

# AMENDED MINUTES (See amendment on pg. 3, Public Works item #1)

## GRANT COUNTY BOARD OF COMMISSIONERS

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**All public meetings were held by the Grant County Commissioners via WEBEX Conference Call only.**

### **MONDAY, JULY 20, 2020**

The Grant County Commissioners session began at 1:00 p.m. with all Commissioners in attendance.

- 8:30 a.m. – 9:00 a.m. Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)
- 9:00 a.m. – 10:00 a.m. R Stevens, Public Works Management Team Meeting – Conference Call
- 9:30 a.m. – 10:30 a.m. T Taylor, Out
- 1:00 p.m. – 1:50 p.m. D Anderson, Grant Integrated Services Update

- Crisis Solutions
- New Hires
- Personnel
- Ephrata Building
- BOCC Reports

Pursuant to RCW 42.30.110(1)(f) Commissioner Carter called an Executive Session to order at 1:09 p.m. to go until 1:19 p.m. regarding Personnel Disciplinary Matters. In attendance were Commissioners Taylor, Carter and Stevens, Dell Anderson, Grant Integrated Services, and Barbara J. Vasquez, Clerk of the Board. The session was then continued to 1:24 p.m. Commissioner Carter closed the session at 1:24 p.m.

- 2:00 p.m. – 2:20 p.m. D Bolyard, Liberty State Movement Discussion

The Commissioners met with Dani Bolyard and other members of the Board of the Liberty State Foundation, activist in the Liberty State movement. They brought in sheets of signatures on their petition; 519 signatures total. They are requesting the Grant County Commissioners and the other Eastern Washington County Commissioners place a resolution on the November election ballot for an “advisory vote of the people” to see who is in favor of dividing the State of Washington along the Cascades. The Commissioners stated they needed time to look into their request.

- 2:30 p.m. – 3:15 p.m. B Hill, Public Defense Update

### **MISCELLANEOUS ITEMS**

Washington State COVID-19 Outbreak Emergency Housing Grant, City of Moses Lake reimbursement request for the period of March – June, 2020 in the amount of \$2,233.66.

**Grant County Commissioners Minutes AMENDED  
Week of July 20, 2020**

**TUESDAY, JULY 21, 2020**

The session was continued to 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m.                      K Eslinger, Human Resources Update

**Calendar Items**

*07/28/20 – No Update Meeting with the Board*

*07/22/20 – 07/29/20 – Vacation & Furlough*

**Discussion Items**

1. SharedWork Program Update

**Recruitment / Civil Service**

2. Exceptions to Hiring Freeze:
  - a. Designated Crisis Responder (2)
  - b. Community Living Support Aide (3)

10:00 a.m. – 10:50 a.m.                      J McKiernan, Fairgrounds Update

- Staffing status
  - Furlough program
- Projects accomplished and in work

Centerfield is nearing completion. Electrical, sprinklers, lights and pathway

- The ag building envelope updates are in progress
  - The Goat Barn pens arrived, just waiting for concrete work
  - Chicken cages arrived and are ready to assemble
  - Barn 44 has been completely cleaned
  - Barn 39 is in the process of demolition
  - New Asphalt in Barn 46 – Stalls to be rebuilt in the Fall
  - Tree plan developed with Lori looking at trees, you approved purchases
  - Leveling north end of rodeo track
  - Some entertainment booked for 2021 – Parmalee, Grupo Control, Mutton Bustin using tourism funds.
- Event cancellations through July but our plan is in the hands of the state. I am confident, if we can get to phase 3, we can do events in September.
  - Livestock show and sale status – A group from Spokane County, Benton/Franklin, Gary Chandler, Alex McGregor, Sara Smith, have been meeting with the Governor’s office. Things are progressing and we hope to know what we can do by next week. Registrations have us around 200 animals which is very manageable.
  - The Campground plan is progressing as Tom will fill you in
  - South Field Lighting is going well, Tom awarded the contract to Musco lighting through KCDA.
  - We plan on bidding out Barn 46 and 47 stall rebuilds as we do not have enough staff to do the project.
  - Waiting on the planning department for the Gold Gate sign permit. Then we can move forward with installation.
  - We are looking at alternative events such as equestrian clinics, drive in movies and drive in Music.

