

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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All public meetings held by the Grant County Commissioners were accessed via WEBEX Conference Call only.

### MONDAY, APRIL 6, 2020

No meetings held

### TUESDAY, APRIL 7, 2020

The Grant County Commissioners session began at 12:45 p.m. with Commissioners Taylor and Stevens in attendance. Commissioner Carter participated this week's meeting beginning at 1:00 p.m.

12:45 p.m. – 12:55 p.m. Grant County Paper of Record for Legal Notices – Award

On March 30, 2020, the Commissioners held a bid opening for the Paper of Record for legal notices. The following bid was received:

- Columbia Basin Herald \$5.50 / per column inch

After review and discussion, a motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to award the paper of record from July 1, 2020 – June 30, 2021 to the Columbia Basin Herald in the amount of \$5.50 per column inch. The motion passed with 2 Commissioners in attendance.

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:00 p.m. Public Works Update (Items 1 through 3)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 2 and 3 on the agenda as presented. Item 1 was not ready for signature. The motion passed unanimously.

1. **Anticipating:** Execution of Contracts: Road Stabilization 2020 **(Item not ready for signature)**
2. **Resolution No. 20-038-CC** amending the 2020 Annual Road Program and the 2020 Six Year Transportation Improvement Program and amending the following: Stratford Road (CRP 17-06); 3-NE Road (CRP 17-04); and Valley Road Grind/Inlay (CRP 20-01) projects. **(Approved. This Resolution was then amended for scrivener's errors on the Road 3-NE project: CRP is 19-08 and Road Log No. is 94000)**
3. Washington State Department of Transportation Local Agency Agreement and Prospectus Submittal Checklist for the 3-NE Road Phase 2 (Q-NE to S-NE) project, CRP 19-08. **(Approved)**

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1:50 p.m. – 1:55 p.m. Open Record Public Hearing, Ordinance amending Ch. 11.04 of the Grant County Code titled “Maximum Speed Limits”

*This public hearing was not recorded.* The Grant County Commissioners held an Open Record Public Hearing to consider an ordinance amending Ch. 11.04 of the Grant County Code titled “Maximum Speed Limits”.

Sam Dart, Interim Public Works Director stated that the amendment is to a portion of Road 7-NE from Stratford Rd to I-NE (Moses Lake city limits) and lower this to 35mph; and Stratford Rd from Harris Rd to 325 N. of Tyndal Rd and lower this to 45mph.

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Taylor moved to approve the ordinance as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Ordinance No. 20-039-CC)**

2:00 p.m. – 2:20 p.m. Consent Agenda (Items 1 through 5); and B Rang, ASC Update and Misc BOCC Action (Items 1 through 9)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 5 on the agenda as presented. The motion passed unanimously.

**CONSENT AGENDA:**

**COMMISSIONERS OFFICE**

1. Commissioners Office Vouchers and County-wide Expense Reimbursement Claims for approval. **(Approved)**
2. Commissioners February 24, 2020 and March 2, 9, and 16, 2020 Minutes for approval. **(Approved)**
3. Special occasion liquor license application for Big Bend Community College Foundation and their May 16, 2020 event, from the Washington State Liquor and Cannabis Board. **(Approved)**
4. Assumption liquor license application for Lakeview Golf and Country Club, Soap Lake, WA, from the Washington State Liquor and Cannabis Board. **(Approved)**

**ASSESSOR’S OFFICE**

5. Request to proceed with their Capital Outlay purchase of Data Cloud Solution, Professional Services and iPads in the amount of \$103,429.45 using REET Admin funds. **(Approved)**

**ASC AGENDA AND MISC BOCC ACTION ITEMS:**

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 5 on the agenda as presented. Items 6 and 7 were not ready for signature. The motion passed unanimously.

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1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Fairgrounds recommendation to award the bid for ice vending at the fairgrounds to JDB Enterprises for a commission of \$.50 cents per bag. **(Approved)**
3. Amendment A for Washington State Department of Commerce Community Development Block Grant (CDBG) Program Public Services Grant (PSG) to increase the grant amount by \$145,270.00 to a new total of \$266,328.00 and expand the scope of work to include urgent, CDBG eligible COVID-19 response service activities and extending the contract end date from 6/30/2020 to 02/28/2021. **(Approved)**
4. Contract with Stan's Construction & Son LLC through Central Services for the scope of work on Agricultural Building Envelop Repairs Project #2008fg for the amount of \$97,089.50. **(Approved)**
5. Contract with Moe's Asphalt Patching & Sealcoating through Facilities & Maintenance for the scope of work on Asphalt Maintenance Project #FM2001 for the amount of \$51,263.94. **(Approved)**
6. Anticipating: Policy for Electronic Signatures **(Not ready for signature)**
7. Anticipating: Resolution allowing for Electronic Signatures **(Not ready for signature)**
8. CHG Grant Discussion
9. CDBG Grant Discussion & plan guidelines

2:30 p.m. – 3:20 p.m.

