

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, JANUARY 27, 2020

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Carter and Stevens in attendance. Commissioner Taylor attended the MACC meeting and then was out the rest of the day and excused.

8:30 a.m. – 10:00 a.m.                    T Taylor at Multi Agency Communications Center (MACC) Personnel Committee / Prothman Conference Call (Moses Lake)

9:00 a.m. – 9:20 a.m.                    B Rang, ASC Update and Misc BOCC Action (Items 1 through 9)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1, 4 and 5 on the agenda as presented. Item 2, 3 and 6 were not ready for signature. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. *Held from January 6<sup>th</sup> Agenda:* Request from Coulee City asking for reconsideration of the contingency placed upon them on November 18, 2019 that required a Letter of Support from the Soap Lake Hospital District for Strategic Infrastructure Program SIP Project #2019-12: Port of Coulee City – Coulee City Medical Clinic for approval of \$169,000 grant funding. **(Item held)**
3. **“Anticipating”** Purchasing Policy for Goods and Services – for approval. **(Item held)**
4. Service Level Agreement No. 2020-002 (Customer Service Agreement No. 8130-0) with Washington State Consolidated Technology Services (CTS) and herein referred to as Washington Technology Solutions (WaTech) and Development Services (Geographic Information Services-GIS) for access to Geospatial data through a GIS application with respect to WaTech’s provision of Statewide Imagery Services. Term is from date of execution to March 31, 2022 and the total cost shall not exceed \$2,000.00 per year. **(Approved)**
5. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services’ Prevention and Recovery Center (PARC), during September 2019 Supplemental, in the amount of (-\$19.57) on Washington State Health Care Authority Contract No. K3919. **(Approved)**
6. **“Anticipating”** Letter of Intent for the New Mattawa building. **(Item held)**
7. Adams County engineering Public Works contract discussion.
8. Purchasing discussion
9. Insurance requirements discussion

9:30 a.m. - 9:50 a.m.                    T Gaines, Central Services Update

- Technology Services: Normal update, budget, personnel, tech issues
- Facilities and Maintenance: Normal update, budget, personnel, maintenance issues
- Interfund Communications: Normal update, Personnel Updates
- Fairgrounds: Normal update, updates also on Ardell, Bleachers/Fire/Ongoing Projects
- Central Services: Normal Update, New position update, ERP Update, purchasing questions

**Grant County Commissioners Minutes  
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- 10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**
- 11:00 a.m. – 11:30 a.m. Budget and Finance Update
- 11:30 a.m. – 12:00 p.m. M Jaderlund, NovaTime Payroll Discussion

**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign the Brian Webb (Brian Webb Short Plat) File # P 19-0377 (preliminary P 19-0284) Final Plat Submission and Review.

**TUESDAY, JANUARY 28, 2020**

The session was continued to 10:00 a.m. with all Commissioners in attendance.

- 9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update **(Cancelled)**
- 10:00 a.m. – 10:10 a.m. Open Record Public Hearing, Sheriff’s Office Budget Extension

The Commissioners held an Open Record Public Hearing to consider a budget extension request in the amount of \$25,217.47 from the Sheriff’s Office to receive US Department of Homeland Security grant funds through the State Emergency Management Division #E19-110 for FY2018 to purchase new office furniture, ceiling speakers, three (3) TV’s and speakers, and antennas/cabling for the ham radios to be installed.

Darrik Gregg, Chief Deputy of the Sheriff’s Office, stated that due to lack of time after the previous budget extension hearing that was held December 30, 2019, that request was withdrawn and this new budget extension is being heard.

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Taylor moved to approve the budget extension as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 20-007-CC)**

- 10:30 a.m. – 10:40 a.m. Open Record Public Hearing, Allan and Kathleen McGee – Application for Farm and Agriculture Land Reclassification to Open Space (RCW 84.34)

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The Commissioners held an Open Record Public Hearing Open Record Public Hearing to consider an application for Classification as Open Space Land for Current Use Assessment under Chapter 84.34 RCW from Allan and Kathleen McGee. Property is located at 15253 Rd P.7 NE, Wilson Creek, WA for 40-acres within S 14, T 21, R 29, E.W.M (Parcel No. 180413004).

Amy Perez, Deputy Assessor 3, stated that the Assessor's Office recommends approval of the application for Open Open Space.

Based on the lease they had with the association and the grazer is no longer using the land for grazing, based on Department of Revenue standards, they do qualify.

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Taylor moved to approve the reclassification as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Open Space Taxation Agreement signed and recorded)**

11:00 a.m. – 11:20 a.m. D Hooper, Transportation Corridor Discussion

11:30 a.m. – 12:00 p.m. C Carter, Finance Committee Meeting **(Rescheduled to February 4, 2020)**

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update – SCAAP Grant Discussion

1:30 p.m. – 2:20 p.m. Public Works Update (Items 1 through 4)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 4 on the agenda as presented. The motion passed unanimously.

1. County Road Administration Board (CRAB) Digital Submittal Certification for the Road Levy Certification for 2020, due February 1, 2020. **(Approved)**
2. Request to purchase one (1) used 2019 John Deere 772G motor grader in the amount of \$310,518.00 not including sale tax from PAPE Machinery, using the Sourcewell Contract #032515-JDC. **(Approved)**
3. Execution of contract for the Herbicide Application 2020 project with Basin Tree Service to apply soil residual and foliar herbicides on approximately 17,400 acres of County Rights of Way in the amount of \$696,484.50. **(Approved)**
4. Authorization to Call for Bids on the B-SE Bridge /Culvert Replacement project (CRP 18-10). **(Approved)**

2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 12)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 12 on the agenda as presented. The motion passed unanimously.

