

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

All public meetings were held by the Grant County Commissioners via WEBEX Conference Call only.

MONDAY, JULY 13, 2020

T Taylor, Out

- 8:30 a.m. – 9:00 a.m. Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)
- 9:00 a.m. – 10:00 a.m. C Carter, Public Works Management Team Meeting – Conference Call
- 11:00 a.m. – 11:30 a.m. C Carter, Area Aging State Audit Entrance Conference (Skype)

TUESDAY, JULY 14, 2020

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Carter and Stevens in attendance. Commissioner Taylor was out and excused.

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Calendar Items

07/14/20 – 07/15/20 – Furlough (afternoon)

07/22/20 – 07/29/20 – Vacation & Furlough

Discussion Items

1. COVID Situation Update
 - a. SharedWork Report
 - b. COVID Leave Summary
 - c. COVID Leave Audit
 - d. Board Instruction re COVID
2. Elected Official Increases

Employee & Department Issues

3. Public Works

Pursuant to RCW 42.30.110(1)(f) Commissioner Carter called an Executive Session to order at 9:02 a.m. to go until 9:17 a.m. regarding Personnel Disciplinary Matters. In attendance were Commissioners Carter and Stevens, Sam Dart, Sam Castro, and Keith Elefson of Public Works, Matt Morrison and Kirk Eslinger, Human Resources. Commissioner Carter closed the session at 9:17 a.m.

10:00 a.m. – 10:50 a.m. T Gaines, Central Services Update

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11:00 a.m. – 11:30 a.m. Elected Official / Department Head COVID-19 and CARES Act Discussion

The Commissioners discussed with Grant County Elected Officials and Department Heads how the virus is impacting their office.

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:20 p.m. S Castro, Public Works Update (1 through 4)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 4 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Recommendation to return Cost Share Program funds to contributors for the 2020 Cost Share Program (K SW and 12 SW) which was cancelled due to lack of funds to construct. **(Approved)**
2. Authorize to Call for Bids for the Ephrata New Landfill Phase Three Development to construct the lining system for the Phase 3 Development Area. Bids to be opened ~~July 28, 2020~~ August 4, 2020 at 1:30 p.m. **(Approved)**
3. Local Agency Professional Services Lump Sum Consultant Agreement with EcoSystems North West to conduct a Burrowing Owl survey and provide analysis of shrub steppe quantity and quality on S 8, T 20 N, R 26 E, in an amount not to exceed \$25,600.00. **(Approved)**
4. Contract for Services with Eastern Washington University to provide a cultural resources survey for the US Bureau of Reclamation Land Swap Project (Parcel 16059000, 640 acres near Naylor, WA). **(Approved)**

2:30 p.m. – 2:50 p.m. Consent Agenda and Misc BOCC Action (Items 1 through 19)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 19 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Possible vouchers for Commissioners Office, insurance, legal services, grant administration, etc. **(Approved)**
2. Agreement with the Grant County Economic Development Council (EDC) for the administration of the combined 2.5 million dollars grant funds through the CARES Act (Coronavirus Aid, Relief, and Economic Security Act) that are allocated towards small business & non-profit organization grants. The EDC will track time & wages related to the administration of these grants and will be reimbursed for actual costs incurred. **(Approved)**
3. **Held from the July 6, 2020 Agenda:** Grant County Reimbursement No. 5 on Coronavirus Relief Funds (CRF) CARES Act Grant for Grant County Expenditures for the period of March 1, 2020 through May 31, 2021 in the amount of \$509,943.80 with the Department of Commerce.
4. Multi Agency Communications Center (MACC) Claims Payment Request for Batch 01-98 in the amount of \$281,796.40. **(Approved)**
5. Interlocal agreement with the Grant County Fire District 10 for the utilization of Public Works fueling facilities to be tracked and billed monthly by the Public Works Department. Term of the agreement is June 30, 2020 until canceled. **(Approved)**

