

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

Public meetings were held by the Grant County Commissioners via WEBEX Conference Call or Video only.

MONDAY, SEPTEMBER 7, 2020

Labor Day Holiday, Courthouse Closed

TUESDAY, SEPTEMBER 8, 2020

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. M Prentice, Payroll Discussion on Social Security Tax Deferral

The Commissioners voted to not enroll Grant County in President Trump's Social Security Tax Deferral program as this would create a significant hardship on employees in 2021 (due to the doubling of taxes).

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Discussion Items

1. Rang Leave of Absence
2. COVID Situation Update
 - a. Update to policy memo: VAC carryover; End COVID Leave; Work from Home
 - b. Board Instruction re COVID

Employee & Department Issues

3. Public Works

Policy & Procedure

4. Immigration Policy

Recruitment / Civil Service

5. Exceptions to Hiring Freeze:
 - a. Crisis Intervention Specialist (1)
 - b. District Court Clerk (2)
 - c. Commissioners' Office Temp Hire

Labor Relations/ Legal Actions

6. Tort Claim
7. Labor & Legal Report Review

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD. AMERICANS WITH DISABILITIES ACT (ADA) ACCOMODATIONS PROVIDED UPON REQUEST.

**Grant County Commissioners Agenda
Week of September 7, 2020**

Pursuant to RCW 42.30.110(1)(f) Commissioner Carter called an Executive Session to order at 9:09 a.m. to go until 9:19 a.m. regarding Personnel Disciplinary Matters. In attendance were Commissioners Taylor, Carter and Stevens, and Kirk Eslinger, Human Resources Director. Commissioner Carter closed the session at 9:19 a.m.

10:00 a.m. – 10:50 a.m. T Gaines, Central Services Update **(Cancelled)**

11:00 a.m. – 11:50 a.m. Elected Official / Department Head COVID-19 and CARES Act Discussion

The Commissioners discussed with Grant County Elected Officials and Department Heads how the virus is impacting their office.

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 1:50 p.m. Public Works Update (Items 1 through 5)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1, 2, 4 and 5 on the agenda as presented. Item 3 was not ready for signature. The motion passed unanimously.

1. Authorization to call for bids for the Alternate Daily Cover 2020 project with a bid opening date of September 29, 2020 at 1:30 p.m. **(Approved)**
2. **Resolution 20-077-CC** rescinding Resolution No. 20-066-CC to amend the public hearing date for the Solid Waste Management Fund Disposal Rate Increase. The new public hearing date is September 29, 2020 at 1:30 p.m. **(Approved)**
3. Execution of contracts for the 3-NE Road Phase 2 Reconstruction Project (CRP 19-08) with Wheeler Excavation, LLC in the amount of \$1,129,992.80. **(Item not ready for signature)**
4. State of Washington County Road Administration Board (CRAB) Rural Arterial Program Final Prospectus for the 9-NW Road (SR 283 to Dodson Rd) reconstruction project. **(Approved)**
5. State of Washington County Road Administration Board (CRAB) Rural Arterial Program Final Prospectus for the 3-NE (U-NE to County Line) Resurface and Restore project. **(Approved)**

2:00 p.m. – 2:20 p.m. S Fode, New Hope/Kids Hope Update

- Shelter update (3 moms 5 kids)
- Trauma Informed Services for SA Survivors
- Staffing at New Hope and Kids Hope
- New grant application for therapist services
- Washington Coalition of Sexual Assault Programs offer a guide for Sexual Assault Programs and their system partners. Creating Trauma-Informed Services. (Booklet included)

2:30 p.m. – 3:00 p.m. Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 11 on the agenda as presented. The motion passed unanimously.

**Grant County Commissioners Agenda
Week of September 7, 2020**

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Community Services and Housing Division, Housing Assistance Unit, Eviction Rent Assistance Program (ERAP) Sub Recipient Agreement with the Housing Authority of Grant County for the Washington State Department of Commerce State Contract No. 21-4614C-108 in the amount not to exceed \$1,058,808.00. Term of the agreement is August 1, 2020 through December 31, 2020. **(Approved)**
3. Reimbursement Request #20-14 for the Washington State Department of Commerce on Consolidated Homeless Grant, (CHG) No. 20-46108-10, administered through the Grant County Housing Authority, in the amount of \$22,679.41. **(Approved)**
4. Washington State Department of Commerce Grant No. 21-96633-054 to the Fairgrounds through the 2021 Local and Community Projects program for the Grant County Fairgrounds Lighting (Moses Lake). Term is July 1, 2019 through June 30, 2023 in the amount of \$281,300.00 to be used to replace rodeo arena lighting. **(Approved)**
5. Pursuant to RCW 27.24.040, submittal of the 2019 Annual Report which includes the Law Library Inventory List, Detailed Trail Balance, and Treasurer Report (schedule of cash activity) for the Grant County Law Library. **(Approved)**
6. Commissioners August 3, 2020 Minutes for approval. **(Approved)**

