

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, AUGUST 31, 2020

Public meetings were held by the Grant County Commissioners via WEBEX Conference Call or Video only.

The Grant County Commissioners session began at 10:00 a.m. with all Commissioners in attendance.

- 8:30 a.m. – 9:00 a.m. Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)
- 9:00 a.m. – 10:00 a.m. C Carter, Public Works Management Team Meeting
- 10:00 a.m. – 10:20 a.m. Commissioners Office Staff Meeting
- 11:00 a.m. – 11:20 a.m. T Gaines, Central Services Update

- Technology Services: Current SitRep, Webex update
- Interfund Communications: Current SitRep
- Facilities and Maintenance: Current SitRep; Courtrooms: ceilings, lights, doors and locks
- Fairgrounds: Current SitRep; More vandalism, stil working through campground models
- Central Services: Department Updates

- 11:30 a.m. – 12:00 p.m. Open Record Public Hearing, CDBG-CV1 Public Services Grant Application

The Commissioners held an Open Record Public Hearing to consider a Washington State Department of Commerce Community Development Block Grant CDBG-CV1 application.

Brittany Rang, Administrative Services Coordinator stated the purpose is to review community development and housing needs, inform citizens of the availability of funds and eligible uses of the state Community Development Block Grant (CDBG) funds, and receive comments on proposed activities, particularly from lower income persons residing in the Grant and Adams County areas. Grant County intends to apply for CDBG funding in 2020: CDBG-CV1 Public Services Grant Funding.

It is anticipated that up to \$575,511 (but likely less) will be available to the County and the Opportunities Industrialization Center of Washington (OIC of WA) to fund local public services and microenterprise assistance programs; and public health, emergency response, or temporary housing facilities that address COVID-19 impacts, and grant administration.

Handouts are available in English and Spanish: CDBG Public Participation Plan, Department of Commerce CDBG program public hearing handout and Federal Citizen Participation requirements for local government applicants.

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD. AMERICANS WITH DISABILITIES ACT (ADA) ACCOMODATIONS PROVIDED UPON REQUEST.

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Present today are members of OIC of WA with a Spanish Interpreter if needed. Candi Jaeger, OIC of WA gave an overview of the application. This is to help participants in Grant County who have been affected by COVID and are in eviction status or foreclosure status of their homes. Also assisting small business who were affected having to close doors, reduced staffing and reduced sales.

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Taylor moved to approve the application as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Approved, the Chair signed a Determination of Exemption and Determination of Categorical Exclusion.)**

- 12:00 p.m. – 1:00 p.m. C Carter, WSAC Virtual Assembly (ZOOM)
- 1:30 p.m. – 2:00 p.m. C Carter, Finance Committee Meeting
- 2:00 p.m. – 3:00 p.m. B Rang, Administrative Services Coordinator Update
- Schedule Changes
 - Grant Update – CARES Act Grant

TUESDAY, SEPTEMBER 1, 2020

The session was continued to 9:00 a.m. with all Commissioners in attendance.

- 9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Discussion Items

1. COVID Situation Update
 - a. SharedWork Report
 - b. SharedWork Instruction
 - c. Staffing Direction for Grant County
 - d. Board Instruction re COVID
2. HR Staffing Plan

Compensation, Benefits, & Payroll

3. Elections Deputy Lateral Hire

Executive Session

4. Review of the performance of a public employee.
5. Labor Relations: planning/adoption of strategy/position re collective bargaining, negotiations, grievance or mediation.

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Pursuant to RCW 42.30.110(1)(f) Commissioner Carter called an Executive Session to order at 9:45 a.m. to go until 10:00 a.m. regarding Personnel Disciplinary Matters. In attendance were Commissioners Taylor, Carter and Stevens, and Kirk Eslinger, Human Resources Director. Commissioner Carter closed the session at 10:00 a.m.

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

11:00 a.m. – 11:50 a.m. D Hooper, Development Services Update

- Workload Report; Pending Personnel Acquisitions; Landfill RI/FS; WW Pumping Services Conditional Use Permit; Budget

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:00 p.m. Public Works Update (Items 1 and 2)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 and 2 on the agenda as presented. The motion passed unanimously.