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11:00 a.m. – 11:20 a.m. J Gingrich, Deputy Clerk of the Board Update

BOCC Update:

- Appointed Board's Update
  - Form for Board Re-Appointment Interest
  - Automated application process
- Working Budget Numbers

Board of Equalization (BOE) Update:

- 2019/2020 Appeals:
  - 173 Petitions
    - 81 Hearings Scheduled
    - 40 Agreements Reached
    - 15 Petitions Withdrawn/Dismissed
- 2020/2021 Appeals:
  - Mandatory session begins July 29, 2020
    - 3 meetings within 28 days

Tourism Commission:

- RFP for Marketing Director
  - What are you looking for in Tourism
- LTAC

Disability Board:

- Continue with single approval

Veteran Services:

- Semi-Annual Update
- Veterans Stand Down Cancelled

11:30 a.m. – 11:50 a.m. T Jones, Sheriff's Office Update

1:00 p.m. – 5:00 p.m. C Carter, Out

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:00 p.m. Public Works Update (Items 1 through 4)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 4 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. **Resolution No. 20-055-CC** in the matter of transferring ownership of surplus rights-of-way for a portion of the ~~Q-SW~~ NW Road within S 32, T 19 N, R 24 E, from Grant County to the Grant County Public Utility District (PUD) No. 2. **(Approved)**
2. Authorization to Call for Bids for 3-NE Road Phase 2 Reconstruction Project (CRP 19-08) with a bid opening date of August 11, 2020 at 1:30 p.m. **(Approved)**
3. **Resolution No. 20-056-CC** for Notice of Hearing declaring certain county-owned property surplus and ordering the sale thereof with a Public Hearing date of August 11, 2020 at 1:30 p.m. **(Approved)**

**Grant County Commissioners Minutes AMENDED  
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4. Request approval to hire a Human Resources Manager position within Public Works and to create the job description, salary range, advertise and hire to support the department's functions. **(Approved)**

2:00 p.m. – 2:20 p.m.

Consent Agenda and Misc BOCC Action (Items 1 through 19)

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 through 19 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

**COMMISSIONERS OFFICE**

1. Possible vouchers for Commissioners Office, insurance, legal services, grant administration, etc. **(Approved)**
2. Commissioners June 29, 2020 Minutes for approval. **(Approved)**
3. Grant Agreement No. 20-4613C-100 with the Department of Commerce through the Community Services and Housing Division Housing Assistance Unit for an Emergency Solutions Grant for COVID-19 (ESG-CV) funding in the amount of \$278,466.00. Term of the agreement is July 1, 2020 through June 30, 2022. **(Approved)**
4. Re-appointment letter for Amanda Laramore to the Grant County Tourism Commission effective August 1, 2020 through July 31, 2023. **(Approved)**
5. Recommendation to deny Coronavirus Relief Funds (CRF) through CARES Act Grant funding request from the Wahluke School District in the amount of \$458,060.00. **(Approved)**
6. Recommendation to allocate \$249,848.87 of Coronavirus Relief Funds (CRF) grant monies to upgrade doors throughout all Grant County facilities. **(Approved)**
7. Recommendation to allocate \$6,500.00 of Coronavirus Relief Funds (CRF) grant monies to purchase the DocuSign integration for Laserfiche and 5 hours of professional services time from Cities Digital for the Commissioner's Office action items routing and approval process. **(Approved)**

**AUDITORS OFFICE**

8. Request to purchase the following equipment utilizing Elections CARES Act grant funding: **(Approved)**
  - a. ClearCount High-Speed Scanner in the amount of \$22,500.00
  - b. IM410 Envelope Opener in the amount of \$10,437.84
9. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$183,549.90, \$876,565.62 and \$87,032.86. Also approved were receipts/credit card statement from Public Works to purchase Gatorade, water, coolers, etc. The Board denied the request of an employee from the Sheriff's Office to reimburse a Covid-19 test in the amount of \$263.15 as it will be totally covered by our county medical insurance.)**

**Grant County Commissioners Minutes AMENDED  
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**CLERK'S OFFICE**

10. Request to purchase office furniture (PO# 2020-00001) through Contract Design Associates (CDA) in the amount of \$89,473.20 to be paid out of the Law & Justice fund. **(Approved)**

