

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, FEBRUARY 17, 2020

President's Day Holiday, Courthouse Closed

TUESDAY, FEBRUARY 18, 2020

The Grant County Commissioners session began at 8:45 a.m. with Commissioners Taylor and Stevens in attendance. Commissioner Carter was out and excused.

8:45 a.m. – 9:00 a.m. Z Kennedy / Potts and Associates, Legislative Session Update

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Calendar Items

02/18/20 – 02/21/20 – Potential Jury Duty

02/20/20 – Work in Ellensburg

02/21/20 – GrIS Negotiations

Authorization Requests

1. PMA – DCL Supervisor
2. PMA – DCL Trainer
3. PMA – Program Manager GrIS
4. PMA – Group Facilitator GrIS
5. PMA – Childcare Provider GrIS
6. PMA – Receptionist PD
7. PAR – Elisabeth Lauver
8. PAR – Jerry Bessett

Reports & Metrics

9. Menke Jackson Expense Allocation
 - a. Direction on Association Expense
 - b. Direction on Department Funding

Labor Relations/ Legal Actions

10. GCSO Labor Update – Payroll Impacts

Position Management Approval (PMA) for a Public Defense Receptionist / Legal Support Position. **(Approved)**

Personnel Action Request (PAR) for the salary, wage and/or position changes for Elisabeth Lauver, Development Services; and Jerry Bessett, Development Services. **(Approved)**

**Grant County Commissioners Minutes
Week of February 17, 2020**

Pursuant to RCW 42.30.140(4)(a) Commissioner Taylor called an Executive Session to order at 9:16 a.m. to go until 9:31 a.m. regarding negotiations. In attendance were Commissioners Taylor and Stevens, and Kirk Eslinger, Human Resources Director. Commissioner Taylor closed the session at 9:31 a.m.

11:00 a.m. – 11:20 a.m. T Jones, Sheriff's Office Update

11:30 p.m. – 11:50 a.m. B Rang, ASC Update and Misc BOCC Action (Items 1 through 12)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 12 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Underwriting Engagement Letter with D.A. Davidson for the issuance of Limited Tax General Obligation bonds for Proposition 1 that passed November 5, 2019 for the 3/10% Law and Justice Sales and Use tax. **(Approved)**
3. Request from the Port of Moses Lake for a one-year extension (to the spring of 2021) of the project completion requirements for the Strategic Infrastructure Program (SIP) project #2019-03 Sewer Extension to Grant County International Airport Infield from Westside Employment Center. They were awarded \$150,000 in grant funding. **(Approved)**
4. Services Agreement between Grant County (Superior Court) and Mary Jane Castillo, dba Bi-Lingual Services to provide interpreter services to Superior Court. Term is March 1, 2020 through February 28, 2021. **(Approved)**
5. Supported Living/Group Home Exhibit C, Revision No. 200200, on Washington State Department of Social & Health Services (DSHS) Contract No. 1963-57191 with Grant Integrated Services' Developmental Disabilities Department. **(Approved)**
6. Supported Living/Group Home Exhibit C, Revision No. 200201, on Washington State Department of Social & Health Services (DSHS) Contract No. 1963-57191 with Grant Integrated Services' Developmental Disabilities Department. **(Approved)**
7. Grant County Vendor Agreement - Amendment (GrIS Developmental Disabilities), Period January 15, 2020 through June 30, 2021, with First Choice Employment Services LLC for the provision of Individual Supported Employment. The amendment involves budget provisions, Incident and Abuse Reporting, Individual Supported Employment and Statements of Work. **(Approved)**
8. Grant County Vendor Agreement - Amendment (GrIS Developmental Disabilities), Period January 15, 2020 through June 30, 2021, with EnTrust Community Services for the provision of Individual Supported Employment and Community Access. The amendment involves budget provisions, Incident and Abuse Reporting, Individual Supported Employment and Statements of Work. **(Approved)**
9. Grant County Vendor Agreement - Amendment (GrIS Developmental Disabilities), Period January 15, 2020 through June 30, 2021, with SL Start, LLC dba Compass Career Solutions for the provision of Individual Supported Employment and Community Access. The amendment involves budget provisions, Incident and Abuse Reporting, Individual Supported Employment and Statements of Work. **(Approved)**

