

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, FEBRUARY 24, 2020

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Carter and Stevens in attendance. Commissioner Taylor was out and excused.

9:00 a.m. – 9:20 a.m. B Rang, ASC Update and Misc BOCC Action (Items 1 through 4)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 3 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc. R Stevens meeting w/ G Sands (Lakeview) **(Approved)**
2. Community Development Block Grant Budget Change Request Form from OIC of Washington to reallocate \$3,000.00 from the Salary budget line to the travel/training (\$1,700.00); Testing fee (\$300.00); and Mileage (\$1,000.00). **(Approved)**
3. Agreement regarding use of County property for public purpose with the Autism Society of Grant County to utilize the courthouse facilities and adjacent areas for the 14th Annual Awareness Family Walk on Saturday May 16th, 2020 from 9:00 am to 3:00 pm. **(Approved)**
4. Credit Card usage discussion

9:30 a.m. - 9:50 a.m. T Gaines, Central Services Update

- Technology Services: Camera Projects; Current Sit-Rep
- Facilities and Maintenance: Current Sit-Rep; Project Updates; Personnel Matters
- Interfund Communications: Current Sit-Rep; Personnel Matters
- Fairgrounds: Current Sit-Rep; Project Updates; Personnel Matters
- Central Services: Current Sit-Rep; GRIS Update; PPC Update; Ag Building Update; Grants Update

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:30 a.m. Budget and Finance Update

11:00 a.m. – 12:00 p.m. T Taylor at Multi Agency Communications Center (MACC) Personnel Committee / Prothman Meeting (Moses Lake) **(Did not attend)**

1:00 p.m. – 1:50 p.m. D Anderson, Grant Integrated Services Update

- Interviews
- Mattawa

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- 2:00 p.m. – 2:20 p.m. D Foster, Lake Roosevelt National Recreation Area – Park Service Update **(The Board was given a pamphlet)**
- 2:30 p.m. – 2:40 p.m. Open Record Public Hearing: Assessor’s Office, Fairgrounds, Grant Integrated Services: Directions in Community Living; REET 1, Equipment Rental (ER&R) Budget Extensions

The Commissioners held an Open Record Public Hearing to consider a budget extension for

- The Assessor’s Office (#001.107) request to add \$12,000 to Other Compensation for anticipated amounts to be paid for employees retiring in 2020. **(Withdrawn)**
- Fairgrounds (#116.159) request one capital item that was approved, but to be paid from Tourism (#114 – Campground Maps - \$5,000). After discussion, the cost of this item should be paid for from the Fairgrounds and the money to cover the expense transferred from Tourism. The Fairgrounds budget will need to be increased by \$5,000.
- Grant Integrated Services – Directions in Community Living (#125.167) request an increase to their mileage budget by \$2,500 and wages by \$138,000 due to increased revenue from the Legislature.
- R.E.E.T. 1 (#126.168) the Treasurer estimated revenues of \$913,000 for this fund. However, approved capital expenditures from this fund totaled \$1,566,800.40, resulting in a budget shortfall of \$653,800.40. This budget shortfall will reduce the beginning fund balance in R.E.E.T. 1, currently at \$3,825,748.72.
- Equipment Rental (ER&R, #510.189) requested an increase in Machinery and Equipment in the amount of \$613,090 for equipment purchases.

Madeline Prentice, Chief Accountant, discussed the requests and stated that the Assessor is withdrawing their request as it is no longer needed.

Commissioner Stevens noted that none of these budget amendments will affect Current Expense.

A motion was made by Commissioner Stevens, seconded by Commissioner Carter to close the public comment portion of the hearing. The motion passed with 2 Commissioners in attendance. Commissioner Stevens moved to approve the budget extensions as presented and withdrawing the Assessor’s budget extension request. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Resolution No. 20-018-CC)**

- 3:00 p.m. – 3:20 p.m. C Sears, McKay Healthcare / Hospital District No. 4 Update

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TUESDAY, FEBRUARY 25, 2020

The session was continued to 9:00 a.m. with Commissioners Carter and Stevens in attendance. Commissioner Taylor was out and excused.

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update printed docs for input into minutes

Calendar Items

02/27/20 – HWC Meeting

04/16/20-04/17/20 – LERA Conference (Seattle)

Discussion Items

1. PFML Leave Buy-Back
2. Sick Leave Donation Access

Authorization Requests

3. PAR – Abel Guerrero
4. PAR – Charity Sainsbury
5. Sick Leave Donation Correction
6. PMA – Deputy Fire Marshal
7. PMA – Campground Host
8. PMA – Maintenance 3
9. PMA – Childcare Provider
10. PMA – DCL Supervisor
11. PMA – DCL Trainer
12. PMA – Group Facilitator
13. PMA – Program Coordinator