**FACILITIES & MAINTENANCE**

11. Recommendation to award 3 year contract for elevator servicing in the amount of \$1,310.00 per month on the C-Street campus in Ephrata to ELTEC Systems, LLC through a Department of Enterprise Services contract #01219. Costs pertaining to the contract will come out of the Facilities & Maintenance operating budget for contracted services. **(Approved)**
12. Elevator Full Maintenance Agreement FM (8) under Washington State Department of Enterprise Services Contract #01219 for the maintenance of 5 elevators located at the C-Street campus in Ephrata for the amount of \$1,310.00 per month, \$15,720.00 annually. Term is July 22, 2020 through July 21, 2023. **(Approved)**

**GRANT INTEGRATED SERVICES**

13. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services through the Moses Lake HYP 365 contract, during May, 2020 in the amount of \$1,126.75 to the Grant County Health District. **(Approved)**
14. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services, during June, 2020 in the amount of \$228.75 on Washington State Department of Corrections (DOSA) contract. **(Approved)**
15. Supported Living/Group Home Exhibit C, Revision No. 210100, on Washington State Department of Social & Health Services (DSHS) Contract No. 1963-57191 with Grant Integrated Services' Developmental Disabilities Department. **(Approved)**
16. Request to designate Cheri Dowse and Mark Hoffman as Designated Crisis Responders per RCW 71.05.020. **(Approved)**

**SHERIFF'S OFFICE**

17. Request to purchase 12 Axon body cameras and all applicable accessories from Axon Enterprises for the total package amount of \$19,544.52 (including taxes), in the below cost break down, utilizing revenue generated from inmate commissary. **(Approved)**
  - a. 12 Axon Body Cameras, sync cables, etc - \$6264.00 (112.154.00.0000.523603564)
  - b. 2 Axon dock bays - \$3,126.00 (112.154.00.0000.523603564)
  - c. 24 Evidence.com license certificates Year 1 - \$4,320.00 (112.154.00.0000.523603506)
  - d. 24 Evidence.com license certificates Year 2 - \$4,320.00 (112.154.00.0000.523603506)
18. Request for exception to the Travel Authorization and Expense Reimbursement policy 1202 amendment (which suspended travel) to allow Deputy Mark Pannek to attend a Tactical Response Team training in September near Blewit Pass. **(Approved)**

**Grant County Commissioners Minutes AMENDED  
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**TECHNOLOGY SERVICES**

- 19. Purchase Order No. 323 request & software license agreement with Progress for the annual renewal of WhatsUp Gold Total Plus unrestricted service agreement in the amount of \$22,000.00 to be paid out of the Technology Services software maintenance budget line.  
**(Approved)**

**MISCELLANEOUS ITEMS**

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their July 17, 2020 payroll.

**WEDNESDAY, JULY 22, 2020**

C Carter, Out

**THURSDAY, JULY 23, 2020**

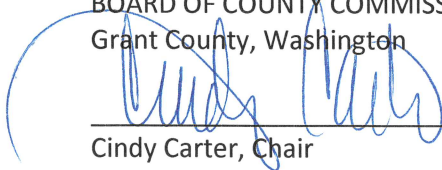
T Taylor, Out

- 8:30 a.m. – 9:00 a.m. Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)
- 10:00 a.m. – 12:00 p.m. Martin Hall Juvenile Detention Center – Board Meeting

**FRIDAY, JULY 24, 2020**

T Taylor, Out  
Signed this 20<sup>th</sup> day of October, 2020.

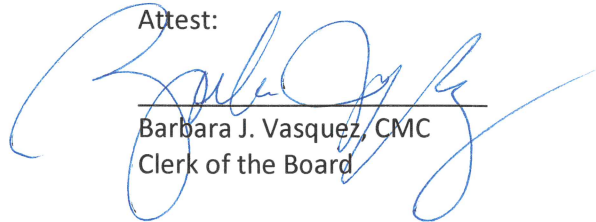
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_  
Cindy Carter, Chair

  
\_\_\_\_\_  
Tom Taylor, Vice-Chair

  
\_\_\_\_\_  
Richard Stevens, Member

Attest:

  
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Barbara J. Vasquez, CMC  
Clerk of the Board