AUDITORS OFFICE

7. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$1,670,985.78)**

CENTRAL SERVICES

8. Recommendation to repurpose funds from their "Duct Heaters" project that was approved in their 2020 Capital Expenditures projects and utilize these funds for the County-wide keyless entry project. The amount of \$173,000.00 and they would utilize an Interlocal Agreement with the City of Seattle (Contract No. 4488) and use Convergent Technologies. **(Approved)**

CLERK'S OFFICE

9. Request to dispose of the following items to the County Landfill as they are too old for fixing or repurposing: **(Approved)**
 - Tag #100389 Desk/Workstation (purchased in 2000)
 - Tag #100390 Desk/Workstation (purchased in 2000)
 - Tag #100391 Desk/Workstation (purchased in 2000)
 - Tag #100392 Desk/Workstation (purchased in 2000)
 - Tag #100393 Desk/Workstation (purchased in 2000)
 - Tag #100394 Desk/Workstation (purchased in 2000)
 - Tag #100395 Desk/Workstation (purchased in 2000)

**Grant County Commissioners Agenda
Week of September 7, 2020**

- Tag #100396 Desk/Workstation (purchased in 2000)
- Tag #100400 Desk/Workstation (purchased in 2002)
- Tag #100401 Custom Fabric Panel (purchased in 2002)
- Tag #102896 Desk/Workstation (purchased in 2008)

NEW HOPE

10. Request for out of state travel for Suzi Fode, Elisa Adolphsen, and Trisha Glenn to attend the Child and Family Maltreatment conference in San Diego on January 23-28, 2021 (should travel be allowed at that time). They are also requesting a secondary approval on the National Leadership Conference for Children’s Advocacy Centers that was previously approved but now the conference has been rescheduled for December 14 – 17, 2020 in Washington DC. (Should travel be allowed at that time) **(Approved)**
11. Request to allow their trained Courthouse Facility Dog (Valor) to be on Grant County premises and at the New Hope/Kids Hope office space. **(Approved)**

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the following Final Plat Submission and Reviews:

- Gladys Dale (Dale Short Plat No. 1) File # P 20-0167 (preliminary P 20-0002)
- B&E Acres LLC – Dexter Allred (B&E Acres Farm Units 22 and 249) File # P 20-0202 (preliminary P 20-0173)
- Augusta Winds LLC – Jay Cedergreen (Monument Hill Major Plat) File # P 20-0242 (preliminary P 20-0149)
- Clyde Jump (Jump Short Plat) File # P 20-0226 (preliminary P 20-0103)
- Sage Hen Land Co., Mark Hambelton (Double M Short Plat (F.U. 250)) File # P 20-0171 (preliminary P 20-0121)

WEDNESDAY, SEPTEMBER 9, 2020

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|-------------------------|--|
| 9:00 a.m. – 12:00 p.m. | R Stevens, Columbia River Policy Advisory Group Meeting (Webex) |
| 10:00 a.m. – 11:00 a.m. | R Stevens, Disability Board Meeting |
| 12:00 p.m. – 1:00 p.m. | C Carter, Grant Transit Authority Request for Proposal (RFP) Meeting |
| 6:00 p.m. – 7:30 p.m. | R Stevens, Health Board Meeting (ZOOM) |

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Week of September 7, 2020

THURSDAY, SEPTEMBER 10, 2020

- 8:30 a.m. – 9:00 a.m. Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)
- 9:00 a.m. – 4:00 p.m. BOARD OF EQUALIZATION HEARINGS
- 9:00 a.m. – 10:00 a.m. T Taylor, Multi Agency Communications Center (MACC) Board Meeting – Conference Call
- 1:30 p.m. – 3:00 p.m. C Carter, Area Aging / Council of Governments Meeting


FRIDAY, SEPTEMBER 11, 2020

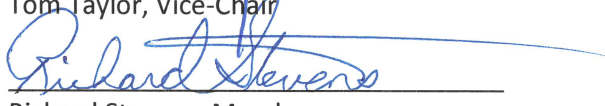
- 9:00 a.m. – 4:00 p.m. BOARD OF EQUALIZATION HEARINGS

Signed this 27th day of Oct, 2020.

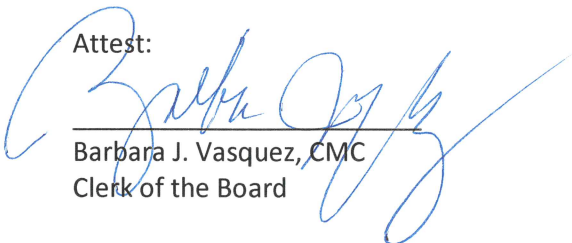
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington


Cindy Carter, Chair


Tom Taylor, Vice-Chair


Richard Stevens, Member

Attest:


Barbara J. Vasquez, CMC
Clerk of the Board