1. **Resolution No. 20-077-CC** notice of hearing in the matter of declaring certain county-owned property surplus and considering the sale thereof – Misc Equipment and Vehicles. **(Approved, the hearing was scheduled for September 22, 2020 at 1:30 p.m.)**
2. Execution of contract with KRCl, LLC for the Ephrata Landfill Phase 3 Development for the amount of \$2,220,515.46. **(Approved)**

1:30 p.m. – 2:20 p.m. Open Record Public Hearing, Vacation of Unbuilt County Right-of-Way / New Trinidad / William Hill

The Commissioners held an Open Record Public Hearing to consider a vacation petition from William Hill of Beach Development Inc.

Keith Elefson, County Road Engineer, read from his Engineer's Report:

The Board of County Commissioners of Grant County Washington has received a petition to vacate that portion of County Right-of-way surplus being a portion of the New Trinidad Plat, Roads designated as Columbia, Broadway, Fulton, Walnut and Slate south of Fine Wine Road; lying in the SW1/4 of the SW1/4 Section 7 of Township 20 North, Range 23 East W.M., all in Grant County, Washington, as hatch marked on the attached Exhibit A.

The Board of County Commissioners determined that consideration should be given to the petition and directed the County Road Engineer to prepare a report on the proposed vacation and abandonment for a public hearing to be held at 1:30 PM, Tuesday, the 1st Day of September, 2020. The Notice of Hearing was published in the County Official Newspaper and the Notice of Hearing was posted at each termini in compliance with RCW 36.87.050.

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The proponents of the petition own the majority of the frontage along the petitioned County Surplus Right-of-way; these roads are not active on the County Road System. The affected parcels are owned by the proponent.

I find that, this section of County Right-of-way Surplus is not necessary and useful to the public and the public would be benefitted by its vacation and abandonment as a reduction in liability and maintenance, with no exceptional conditions. (Parcel Nos. 050-775-000 and 050-777-000)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Stevens moved to approve the vacation as presented. Commissioner Taylor seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 20-075-CC)**

1:45 p.m. – 1:55 p.m. Open Record Public Hearing, Vacation of Surplus Right of Way along the South Frontage Road Turnback as petitioned by Thomas Jones.

The Commissioners held an Open Record Public Hearing to consider a vacation petition from Thomas Jones.

Keith Elefson, County Road Engineer, read from his Engineer's Report:

The Board of County Commissioners of Grant County Washington has received a petition to vacate that portion of County Right-of-way surplus being a portion of South Frontage Road turnback along Road Log Number 18570, from Mile Post 0.421 to Mile Post 0.480, lying in Section 6 of Township 18 North, Range 24 East W.M., all in Grant County, Washington, as hatch marked on the attached Exhibit A.

The Board of County Commissioners determined that consideration should be given to the petition and directed the County Road Engineer to prepare a report on the proposed vacation and abandonment for a public hearing to be held at 1:45PM, Tuesday, the 1st Day of September, 2020. The Notice of Hearing was published in the County Official Newspaper and the Notice of Hearing was posted at each termini in compliance with RCW 36.87.050.

The proponents of the petition own the majority of the frontage along the petitioned County Surplus Right-of-way. South Frontage Road is on the active County Road System. The affected parcel is owned by the proponent.

I find that, this section of County Right-of-way Surplus is not necessary and useful to the public and the public would be benefitted by its vacation and abandonment as a reduction in liability and maintenance, with the following conditions:

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- *The petitioners must pay fair market value for the property to be vacated in the amount of \$4,140.00 as determined by the Assessor.*
- *If this Road Vacation is approved, the vacation document shall not be recorded until the check is received by the Clerk of the Board. (Note: this check was received and given to Barb O'Neil for processing)*

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Stevens moved to approve the vacation as presented. Commissioner Taylor seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 20-076-CC)**