Priority Items

14. NOVAtime Testing
15. PFML Guidance Documents
16. Negotiations Planning

Compensation, Benefits, & Payroll

17. Clerk of the Board

Labor Relations/ Legal Actions

18. Labor & Legal Report Review

Position Management Approval (PMA) for a Program Coordinator position at Grant Integrated Services. This is a seasonal project position funded by a special project grant. **(Approved)**

Position Management Approval (PMA) for a Maintenance 3 position at the Fairgrounds. **(Approved)**

Position Management Approval (PMA) for a Group Facilitator position at Grant Integrated Services. This is a seasonal project position funded by a special project grant. **(Approved)**

Personnel Action Request (PAR) for the salary, wage and/or position changes for Abel Guerrero Alverdin, Facilities and Maintenance. **(Approved)**

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Correction to a Sick Leave Donation request for Harold St. Pierre of the Sheriff's Office (#20-02). The number of hours needed is being corrected to 120 hours. **(Approved)**

Pursuant to RCW 42.30.140(4)(a) Commissioner Carter called an Executive Session to order at 9:05 a.m. to go until 9:25 a.m. regarding negotiations. In attendance were Commissioners Carter and Stevens, Kirk Eslinger, Human Resources Director, and Damien Hooper, Development Services Director. Commissioner Carter continued the session until 9:30 a.m. Commissioner Carter closed the session at 9:30 a.m.

10:00 a.m. – 10:10 a.m. Open Record Public Hearing, Selm an Application for Farm and Agriculture land reclassification to Open Space (RCW 84.34)

The Commissioners held an Open Record Public Hearing to consider 2 applications for Reclassification of Farm and Agriculture Current Use land to Open Space Land under Chapter 84.34 RCW from:

- Jason Selm and Zachary Selm, property is located at 16239 NE Black Rock Road, Wilson Creek, WA for 121-acres within S 8, T 21 N, R 30, E.W.M (Parcel No. 181427001)
- Kevin and Susan Mathers (no situs) property located within S 14, T 21 N, R 29 E.W.M. (Parcel No. 180413000)

Amy Perez, Deputy Assessor 3, discussed the applications stating the Assessor's Office recommends approval for both.

A motion was made by Commissioner Stevens, seconded by Commissioner Carter to close the public comment portion of the hearing. The motion passed with 2 Commissioners in attendance. Commissioner Stevens moved to approve both reclassifications as presented. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Open Space Taxation Agreement signed for both applications)**

10:30 a.m. – 11:00 a.m. C Carter, Finance Committee Meeting

11:00 a.m. – 11:20 a.m. S Palacios, Juvenile Court and Youth Services Update

- Financial
- Intakes
- Courts
 - Offender/Diversion:
 - Truancy:
 - Dependency:
- Security
- Martin Hall
- Administration

12:00 p.m. – 1:00 p.m. Commissioners at PUD Commissioner Lunch (12 Hawks, Ephrata)

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1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney’s Office Update

1:30 p.m. – 2:20 p.m. Public Works Update (Items 1 through 3)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 3 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. **Resolution No. 20-016-CC** Notice of Hearing to amend Ch. 11.04 of the Grant County Code titled “Maximum Speed Limits” and modifying maximum speed limits on Adams Rd., Sagebrush Flats Rd., and S-SE Rd. Public Hearing scheduled for March 24, 2020 at 1:50 p.m. **(Approved)**
2. Recommendation concerning the Road B-SE Culvert Replacement Project - Reject the only bid received for this project from Nelson Construction Corp in the amount of \$224,999.00 as it is excessive and not in the public’s best interest. **(Approved)**
3. Authorization to Call for Bids for the Road Stabilization 2020 project with a bid opening of March 17, 2020 at 1:30 pm. **(Approved)**

2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 11 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office Vouchers for approval. **(Approved)**
2. Commissioners December 30, 2019 and January 6 and 13, 2020 Minutes for approval. **(Approved)**
3. Budget extension request from the Administrative Services Coordinator in the amount of \$150,000.00 (\$105,000 Grant/\$45,000 Loan) for Economic Enhancement Strategic Infrastructure Program Ending Fund balance (Fund #113.155) for SIP project #2020-01, City of Soap Lake, Division Street South Sewer Main Extension. **(Approved, the public hearing was scheduled for March 24, 2020 at 10:30 a.m.)**

AUDITOR’S OFFICE – ACCOUNTING DEPARTMENT

4. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$625.46, \$76,412.73, and \$989,238.34)**
5. Request to surplus the following equipment and remove it from inventory: **(Approved, Resolution No. 20-017-CC)**

102481	PRINTER - BALLOT OKIDATA * C9600HDN	\$ 3,600.00
102482	PRINTER * OKIDATA * B6300DN	\$ 2,500.00
104633	Scanner - Canon DR-X10C	\$ 22,972.99