K Eslinger, Human Resources Update

Calendar Items

04/07/20 – Corrections Negotiations (Canceled)

04/09/20 – GrIS Negotiations

04/13/20 – Association Mediation

Discussion Items

1. COVID Situation Update
  - a. Human Resources
  - b. Policy Exception Resolution
  - c. Update to Directive Resolution
  - d. COVID Leave Update (County & Federal)
  - e. Leave Exclusion

Authorization Requests

2. PAR – Madeline Prentice
3. Update to Policy Exception Resolution

Priority Items

4. COVID Issues
5. NOVAtime
6. Negotiations

Compensation, Benefits, & Payroll

7. DCL Staffing & Compensation

Recruitment / Civil Service

8. New Hiring Freeze Requests:
  - a. DCL Supervisor (2)
  - b. DCL Trainer (1)

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9. Pending Hiring Freeze Requests:
  - a. Area Grader Operator (1)
  - b. Certified Elections Administrator (1)
  - c. Community Living Support Aid (3-4)
  - d. Crisis Intervention Specialist (1)
  - e. Deputy Prosecutor (1-2)
  - f. Truck Driver (4)
10. Public Works Director
11. Engineer
- Labor Relations/ Legal Actions
12. Association Negotiations Mediation
13. Corrections Negotiations
14. GrIS Negotiations
15. Standby Pay

**MISCELLANEOUS ITEMS**

Request from the Central Services Department to purchase a used scissor lift for the Fairgrounds from United Rentals in the amount of \$5,522.32 (with 76 hours on it). This was approved in their 2020 Capital Outlay budget using County Fair Sewer Project Fund #309 monies. **(Approved)**

Request from the Fairgrounds to purchase 2-Portable Cooling Units in the amount of \$8,008.34 from Air Marketing Group. This was approved in their 2020 Capital Outlay budget using REET Funds #126. **(Approved)**

Commissioner Stevens was authorized to sign the Grant County Health District voucher listing for the following: Payroll \$69,580.80, General Fund \$33,610.02 and \$49,373.07 for the total amount of \$152,563.89.

**WEDNESDAY, APRIL 8, 2020**

4:00 p.m. – 5:00 p.m.

VETERANS ADVISORY BOARD MEETING - WEBEX

6:00 p.m. – 7:30 p.m.

R Stevens, Health Board Meeting via ZOOM Meetings

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**THURSDAY, APRIL 9, 2020**

9:00 a.m. – 10:00 a.m.

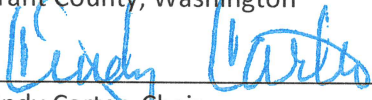
T Taylor, Multi Agency Communications Center (MACC) Board Meeting –  
Conference Call

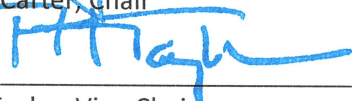
**FRIDAY, APRIL 10, 2020**

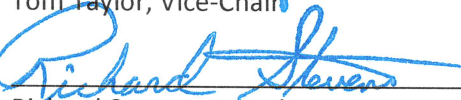
No meetings held

Signed this 21 day of April, 2020.

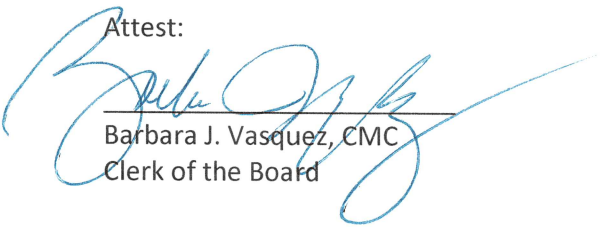
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_  
Cindy Carter, Chair

  
\_\_\_\_\_  
Tom Taylor, Vice-Chair

  
\_\_\_\_\_  
Richard Stevens, Member

Attest:

  
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Barbara J. Vasquez, CMC  
Clerk of the Board