

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, FEBRUARY 10, 2020

Due to lack of a quorum, all meetings were cancelled except the Administrative Services Coordinator Update. Commissioner Taylor was present and Commissioner Carter participated via conference call. Commissioner Stevens was out and excused.

9:00 a.m. – 9:20 a.m. B Rang, Administrative Services Coordinator Update and Misc. BOCC Action (Items 1 through 15)

A motion was made by Commissioner Taylor, seconded by Commissioner Carter (via conference call), to approve items 1 through 15 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. *Held from February 3rd Agenda:* Grant County Personnel Policy No. 1504 titled Purchasing Policy for Goods and Services- for approval. **(Approved)**
3. Recommendation from the Strategic Infrastructure Program (SIP) Advisory Committee to approve SIP project #2020-01: City of Soap Lake – Division Street South Sewer Main Extension. Request is for \$105,000 in SIP grant funding and \$45,000 in SIP loan funding. **(Approved)**
4. **Resolution No. 20-010-CC** in RE: Strategic Infrastructure Program (SIP) Advisory Committee Recommendation for Funding (SIP #2020-01) (See #3 above). **(Approved)**
5. Grant County Personnel Policy No. 1202 titled Travel Authorization & Expense Reimbursement – for approval. **(Approved)**
6. Reimbursement Request #20-7 on Washington State Department of Commerce on Consolidated Homeless Grant, (CHG) No. 20-46108-10, administered through the Housing Authority of Grant County, in the amount of \$32,598.58. **(Approved)**
7. Agreement No. K2926 with the Washington State Department of Agriculture Fairs Program for a Capital Projects Grant in the amount of \$45,000.00 through Central Services Department including Attachment II certifying availability of \$30,000.00 in non-state matching funds. **(Approved)**
8. Contract with Stan’s Construction & Son LLC through the Central Services Department for the Grant County Residential Treatment Facility Renovation Project CSD 2001GR. Term is February 10th, 2020 through project completion and the total sum of the contract is \$169,430.54. **(Approved)**
9. Amendment 1 to the Ednetics One Contract No. EO-WAGRCO-02012019-1 through the Technology Services Department for a one year renewal of the Data Center, Network and IP Video surveillance support contract. Term is February 1, 2020 to January 31, 2021 and the contract amount is \$25,314.77. **Original Contract was not signed by the BOCC.* **(Approved)**

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10. Technology Services (TS) request to purchase & authorization for terms and conditions for additional modules and professional services from Collective Data for the Quartermaster software to be utilized for all inventory needs throughout the county. Total cost of the additional services is \$13,750.00 for the first year, \$3,500.00 to be paid out the TS budget & \$10,250.00 to be paid from the Auditors Budget. Recurring annual cost is \$10,250.00. **Original Contract was not signed by the BOCC.* **(Approved)**
11. Personal and Professional Services Agreement with Unruh Management and Consulting LLC dba Oregon Beverage Services through the Fairgrounds for the exclusive right and privilege to conduct all alcoholic beverage concessions and services at the Fairgrounds. Term is from February 10th, 2020 through February 10th, 2023. Financial arrangement is based on a percentage of the gross sales per event. **(Approved)**
12. Central Services request to award the consultant contract to Soft Resource Software Consultants for the selection of an Enterprise Resource Platform to replace our current system, GP. Contract would have a “Not to Exceed” amount of \$268,000.00 and would require a budget extension. **(Approved, the budget extension hearing was scheduled for March 9, 2020 at 8:45 a.m.)**
13. Cooperative Purchasing Agreement with King County for various supplies, materials, equipment and services using Grant County’s competitively awarded contracts, specifically Grant County’s current Laserfiche Contract with CDI, INC (Cities Digital). Term is February 10th, 2020 until canceled. **(Approved)**
14. **Resolution No. 20-011-CC** authorizing execution of Interlocal Agreement with King County for various supplies, materials, equipment and services using Grant County’s competitively awarded contracts. (See #13 above) **(Approved)**
15. Recommendation from the Strategic Infrastructure Program (SIP) Advisory Committee to approve the request from the Port of Royal Slope to disperse the previously awarded \$133,000 grant in five 1-year increments of \$26,600. This is for SIP Project No. 2019-10 Waterline Extension East to Eldorado Stone (Torklift). **(Approved)**

TUESDAY, FEBRUARY 11, 2020

The session was continued to 9:00 a.m. with Commissioners Taylor and Stevens in attendance. Commissioner Carter was out and excused.