**Grant County Commissioners Minutes
Week of February 17, 2020**

10. Grant County Vendor Agreement - Amendment (GrIS Developmental Disabilities), Period January 15, 2020 through June 30, 2021, with Service Alternatives for the provision of Individual Supported Employment and Community Access. The amendment involves budget provisions, Incident and Abuse Reporting, Individual Supported Employment and Statements of Work. **(Approved)**
11. Grant County Vendor Agreement - Amendment (GrIS Developmental Disabilities), Period January 15, 2020 through June 30, 2021, with Goodwill Industries of the Inland Northwest for the provision of Individual Supported Employment and Group Supported Employment. The amendment involves budget provisions, Incident and Abuse Reporting, Individual Supported Employment and Statements of Work. **(Approved)**
12. Reimbursement Request (A-19-1A) for contract work performed by Grant Integrated Services, during January, 2020 in the amount of \$228.75 on Washington State Department of Corrections (DOSAs) contract. **(Approved)**

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney’s Office Update

1:30 p.m. – 2:20 p.m. Public Works Update (1 Item)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve item 1 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Letter of Understanding for Project Administration (LUPA) between Washington State Department of Transportation, Local Programs and Grant County clarifying roles and responsibilities that are required when using Federal funds

1:30 p.m. – 1:40 p.m. Bid Opening, B-SE Culvert Replacement Project (CRP 18-10)

The following bid was received:

- Nelson Construction \$224,999.00

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to turn the bids over to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 7)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1, 2, 4, 6 and 7 on the agenda as presented. Item 3 was added in error and is being removed, item 5 was held for further review. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office Vouchers for approval. **(Approved)**
2. Special occasion liquor license application for Ridge Riders Inc. and their May 8-9, 2020 event at their rodeo grounds, from the Washington State Liquor and Cannabis Board. **(Approved)**

**Grant County Commissioners Minutes
Week of February 17, 2020**

3. ~~Change of location application from Painted Stump and their new location in Soap Lake, WA, from the Washington State Liquor and Cannabis Board. (Removed)~~

AUDITOR’S OFFICE – ACCOUNTING DEPARTMENT

4. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$500.00 and \$976,747.46)**

AUDITOR’S OFFICE

2. Budget extension request in the amount of \$6,381.44 (Fund# 001.108) to receive Secretary of State Grant funds that will be used for an advertising campaign to educate voters about changes to election laws. **(Approved, the public hearing was scheduled for March 9, 2020 at 8:45 a.m.)**

HUMAN RESOURCES

3. Recommendation Memorandum regarding a request from the Sheriff’s Office to initiate the County sick leave donation policy for Chelsea Hill (Recipient 20-03). The Director recommends approval. **(Approved)**

SHERIFF’S OFFICE

4. Out of state travel request for Deputy DeLaRosa to attend Canine Liability 360 Training from March 24-25, 2020 in Hayden, ID. **(Approved)**
5. **“Anticipating” Held from the February 11, 2020 Consent Agenda:** Surplus request for the following equipment: **(Item being held until the Sheriff’s Office knows what governmental entity they will be disposing this equipment to.)**

Asset ID	Description	Class	Acquisition cost	Location	Serial #
102640	Sony Handy Cam	INET Drug Tools	661.22	INET	416349
102641	Sony Handy Cam	INET Drug Tools	661.22	INET	364786
102715	Sony Handy Cam	INET Drug Tools	661.22	INET	416946
102820	Body wire & Equip	CE Equip	15382.84	INET	None on inventory list
102944	Motorola Portable Radio	INET Drug Tools	2900.99	INET	407CKF22936
102945	Motorola Portable Radio	INET Drug Tools	2900.98	INET	407CKF2937
102946	Motorola Portable Radio	INET Drug Tools	2900.98	INET	407CKF2938
102947	Motorola Portable Radio	INET Drug Tools	2900.98	INET	407CKF2939
102948	Motorola Portable Radio	INET Drug Tools	2900.98	INET	407CKF2940
102950	Motorola Portable Radio	INET Drug Tools	2900.98	INET	407CKF2941
104073	Sony Handy Cam	INET Drug Tools	661.22	INET	425566

