

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

All public meetings were held by the Grant County Commissioners via WEBEX Conference Call only.

MONDAY, MAY 25, 2020

Memorial Day Holiday, Courthouse Closed

TUESDAY, MAY 26, 2020

The Grant County Commissioners session began at 9:30 a.m. with all Commissioners in attendance.

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| 8:30 a.m. – 9:00 a.m. | R Stevens, Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting) |
| 9:00 a.m. – 9:30 a.m. | C Carter, Finance Committee Meeting (Not a public meeting) |
| 9:30 a.m. – 10:00 a.m. | Grant County discussion on COVID-19 |

The Commissioners discussed with Grant County Elected Officials and Department Heads how the virus is impacting their office.

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|-------------------------|--|
| 10:00 a.m. – 10:20 a.m. | Consent Agenda (Items 1 through 8); <u>and</u> B Rang, ASC Update and Misc BOCC Action (Items 1 through 5) |
|-------------------------|--|

CONSENT AGENDA:

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 7 on the agenda as presented. Item 8 was held for further review but then withdrawn the next day as it was decided to cancel the Grant County Fair. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office Vouchers and County-wide Expense Reimbursement Claims for approval. **(Approved)**
2. Recommendation from the Finance Committee to approve a request from Grant County Fire District No. 10 for a bridge loan not to exceed 1.1 million dollars to facilitate the purchase of a capital project. This loan to be paid in full in October 2020. **(Approved)**
3. Multi-Agency Communications Center MACC Bond Claims Payment Request (Batch 01-96) in the amount of \$438,578.95. **(Approved)**

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4. Letter of appointment to Mayor Diane Kohout to the Grant County Solid Waste Advisory Committee. **(Approved)**

AUDITOR'S OFFICE

5. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$76,351.12 and \$405,960.06)**
6. Authorization of Canvassing Board Representatives - Auditor's Staff, to act under authority given in RCW 29A.60 for Dedra Osborn and Michele Blondin to act as representatives for the County; and for Maria Lugar and Karrie Stockton to handle the ballots through the mail room process for the Primary Election to be held August 4, 2020 and the General Election to be held November 3, 2020. **(Approved)**
7. Designation of County Commissioner Cindy Carter to serve as the County Legislative Authority on the Canvassing Board for the Primary Election to be held August 4, 2020 and the General Election to be held November 3, 2020. **(Approved)**

FAIRGROUNDS

8. Recommendation from the Director to eliminate entry fees for the 2020 Grant County Fair due to the impacts of COVID-19 Corona Virus. **(Originally, the Board moved to hold this item. After review and discussion that afternoon, the Fairgrounds and Board voted to cancel the 2020 Grant County Fair and this request was withdrawn.)**

ASC AGENDA AND MISC BOCC ACTION ITEMS:

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 5 on the agenda as presented. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Contract with Darrell Doolittle through the Sheriff's Office for the primary services for the Sheriff's Vehicle Upfitting & Maintenance. Term is May 26, 2020 through May 26, 2025. **(Approved)**
3. Contract with Financial Consultants International for Custom Police Vehicles through the Sheriff's Office for the secondary/overflow services for the Sheriff's Vehicle Upfitting & Maintenance. Term is May 26, 2020 through May, 26, 2025. **(Approved)**
4. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services' Prevention and Recovery Center (PARC), during March 2020, in the amount of \$13,103.58 on Washington State Health Care Authority Contract No. K3919. **(Approved)**
5. Request from Grant Integrated Services to purchase eight (8) Lenovo Computers with Monitors in the approximate amount of \$9,705.00 through CDW-G via Technology Services. **(Approved)**

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11:00 a.m. – 11:20 a.m. S Palacios, Juvenile Court and Youth Services Update

- Financial
- Intakes
- Courts : COVID-19 Operation
 - Offender/Diversion:
 - Truancy:
 - Dependency:
- Martin Hall
- Administration

12:00 p.m. – 1:30 p.m. R Stevens, WSAC Corona Virus Relieve Funding “Chautauqua” #2 (ZOOM)

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney’s Office Update

1:30 p.m. – 2:20 p.m. S Castro, Public Works Update (Items 1 through 3)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 3 on the agenda as presented. The motion passed unanimously.