9:00 a.m. – 9:50 a.m.

K Eslinger, Human Resources Update

Discussion Items

1. FSLA Status for Admin Services Coordinator
2. Veterans’ Program Discussion

Authorization Requests

3. PERC (COR) 130683-P-18
4. Sick Leave Donation

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Priority Items

5. GrIS Teamsters Negotiations
6. NOVAtime
7. PERC Settlement

Compensation, Benefits, & Payroll

8. Band Assignment for GrIS CFO
9. GrIS Extra Pay
10. Accounting/Payroll Need to Change Stipends to %

Employee & Department Issues

11. Grant Integrated Projects

Labor Relations/ Legal Actions

12. Labor & Legal Report Review

Recommendation Memorandum from the Human Resources Director regarding a request from the Sheriff's Office - Corrections to initiate the County sick leave donation policy for Harold St. Pierre (Recipient 20-02). The Director recommends approval. **(Approved)**

Two Settlement Agreements between Grant County (Sheriff's Office), Teamsters Local Union No. 760 and Greg Knutson. **(Approved)**

Pursuant to RCW 42.30.110(1)(h) Commissioner Taylor called an Executive Session to order at 9:26 a.m. to go until 9:50 a.m. regarding negotiations; and RCW 42.30.110 (1)(g) regarding Job Applicant / Evaluation. In attendance were Commissioners Taylor and Stevens, and Kirk Eslinger, Human Resources Director. Commissioner Taylor closed the session at 9:50 a.m.

10:00 a.m. – 10:50 a.m. T Gaines, Central Services Update

- Technology Services: Current Sit-Rep
- Facilities and Maintenance: Current Sit-Rep, Project Updates
- Interfund Communications: Current Sit-Rep
- Fairgrounds: Current Sit-Rep, Project Updates
- Central Services: Current Sit-Rep

11:00 a.m. – 11:20 a.m. Meeting to discuss Mattawa Office

11:30 a.m. – 11:50 a.m. Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 6 and 8 through 10 on the agenda as presented. Item 7 was withdrawn by the Department Head, and item 11 is being held for further information from the Sheriff's Office. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**

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2. Commissioners December 16 and 23, 2019 Minutes for approval. **(Approved)**

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

3. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$585,131.80)**
4. Request for budget extension in the amount of \$10,250.00 for the purchase of Quartermaster software from Collective Data to track all capital assets and inventory including QUAD and all small and attractive assets. **(Approved, a public hearing was scheduled for March 9, 2020 at 8:45 a.m.)**

FAIRGROUNDS

5. Request to purchase rental tables in the amount of \$7,684.82 from CTC Event Furniture (Belnick Company). This is \$84.82 over the budget and will be paid for out of another project fund. **(Approved)**
6. Request to purchase rabbit and goat barn signage in the amount of \$744.51 from Marshall Signs. **(Approved)**
7. Request to surplus the following items: **(Approved, Resolution No. 20-012-CC)**
 - 101405 Air Conditioner (Window mount) purchased in 1971
 - 101406 Air Conditioner (Window mount) purchased in 1973
 - 101407 Compressor – Meat Cooler) Long removed from the former cooler in the sale barn
 - 101410 – Utility Sprayer – Location unknown, purchased in 1985
 - 101419 Aerator – Location unknown, purchased in 1992
 - 101451 – Bush Hog Mower – surplus last year
 - 102636 – Bush Hog Mower – surplus last year
 - 102704 – Mack Dump Truck – surplus last year
 - 104467 – Desk – No location known
 - 105046 – Desk – No location known

DEVELOPMENT SERVICES

8. Request for budget extension in the amount of \$5,069.15 to purchase a new workstation cubicle from Contract Design Associates. Funding is being requested from current expense. **(This item was withdrawn by the Director)**

FACILITIES AND MAINTENANCE

9. Request to surplus from inventory the following items that need to be removed from their inventory asset list as they cannot be located: **(Approved, Resolution No. 20-013-CC)**
 - 100263 Desk - St. Johns Workstations * ST JOHNS
 - 100264 Desk - St. Johns Workstations * ST JOHNS
 - 100266 Desk - St Johns Workstations * ST JOHNS
 - 100268 Desk - St Johns Workstations * ST JOHNS