2:00 p.m. – 2:20 p.m. Public Works Workshop - Solid Waste Rate Review

3:00 p.m. – 3:20 p.m. Consent Agenda (Items 1 through 19)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 19 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Recommendation for approval of Phase 1 small business & non-profit grants through the Coronavirus Relief Funds (CRF) CARES Act Grant with the Department of Commerce, reimbursable to the Grant County Economic Development Council. **(\$985,192.00 were submitted. After review, \$910,192.00 were approved)**
3. Recommendation to allocate \$2,700 of Coronavirus Relief Funds (CRF) grant monies to purchase 13 new, easily cleaned chairs for the District Court courtroom in Moses Lake. **(Approved)**
4. Reimbursement No. 12 on Coronavirus Relief Funds (CRF) CARES Act Grant for Grant County Health District for the period July 16, 2020 through July 31, 2020, with the Department of Commerce in the amount of \$79,368.23. **(Approved)**
5. Assumption liquor license application from Sandspike, LLC dba Phoenix Pizza Co, Quincy, from the Washington State Liquor and Cannabis Board. **(Approved)**
6. Request from the Grant County Board of Equalization to convene for the purpose of hearing property tax appeals filed for the current year. **(Approved)**
7. Request from the Clerk for the Board of Equalization for an exception to the Personnel Policy – Travel Authorization and Expense Reimbursement No. 1202.8.2 for its Board members, allowing them to be reimbursed for each hearing day and NOT be considered a "fringe benefit" during their upcoming BOE hearings in September and October. **(Approved)**
8. Amendment A to the Washington State Department of Commerce, Community Services and Housing Division, Housing Assistance Unit Contract No. 316-46108-10 for COVID-19 Outbreak Emergency Housing Grant in the amount of \$388,462.00. The amendment extends the end date to December 31, 2020 and revises the scope of work. **(Approved)**
9. Request for a letter of support from People for People on their application to the Washington State Department of Transportation application for a Public Transportation Consolidated Grant. **(Approved)**

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AUDITORS OFFICE

10. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$302,558.28)**

NEW HOPE

11. Amendment A to Grant No. 20-31219-002, SFY 2020-2021 Crime Victim Service Center Grant with the Washington State Department of Commerce, Community Services and Housing Division, Office of Crime Victims Advocacy through New Hope for additional funding in the amount of \$171,097.00, for a new grant amount of \$366,369.00 and effective July 1, 2020 through June 30, 2021. **(Approved)**

YOUTH SERVICES & JUVENILE COURT

12. Interagency agreement IAA21476 between the Washington State Administrative Office of the Courts through Grant County Juvenile Court for the support of the CASA/Volunteer Guardian Ad Litem Program with a not to exceed amount of \$80,910.00. Term is July 1, 2020 through June 30, 2021. **(Approved)**

TECHNOLOGY SERVICES

13. Purchase order no. 328 to purchase a ThinkPad P53 for the Sheriff's Office from Lenovo in the amount of \$6,159.51. **(Approved)**

CENTRAL SERVICES

14. Request authorization to utilize approximately \$38,000.00 from Fund 309 for completion of work for the Fairgrounds Agriculture building. **(Approved)**
15. Request approval for moving of capital project funds (126.168 and 309) to finish the MUSCO lighting project at the Fairgrounds, in the amount of \$122,541.00. **(Approved)**
16. Request approval for moving of capital project funds for the completion of work for the Fairgrounds center field, in the amount of \$24,591.51. **(Approved)**
17. Request approval for moving of capital project funds to finish Fairgrounds paving project, in the amount of \$14,016.26. **(Approved)**

FAIRGROUNDS

18. Request to purchase a triple-sink for the Kiwanis booth in the amount of \$1,450.42 from Western Restaurant Supply approved in their capital outlay budget using REET funds (126.168). **(Approved)**
19. Request to purchase an air conditioning unit for the Ardell kitchen in the amount of \$13,268.57 from Polhamus approved in their capital outlay budget using REET funds (126.168). **(Approved)**

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MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Gerald Allen Brown (Brown (F.U. 57 Short Plat) File # P 20-0136 (preliminary P 20-0049) Final Plat Submission and Review.

WEDNESDAY, SEPTEMBER 2, 2020

3:00 p.m. – 4:00 p.m. BOARD OF EQUALIZATION HEARINGS

7:00 p.m. – 9:00 p.m. PLANNING COMMISSION MEETING

THURSDAY, SEPTEMBER 3, 2020

R Stevens, Out

7:00 a.m. – 8:00 a.m. T Taylor, Moses Lake Chamber Response Team Meeting (**Cancelled**)

8:30 a.m. – 9:00 a.m. Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)

2:00 p.m. – 3:30 p.m. T Taylor, Solid Waste Advisory Committee (SWAC) Meeting

6:00 p.m. – 7:00 p.m. FAIR ADVISORY COMMITTEE MEETING

FRIDAY, SEPTEMBER 4, 2020

R Stevens, Out

Signed this 27th day of Oct, 2020.


BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

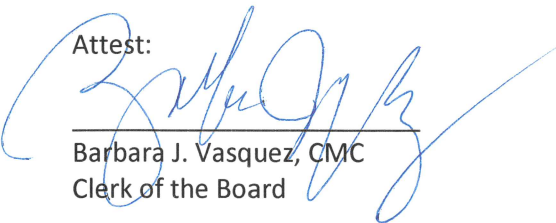


Tom Taylor, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board