**Grant County Commissioners Minutes  
Week of January 27, 2020**

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners December 2, 2019 Minutes for approval. **(Approved)**
3. **Resolution No. 20-006-CC** re-establishing the Grant County Law and Justice Council to address issues related to the passing of the 3/10 of 1% sales tax dedicated to law and justice issues. **(Approved)**
4. Request from Grant County Mosquito Control District No. 1 for permission to operate within the borders of Grant County for the purpose of mosquito abatement for the year 2020. **(Approved)**
5. Letter of appointment for Steve Rimple to the Fair Advisory Committee (FAC) to a three year term effective January 28, 2020 through January 27, 2023. **(Approved)**

**AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT**

6. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$913,555.11 and \$1,081,516.76)**

**DEVELOPMENT SERVICES**

7. Out of state travel request for Brock Laughlin to attend the Construction Exam Center testing session from March 2 – March 6, 2020 in Portland, OR. **(Approved)**

**TECHNOLOGY SERVICES**

8. Request to surplus miscellaneous computer equipment and dispose of through TruRecycle or throw away if broken and no longer functional. **(Approved, Resolution No. 20-008-CC)**

**FAIRGROUNDS**

9. *Previously approved on the December 2, 2019 Consent Agenda:* Amended recommendation to approve the following rates for Youth Equestrian events, effective January 1, 2020. The Director now recommends to revise this request to apply the change of rates to only those groups who have a majority of youth from Grant County: **(Approved)**
  - Pavilion rental (Harwood and Ardell) \$25/hour or \$300 per day.
  - Stalls – Cleaning fee only (\$12 for event)
  - Rodeo grounds rental - \$25/hour or \$300 per day
  - Waive the damage deposit for 2020 and 2021
  - Waive the reservation fee for 2020 and 2021
  - Normal insurance requirements are still in place.
10. Recommendation to reduce the rental rates for the Columbia Basin Barrel Racing Club (CBBRC) for the 2020/2021 calendar years: **(Approved)**
  - a. 4 Hour rental rate for the Ardell from \$300.00 to \$225.00
  - b. Day rate for Ardell from \$750.00 to \$700.00

**Grant County Commissioners Minutes  
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**NEW HOPE**

11. Request for out of state travel for the following employees. All training costs are covered by grants or scholarships with New Hope or Kids Hope: **(Approved)**
- Elisa Adolphsen, Trisha Glenn and Suzi Fode to travel to Huntsville, AL March 22-27, 2020 for the International Symposium on Child Abuse.
  - Debbie Gonzales, Becky Garcia, Paola Gill and Tina Steinmetz to travel to Phoenix, AZ May 27-30, 2020 for the Nuestras Voces-National Bilingual Sexual Assault Conference.
  - Elisa Adolphsen and Suzi Fode to travel to Washington DC May 31-June 3, 2020 for National Children’s Alliance Leadership Conference.
  - Lanny Abundiz and Rusila Sanchez to travel to New York, NY May 31-June 4, 2020 for the 4<sup>th</sup> Annual National Symposium on Solutions to End Youth Homelessness.
  - Abraham Tapia, Becky Garcia, Debbie Gonzalez and Tina Steinmetz to travel to Portland, OR June 17-19, 2020 for the 2020 Crime Victim Law Conference.

**CENTRAL SERVICES**

12. Recommendation to award the Grant Integrated Services – CityView renovation project to Stan’s Construction and Son in the amount of \$169,430.54. **(Approved)**

3:00 p.m. – 3:30 p.m. Department Head Review

**WEDNESDAY, JANUARY 29, 2020**

No meetings held

**THURSDAY, JANUARY 30, 2020**

T Taylor, Out

10:00 a.m. – 12:00 p.m. Martin Hall Juvenile Detention Center – Board Meeting (Medical Lake)

2:00 p.m. – 5:00 p.m. R Stevens at Transportation Improvement Board Meeting (Olympia)

**MISCELLANEOUS ITEMS**

Out of state travel request from the Prosecuting Attorney’s Office and New Hope for Tara Dieng to provide advocacy services in cooperation with Dan Dale to interview a victim, in Milton-Freewater, OR. **(Approved)**

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FRIDAY, JANUARY 31, 2020


T Taylor, Out

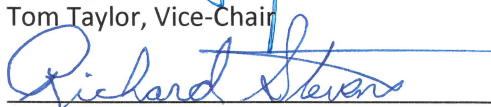
9:00 a.m. – 11:00 a.m. R Stevens at Transportation Improvement Board Meeting (Olympia)  
2:00 p.m. – 4:00 p.m. ASSESSOR'S OFFICE – PENNY WOMACK RETIREMENT PARTY  
6:00 p.m. – 7:30 p.m. R Stevens at Wes Crago – City of Ephrata Administrator Going Away Party (Ephrata Recreation Center)

Signed this 3rd day of March, 2020.

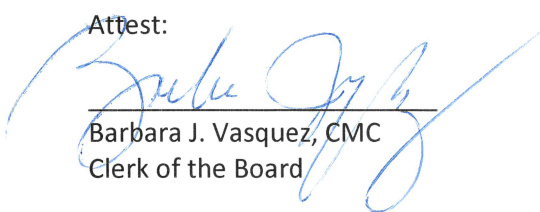
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
Cindy Carter, Chair

  
Tom Taylor, Vice-Chair

  
Richard Stevens, Member

Attest:

  
Barbara J. Vasquez, CMC  
Clerk of the Board