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- 100271 Desk - St Johns Workstations * ST JOHNS
- 100272 Desk - St Johns Workstations * ST JOHNS
- 100273 Desk - St Johns Workstations * ST JOHNS
- 100274 Desk - Kimball Executive * KIMBALL * USE
- 100314 Desk - Florense Desk Set
- 100318 Desk - Computer
- 101043 Desk - Computer w/Hutch DESK
- 102341 FILE - 4 DRAWER LAT FILE CABINET
- 102696 DESK WORKSTATIONS ST JOHNS SBBF281 A243O
- 105614 BROWN L SHAPED DESK 77 X 60
- 105613 CHERRY COLORED L DESK 82.5 X 70

10. Request to surplus from inventory the following items that were given to DelSol custodial services in trade for services in 2018: **(Approved, Resolution No. 20-014-CC)**

- 100498 EQUIPMENT - REAM-A-MATIC *RAM4-60
- 100500 EQUIPMENT - AQUACLEAN CARPET SHAMPOOER
- 102343 EQUIPMENT - CARPET EXTRACTOR TM607186
- 105594 Equip - Sanitaire SC6001 Floor Machine
- 105612 CARPET EXTRACTOR
- 105688 Black Max Hot Water Carpet Extractor

SHERIFF'S OFFICE

11. **"Anticipating"** Held from the January 21, 2020 Consent Agenda: Surplus request for the following equipment: **(Item is being held, waiting for information from Sheriff's Office on who they are disposing these items to)**

Asset ID	Description	Class	Acquisition cost	Location	Serial #
102640	Sony Handy Cam	INET Drug Tools	661.22	INET	416349
102641	Sony Handy Cam	INET Drug Tools	661.22	INET	364786
102715	Sony Handy Cam	INET Drug Tools	661.22	INET	416946
102820	Body wire & Equip	CE Equip	15382.84	INET	None on inventory list
102944	Motorola Portable Radio	INET Drug Tools	2900.99	INET	407CKF22936
102945	Motorola Portable Radio	INET Drug Tools	2900.98	INET	407CKF2937
102946	Motorola Portable Radio	INET Drug Tools	2900.98	INET	407CKF2938
102947	Motorola Portable Radio	INET Drug Tools	2900.98	INET	407CKF2939
102948	Motorola Portable Radio	INET Drug Tools	2900.98	INET	407CKF2940
102950	Motorola Portable Radio	INET Drug Tools	2900.98	INET	407CKF2941
104073	Sony Handy Cam	INET Drug Tools	661.22	INET	425566

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1:30 p.m. – 2:20 p.m. Public Works Update (1 Item)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve item 1 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Request to the County Road Department for Reimbursable Work with the City of George for Grant County structural engineer consultant (Nicholls Kovich Engineering) to review plans to attach guardrail to Bridge 426 bridge rail. To be completed no later than June 1, 2020 to a maximum of \$2,500.00. **(Approved)**

MISCELLANEOUS ITEMS

Emergency request from the Sheriff's Office to purchase a Vulcan brand range, 36" thermostatic grill in the amount of \$11,571.63 from Bargreen Ellingson. Their range at the main correctional facility quit working.

WEDNESDAY, FEBRUARY 12, 2020

C Carter, Out

6:00 p.m. – 7:30 p.m. R Stevens at Health Board Meeting (Public Works, Ephrata)

THURSDAY, FEBRUARY 13, 2020

C Carter, Out

8:30 a.m. – 10:30 a.m. R Stevens at Hartline Road Assessment (Cauble) with Public Works (Hartline)

9:00 a.m. – 10:00 a.m. T Taylor at Multi Agency Communications Center (MACC) Board Meeting

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FRIDAY, FEBRUARY 14, 2020

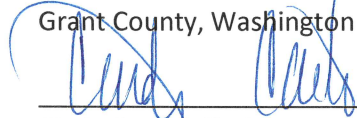
C Carter, Out

10:00 a.m. – 11:00 a.m. R Stevens, Meeting to discuss County Engineer position (R Stevens Office)

1:30 p.m. – 3:30 p.m. T Taylor, WSAC Legislative Steering Committee Meeting – Webinar

Signed this 10th day of March, 2020.

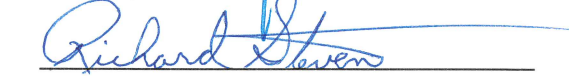
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

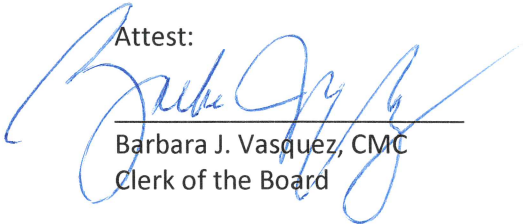


Tom Taylor, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board