**Grant County Commissioners Minutes
Week of February 17, 2020**

NEW HOPE

6. Budget extension request in the amount of \$5,000.00 (Fund 128.170, project no. 8025) to receive a foundation grant from Innovia Foundation to provide assistance in community outreach and the 2020 Census count. **(Approved, the public hearing was scheduled for March 9, 2020 at 8:45 a.m.)**
7. Request approval to pay for staff and trainers lunch on February 19, 2020 (re-scheduled from October 30, 2019, then December, 2019) with a Grant County Credit Card. This is a staff training on Resiliency Practices. **(Approved)**

3:00 p.m. – 3:20 p.m.

J Gingrich, Deputy Clerk of the Board Update

BOCC:

- Update
- Laserfiche

Board of Equalization (BOE):

- Update
- 153 registered appeals
 - Eagle Springs ongoing
 - 12 waiting further information
- Laserfiche Automation
 - Cowlitz County & DOR

Tourism Commission:

- Update
- Trade Shows
 - 2 remaining – Spokane; Seattle
- LTAC
- Would like to pursue process through Laserfiche for 2021

Disability Board:

- Update
- Elections

● **Veteran Services:**

- Update
- VSO

3:30 p.m. – 3:50 p.m.

Open Record Public Hearing, Stott Open Space Land Farm and Agriculture Conservation Program per RCW 84.34

The Commissioners held an Open Record Public Hearing to consider an application for Classification as Open Space Land Farm and Agriculture Conservation program for Current Use Assessment under Chapter 84.34 RCW from James and Cecily Stott. Property is located at 6685 Rd T-SE, Warden, WA for 4.93-acres (Parcel No. 191330011).

Amy Perez, Deputy Assessor 3, discussed the project and stated their office recommends approval.

**Grant County Commissioners Minutes
Week of February 17, 2020**

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor to close the public comment portion of the hearing. The motion passed with 2 Commissioners in attendance. Commissioner Stevens moved to approve the reclassification as presented. Commissioner Taylor seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Open Space Taxation Agreement signed)**

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their February 14, 2020 payroll.

WEDNESDAY, FEBRUARY 19, 2020

7:00 a.m. – 8:00 a.m.	T Taylor at Grant County Economic Development Council Board Meeting (ATEC, BBCC)
8:30 a.m. – 9:30 a.m.	R Stevens, Disability Board Meeting
9:30 a.m. – 11:30 a.m.	TOURISM COMMISSION MEETING
10:00 a.m. – 11:00 a.m.	R Stevens at WRCIP Board of Directors Sit Down Meeting (ClearRisk, Ephrata)
6:00 p.m. – 8:00 p.m.	T Taylor at WSAC Legislative Steering Committee Roundtable (WSAC Downstairs Conference Room, Olympia)

THURSDAY, FEBRUARY 20, 2020

8:00 a.m. – 1:00 p.m.	T Taylor at WSAC Legislative Steering Committee Meeting (Washington Room – Pritchard Bldg, Olympia)
10:00 a.m. – 10:30 a.m.	R Stevens w/ C Cauble, Hartline Road Discussion
6:30 p.m. – 8:00 p.m.	R Stevens at Grant Transit Authority (GTA) Board Meeting (Moses Lake)

**Grant County Commissioners Minutes
Week of February 17, 2020**

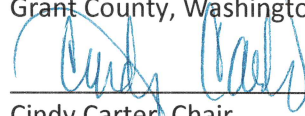
FRIDAY, FEBRUARY 21, 2020

1:00 p.m. – 1:30 p.m.

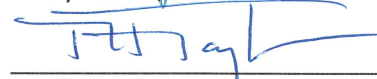
T Taylor at Canvassing Board Certification of Election (Elections Department)

Signed this 21st day of March, 2020.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

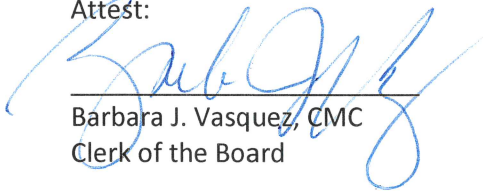


Tom Taylor, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board