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6. Reimbursement Request #20-12 on Washington State Department of Commerce for the Consolidated Homeless Grant (CHG) No. 20-46108-10, administered through the Grant County Housing Authority, in the amount of \$21,941.03. **(Approved)**
7. Letter from the City of Moses Lake requesting to partner with Grant County in the County's homeless program (per RCW 43.185C.080) and become a sub-recipient of the Consolidated Housing Grant for the amount of \$135,000.00. **(Approved)**
8. Interlocal Cooperation Agreement with the Grant County Noxious Weed Board for grant funding through the Coronavirus Relief Fund (CRF) CARES Act Grant for COVID-19 related expenses from March 1st, 2020 through October 31st, 2020 not to exceed \$10,000 dollars. **(Approved)**
9. Reimbursement No. 6 on Coronavirus Relief Funds (CRF) CARES Act Grant for Grant County Health District for the period June 1, 2020 through June 15, 2020, with the Department of Commerce in the amount of \$70,101.26. **(Approved)**
10. Reimbursement No. 7 on Coronavirus Relief Funds (CRF) CARES Act Grant for Grant County Noxious Weed Board for the period March 1, 2020 through June 30, 2020, with the Department of Commerce in the amount of \$4,326.13. **(Approved)**
11. Washington State COVID-19 outbreak emergency housing grant sub-recipient agreement with the Grant County Health District for services under the Department of Commerce emergency housing grant #316-46108-10. Term of the agreement is March 15, 2020 through September 30, 2020. **(Approved)**
12. Washington State COVID-19 outbreak emergency housing grant sub-recipient agreement with the City of Moses Lake for services under the Department of Commerce emergency housing grant #316-46108-10. Term of the agreement is March 15, 2020 through September 30, 2020. **(Approved)**

AUDITOR'S OFFICE

13. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$763,597.44)**

DEVELOPMENT SERVICES

14. Consulting Services Agreement amendment with Nossaman LLC and Pacific Groundwater Group to revise subsection 3.1 – Rates to the following cost basis: **(Approved)**
 - a. Meal and lodging expenses for Consultant and sub-consultant and subcontractor employees traveling for project purposes and performing project work away from their ordinary work location shall be on a Per Diem cost basis at the current rates established by the State of Washington Office of Financial Management for travel within Washington State or the United States General Service Administration for travel outside Washington State

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FACILITIES & MAINTENANCE

15. Request to purchase dumping trailer from Trailer Solutions in Moses Lake for the total cost of \$8,916.75 to be expensed out of the Fairgrounds fund #309.000.00.0000.594736400, trailer/dump truck, fuel tank repairs. **(Approved)**

NEW HOPE

16. Contract amendment number 2 with Washington State Department of Social & Health Services (DSHS) for Onsite Family Violence Services contract #1912-61860 through New Hope, amending the contract start date to 07/10/2020 and increase the amount of the contract by \$31,000.00 for a total of \$62,000.00. **(Approved)**

TECHNOLOGY SERVICES

17. Purchase Order No. 322 request & software license agreement with Netwrix for the annual renewal of Netwrix Auditor for Active Directory in the amount of \$9,880.11. **(Approved)**
18. Purchase Order No. 318 request & Software Maintenance Agreement Renewal with Jury Systems Inc for the annual renewal of the Jury + software in the amount of \$4,690.00. **(Approved)**
19. Purchase Order No. 321 request for the purchase of 3 Cradlepoint units and the accessories for the 10 total units on order through Ednetics in the amount of \$6,159.51. **(Approved)**

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the following Final Plat Submission and Reviews:

- Gary and Kimberly Christensen (Christensen's Road 11 Short Plat) File # P 19-0353 (preliminary P 19-0246)
- Russ Kehl (The Kersting Survivors Trust) (Kersting Short Plat) File # P 20-0014 (preliminary P 19-0278)
- Russ Kehl (Robert Hammond) (Robert Hammond Short Plat) File # P 20-0012 (preliminary P 19-0278)
- Radach Farms Inc. (Radach Farm Unit 134 Short Plat) File # P 20-0178 (preliminary P 20-0159)

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their July 2, 2020 payroll.

Commissioner Stevens was authorized to sign the Grant County Health District voucher listing in the amount of \$93,999.99.

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WEDNESDAY, JULY 15, 2020

T Taylor, Out

8:30 a.m. – 9:00 a.m. R Stevens, WRCIP Fiscal Committee Conference Call
9:30 a.m. – 11:30 a.m. TOURISM COMMISSION MEETING
1:00 p.m. – 2:30 p.m. C Carter, Grant County Suicide Prevention Taskforce Meeting
2:30 p.m. – 3:30 p.m. C Carter, Multi-County Conference Call – Update on COVID-19
4:00 p.m. – 5:00 p.m. VETERANS ADVISORY BOARD, STAND DOWN PLANNING MEETING

THURSDAY, JULY 16, 2020

T Taylor, Out

8:30 a.m. – 9:00 a.m. Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)
6:30 p.m. – 8:00 p.m. C Carter, Grant Transit Authority (GTA) Board Meeting
7:00 p.m. – 8:00 p.m. FAIR ADVISORY COMMITTEE MEETING

FRIDAY, JULY 17, 2020

T Taylor, Out

Signed this 11th day of August, 2020.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Cindy Carter
Cindy Carter, Chair

EXCUSED
Tom Taylor, Vice-Chair

Richard Stevens
Richard Stevens, Member

Attest:
Barbara J. Vasquez
Barbara J. Vasquez, CMC
Clerk of the Board