – 4:00 p.m. INCARCERATED VETERAN DISCUSSION **(Cancelled)**
- 6:30 p.m. – 8:00 p.m. C Carter at Grant Transit Authority (GTA) Board Meeting (Moses Lake)

FRIDAY, JANUARY 17, 2020

- 10:00 a.m. – 10:30 a.m. R Stevens w/ D Stone, Commissioner District #1 Discussion
- 12:30 p.m. – 1:00 p.m. T Taylor, Quincy Valley School, Courthouse Campus Tour
- 1:30 p.m. – 3:30 p.m. T Taylor, WSAC Legislative Steering Committee – Webinar **(Did not attend)**

Signed this 25th day of February, 2020.

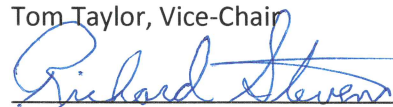
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



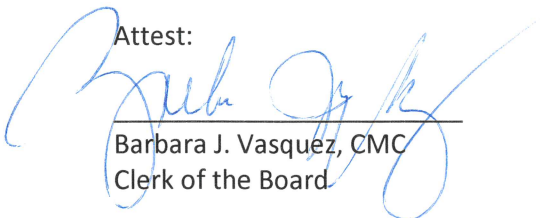
Cindy Carter, Chair

EXCUSED

Tom Taylor, Vice-Chair



Richard Stevens, Member

Attest:


Barbara J. Vasquez, CMC
Clerk of the Board