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104639	Workstation - Optiplex 9010 Tally PC	\$ 3,237.00
104640	Workstation - Optiplex Ballot Now	\$ 3,452.80
104641	Workstation - Optiplex 9010 BNIP	\$ 3,452.80
105289	Printer - Okidata C9650 <i>(all items listed above were disposed of via Hart InterCivic in 2019)</i>	\$ 4,494.04
101500	CAMERA - DR 1600 MINOLTA DR1600	\$ 2,265.90
101518	CAMERA - MINOLTA DR 1600 <i>(Cameras will be given to TruRecycle for disposal)</i>	\$ 7,597.56
101499	EQUIPMENT - MICROFILM SPLICER * * M316 <i>(This item cannot be found)</i>	\$ 678.60

FAIRGROUNDS

6. Budget extension request in the amount of \$120,000.00 (Fund #116.149) for Seasonal Help that was omitted from the 2020 budget in error. **(Approved, the public hearing was scheduled for March 24, 2020 at 10:30 a.m.)**
7. Out of state travel request for Darci Armstrong, Chris Turner and Jim McKiernan to attend the Rocky Mountain Association of Fairs facilities tour on April 6-7, 2020 in Coeur D'Alene, ID. **(Approved, Tom Gaines and Kevin Schmidt were added to the list of attendees/travelers)**

SHERIFF'S OFFICE

8. Budget extension request in the amount of \$866.00 to purchase a 2016 Hy-brid scissor lift from Star Rental (total budgeted capital outlay amount \$6,600.00). The price of the item increased when they discovered the original item ordered would not suit their needs. **(Approved, the public hearing was scheduled for March 24, 2020 at 10:30 a.m.)**

FACILITIES AND MAINTENANCE

9. Recommendation to award the contract for the Chemical Cleaning of Chiller and Cooling System to NALCO for the amount of \$2,077.00 plus tax. **(Approved)**
10. Request to purchase cooling tower media fill and heavy duty drift eliminators in the amount of \$1,970.00 (not including tax or shipping) from Cooling Tower Products for the chilled water system repairs in the Law and Justice Building. **(Approved)**

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11. Request to purchase a cooling tower supply pump in the amount of \$2,639.46 from Columbia Hydronics Company, for the Law and Justice Cooling Tower project. **(Approved)**

3:00 p.m. – 3:50 p.m. J McKiernan, Fairgrounds Update

- Staffing status
- Budget submissions for 2020
 - Upcoming projects
 - Economic Impact study
 - ADA consultant?
- Entertainment for Fair
- Insurance requirements change
- Legislative grant – What it will take to do
- Rodeo Pavilion work
- Campground software and host status

MISCELLANEOUS ITEMS

Commissioner Stevens was authorized to sign the Grant County Health District voucher listing in the amount of \$8,781.23.

WEDNESDAY, FEBRUARY 26, 2020

The session was continued to 9:30 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:30 a.m. T Taylor at Multi Agency Communications Center (MACC) Personnel Committee Meeting (Ephrata Fire Department)

9:30 a.m. – 10:15 a.m. B Hill, Public Defense Update

10:30 a.m. – 10:50 a.m. K Allen, Clerk’s Office Update

11:00 a.m. – 12:00 p.m. Commissioners at Jerome Wawers Retirement Celebration (Public Works, Ephrata)

12:00 p.m. – 1:00 p.m. T Taylor at Moses Lake School District (Administrative Office)

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THURSDAY, FEBRUARY 27, 2020

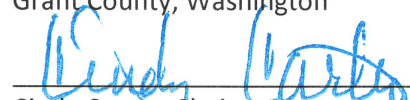
- 10:00 a.m. – 12:00 p.m. Martin Hall Juvenile Detention Center – Board Meeting (Medical Lake)
- 10:00 a.m. – 10:30 a.m. R Stevens meeting w/ G Sands (Lakeview)
- 4:00 p.m. – 5:00 p.m. T Taylor at Bridges Board Meeting (Moses Lake School District Admin Office)
- 6:30 p.m. – 7:30 p.m. C Carter at Royal City Summer Fest Suicide Walk – Discussion (Nazarene Church)

FRIDAY, FEBRUARY 28, 2020

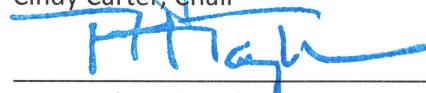
- 1:30 p.m. – 3:30 p.m. T Taylor, WSAC Legislative Steering Committee Meeting – Webinar

Signed this 7th day of April, 2020.


BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

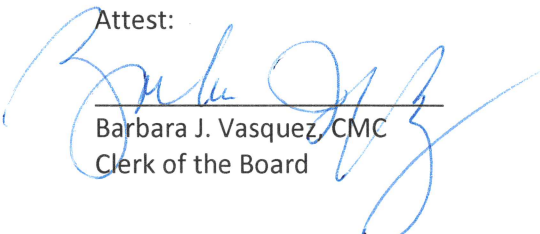


Tom Taylor, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board