1. Recommendation to award the quote for the Scrap Metal Crushing 2020 project to Sutton Salvage in the amount of \$85.00 per ton for material at the landfill. **(Approved)**
2. Authorization to Call for Bids for the Alternate Daily Cover 2020 project with a bid opening date of June 16, 2020 at 1:30 pm. **(Approved)**
3. Request for approval of the updated Public Works Organizational Chart. **(Approved)**

1:30 p.m. – 1:40 p.m. Open Record Public Hearing, Public Works Surplus of County Property: Misc Vehicles

The Commissioners held an Open Record Public Hearing to consider a request from Public Works to surplus the following vehicles:

| SURPLUS VEHICLES & EQUIPMENT 2020 | | | | | | |
|-----------------------------------|------|--------------|------------------|-------------------|---------------------|----------------------|
| VEHICLE or EQUIPMENT | YEAR | MAKE | MODEL | SERIAL NUMBER | MILEAGE or HOURS | APPROXIMATE VALUE |
| 7072 | 2014 | Dodge | CHARGER AWD | 1FMEU73809UA33165 | 132,259 | \$3,000 |
| 3160 | 2003 | Western Star | 4900FA | 5KKHAECG84PM19646 | 272,866 | \$30,000 |
| 3150 | 2003 | Western Star | 4900FA | 5KKHAECG64PM19649 | 253,722 | \$30,000 |
| 3130 | 2004 | Western Star | 4900FA | 5KKHAECG64PM19648 | 237,500 | \$30,000 |
| 1540 | 2000 | John Deere | 770CH | DW770CH575632 | 13,198 | \$14,000 |
| 1860 | 2000 | John Deere | 770CH | DW770CH575720 | 13,765 | \$14,000 |
| 2002 | 2007 | FORD | F150 reg cab 2x4 | 1FTRF14V67KC61486 | 104,417 | \$3,000 |
| Dump bed | | Critzer | 10 yd | | | \$1,000 |
| Dump Bed | | | 10yd | | | \$1,500 |

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Sam Castro, Public Works Director, described his request.

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Stevens moved to approve surplus of vehicles as presented. Commissioner Taylor seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 20-049-CC)**

2:30 p.m. – 3:20 p.m.

K Eslinger, Human Resources Update

Discussion Items

1. COVID Situation Update
 - a. Board Instruction re COVID
 - b. Department Cost Containment Data
 - c. GC COVID Business Plans

Authorization Requests

2. PAR – Tom Gaines
3. PAR – Suhail Palacios
4. PAR – Kirk Eslinger
5. PMA – New Hope Manager
6. Leave Without Pay Request
7. Payment of 2019 Payroll
Corrections – Corrections & Sheriff Support

Compensation, Benefits, & Payroll

8. 2021 COLA Base

Recruitment / Civil Service

9. Exceptions to Hiring Freeze:
 - a. District Court Clerk (1)

Labor Relations/ Legal Actions

10. Labor & Legal Report Review

Personnel Action Request (PAR) for the salary, wage and/or position changes for Kirk Eslinger, Human Resources; Suahil Palacios, Juvenile Court and Youth Services; and Tom Gaines, Central Services. **(Approved)**

3:30 p.m. – 4:00 p.m.

J McKiernan, Fairgrounds Update

4:00 p.m. – 4:30 p.m.

T Gaines, Central Services Update

4:30 p.m. – 6:00 p.m.

R Stevens, WSAC County Budget Workshop: Managing County Revenues and Expenditures in Response to COVID-19 Pandemic (ZOOM)

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WEDNESDAY, MAY 27, 2020

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|-------------------------|--|
| 8:30 a.m. – 9:00 a.m. | R Stevens, Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting) |
| 10:00 a.m. – 12:00 p.m. | T Taylor, Meeting with Health District and Prosecuting Attorney to discuss reopening Grant County (Not a public meeting) |
| 10:00 a.m. – 11:00 a.m. | R Stevens, WRCIP Board of Directors Sit Down Meeting (ZOOM) |

THURSDAY, MAY 28, 2020

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|-------------------------|---|
| 8:30 a.m. – 9:00 a.m. | R Stevens, Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting) |
| 10:00 a.m. – 11:00 a.m. | R Stevens, Columbia River Caucus “Commissioners” Meeting (ZOOM) |
| 2:00 p.m. – 2:30 p.m. | R Stevens, Pre-Transportation Improvement Board Meeting (Webex) |

FRIDAY, MAY 29, 2020

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|------------------------|---|
| 8:30 a.m. – 9:00 a.m. | R Stevens, Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting) |
| 9:00 a.m. – 11:00 a.m. | R Stevens, Transportation Improvement Board Meeting (Webex) |
| 11:00 a.m. – 1:00 p.m. | R Stevens, Eastern Washington Council of Governments (EWCOG) Meeting (Webex) |
| 1:00 p.m. – 1:45 p.m. | C Carter, Governor’s Office – Central WA Weekly Call |

**Grant County Commissioners Minutes
Week of May 25, 2020**

Signed this 9th day of JUNE, 2020.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

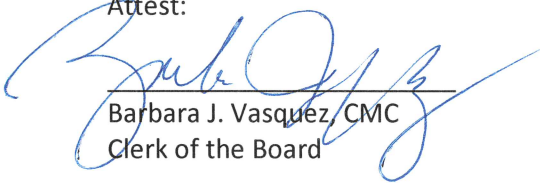


Tom Taylor, Vice-Chair

Excused

Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board