

# AGENDA

## GRANT COUNTY BOARD OF COMMISSIONERS

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Public meetings were held by the Grant County Commissioners via WEBEX Conference Call or Video only.

### MONDAY, OCTOBER 26, 2020

The Grant County Commissioners session began at 10:00 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:30 a.m.	Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)
9:00 a.m. – 10:00 a.m.	T Taylor, Public Works Management Team Meeting
10:00 a.m. – 10:20 a.m.	Commissioners Office Staff Meeting
10:30 a.m. – 10:50 a.m.	T Gaines, Central Services Update ( <b>Cancelled</b> )
11:00 a.m. – 11:50 a.m.	Budget and Finance Update
12:00 p.m. – 1:00 p.m.	WSAC Virtual Assembly
1:00 p.m. – 1:50 p.m.	D Anderson, Grant Integrated Services Update

- GrIS Monthly Report
- Personnel: Executive Session

Pursuant to RCW 42.30.110(1)(f) Commissioner Carter called an Executive Session to order at 1:14 p.m. to go until 1:29 p.m. regarding Personnel Disciplinary Matters. In attendance were Commissioners Carter and Stevens, and Dell Anderson, GrIS Executive Director. Commissioner Carter closed the session at 1:29 p.m.

### MISCELLANEOUS ITEMS

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their October 23, 2020 payroll.

### TUESDAY, OCTOBER 27, 2020

The session was continued to 9:00 a.m. with all Commissioners in attendance.

**Grant County Commissioners Minutes  
Week of October 26, 2020**

9:00 a.m. – 9:50 a.m.

K Eslinger, Human Resources Update

Calendar Items

10/29/20 – ASC Interviews

Discussion Items

1. COVID Situation Update
  - a. Board Instruction re COVID
2. HR Staff Update

Authorization Requests

3. PMA – Court Facilitator

Budget, Finance, & Risk

4. 2021 Position Management

Compensation, Benefits, & Payroll

5. Leave Benefits for Laterals

Employee & Department Issues

6. GrIS

Recruitment / Civil Service

7. Exceptions to Hiring Freeze:
  - a. Therapist (1)
  - b. Truck Driver (4)
8. Fire Marshal
9. Admin Services Coordinator

Labor Relations/ Legal Actions

10. Labor & Legal Report Review

10:00 a.m. – 10:10 a.m.

Open Record Public Hearing, Auditor’s Office, Grants Administration,  
and Central Services Budget Extension

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests:

- Auditor’s Office in the amount of \$309,849.41 for the following: \$171,519.39 for CARES Act Fund #102, Department #144 and \$138,330.02 for HAVA 3 Fund #106, Department #148
- Grants Administration Fund #190, Department #001, for Washington State Department of Commerce Coronavirus Relief Funds (CFR) Grant through CARES Act Grant No. 20-6541C-013, including Amendment A, in the total amount of \$7,405,500.00 for direct Grant County relief and pass-through funding. Period of performance is March 1, 2020 through November 30, 2020.
- Grants Administration Fund #190, Department #001, for Washington State Department of Commerce Shelter Program Grant No. 21-4610C-104, in the amount of \$523,375.00 for pass through funding for the City of Moses Lake and HopeSource (Ellensburg). Period of performance is August 1, 2020 through June 30, 2023.
- Central Services – Trial Court Improvement Fund #127 Department #169 in the amount of \$555,528.00 to receive a grant from the Washington State Administrative Office of Courts (AOC) to pay for needed technology in the courtrooms utilized by Superior Court.

**Grant County Commissioners Minutes  
Week of October 26, 2020**

Madeline Prentice, Chief Accountant, described the Auditor's request.  
Commissioner Carter read into the record the Grants Admin budget request.

Tom Gaines, Central Services Director, described the request for the AOC grant.

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Taylor moved to approve the budget extensions as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 20-087-CC)**

10:30 a.m. – 10:50 a.m. Grant County Noxious Weed – County Roadside Spray Contract Discussion

11:00 a.m. – 11:20 a.m. S Palacios, Juvenile Court and Youth Services Update

- Financial
- Intakes
- Courts : COVID-19 Operation
  - Offender/Diversion:
  - Truancy:
  - Dependency:
- Martin Hall
- Administration

11:30 a.m. – 12:00 p.m. C Carter, Finance Committee Meeting

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:20 p.m. S Castro, Public Works Update (Items 1 through 3)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 3 on the agenda as presented. The motion passed unanimously.

1. Recommendation to award the Alternate Daily Cover 2020 project to New Waste Concepts in the amount of \$50,076.88 (\$0.802 per lb). **(Approved)**
2. Execution of Local Agency A&E Professional Services Cost plus Fixed Fee Consultant Agreement with Perteet, Inc. to provide on-call traffic studies. **(Approved)**
3. Execution of Local Agency A&E Professional Services Cost plus Fixed Fee Consultant Agreement with Grant County Surveying, Inc. to provide professional surveying services as requested. **(Approved)**

1:30 p.m. – 1:40 p.m. Open Record Public Hearing, Public Works Surplus of Misc Equipment and Vehicles

The Commissioners held an Open Record Public Hearing to consider a surplus request from Public Works on the following items:

**Grant County Commissioners Minutes  
Week of October 26, 2020**

SURPLUS VEHICLES & EQUIPMENT 2020							VIN/ SERIAL NUMBER	HOURS/ MILEAGE	APPROXIMATE VALUE
VEHICLE	YEAR	MAKE	MODEL						
1012	2012	Ford	F-250			1FT7X2B62CEB84615	155,194	\$4,000	
1115	1993	Ford	F-700			1FDWK74C9PVA11993	36,957	\$3,000	
3410	2011	Ford	F-350			1FT8W3BT5BEA20857	120,000	\$6,500	
0002	2009	Ford	F-150			1FTRX14W99FA84353	139,103	\$4,000	
0112	2012	Ram	1500 ST			1C6RD7FT5CS235564	151,152	\$4,000	
0019	2006	Ford	F-150			1FTRX14W76KC90371	139,313	\$3,000	
2210	2010	Ford	F-150			1FTEX1EW7AKE01393	145,815	\$4,000	

SURPLUS EQUIPMENT 2020				APPROXIMATE VALUE
MAKE	MODEL	DESCRIPTION		
GRACO	LINELAZER3900	AIRLESS LINE STRIPPING PAINT SPRAYER		\$200.00
Ammco	4100	Brake Lathe		\$500.00
Lincoln	225	AC welder		\$50.00

John Spiess gave a brief description of the items up for surplus.

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Stevens moved to approve the surplus as presented. Commissioner Taylor seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 20-086-CC)**

2:30 p.m. – 3:00 p.m. Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 11 on the agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners August 31, September 7, 14 and 21, 2020 Minutes for approval. **(Approved)**
3. Recommendation for approval of Phase 5 small business & non-profit grants through the Coronavirus Relief Funds (CRF) CARES Act Grant with the Department of Commerce, payable to the Grant County Economic Development Council in the total amount of \$125,000.00: **(Approved)**

**Approved as requested:**

Company Name	Area	Amount Requested	BOCC Approved Amount
Aircraft Interior Protection Service	Moses Lake	\$ 10,000.00	\$ 10,000.00
Lucilla Anderson	Moses Lake	\$10,000.00	\$10,000.00
Caverna	Royal City	\$10,000.00	\$10,000.00
Columbia Basin Media Group	Moses Lake	\$10,000.00	\$10,000.00
Columbia Sign and Lighting Inc	Moses Lake	\$10,000.00	\$10,000.00

**Grant County Commissioners Minutes**  
**Week of October 26, 2020**

Dogwood Clinic	Moses Lake	\$ 5,000.00	\$ 5,000.00
Greens Autoworx	Electric City	Up to \$10k	\$ 10,000.00
Craig Harder, Dentist	Moses Lake	\$10,000.00	\$10,000.00
Macks Mocha	Royal City	Up to \$10k	\$2,000.00
Mi Cocinita and Groceries	Ephrata	\$10,000.00	\$10,000.00
NJLV Management LLC dba Danny's Tavern	Moses Lake	\$10,000.00	\$10,000.00
Omar Navarro Trucking LLC	Ephrata	\$10,000.00	\$10,000.00
Screaming Eagle Orchards Inc	Royal City	\$10,000.00	\$10,000.00
Tinstar Horse Ranch LLC	Soap Lake	\$10,000.00	\$10,000.00
Viento Ridge Winery	Moses Lake	\$10,000.00	\$4,000.00

4. Reimbursement No. 22 on Coronavirus Relief Funds CARES Act Grant for Port District No. 5 for the period of July 1, 2020 through September 30, 2020 with the Department of Commerce in the amount of \$4,999.52. **(Approved)**

**AUDITOR'S OFFICE**

5. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$473,498.89)**

**GRANT INTEGRATED SERVICES**

6. Project Agreement with Michaelle Boetger Graphic Designs, LLC for suicide prevention marketing and product development. Contract amount is \$7,895.00. **(Approved)**

**FAIRGROUNDS**

7. Contract with Stan's Construction and Son LLC to do all work and furnish all tools, equipment necessary to complete the Ardell Sidewalk Project (20-300). **(Approved)**
8. Request to purchase materials for the Rodeo arena auxiliary power project from Platt Electric in the amount of \$7,459.41 including tax. The Rodeo Association has agreed to provide the labor for the install. **(Approved)**

**TREASURER'S OFFICE**

9. Recommendation on how to distribute the taxes and interest to be received from the REC Silicon settlement, over the next 6 years. **(Approved)**

**FACILITIES AND MAINTENANCE**

10. Recommendation to award the bid for the Superior Courts 1 and 2 Ceiling Grid Replacement project (FM2004) to the sole bidder Stan's Construction in the amount of \$57,100.00.

**Grant County Commissioners Minutes  
Week of October 26, 2020**

Currently, there is a capital outlay project for a ceiling grid replacement for Youth Services in the amount of \$56,100.00 (126.168). They would like to use those funds to cover the Superior Court project instead, and use Facilities Repairs budget (001.112) to cover the \$1,000.00 balance.

**(Approved)**

11. Request to purchase 50 LED luminaires in the amount of \$7,317.00 from Platt Electric for the lighting project in Superior Courts 1 and 2. **(Approved)**

**MISCELLANEOUS ITEMS**

Cooperative Law Enforcement Agreement No. 20-LE-11162700-001 with the Grant County Sheriff's Office and the USDA, Forest Service Okanogan-Wenatchee National Forest and Columbia Basin Job Corps Civilian Conservation Center for Law Enforcement Cooperation at Job Corps.

**WEDNESDAY, OCTOBER 28, 2020**

The session was continued to 9:30 a.m. with all Commissioners in attendance.

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|-------------------------|--|
| 9:30 a.m. – 10:15 a.m.  | B Hill, Public Defense Update  |
| 10:30 a.m. – 10:50 a.m. | K Allen, Clerk's Office Update   |
| 11:00 a.m. – 12:00 p.m. | <del>C Carter</del> T Taylor, Grant County Leadership COVID-19 Meeting hosted by the Moses Lake Chamber (ZOOM) |
| 2:00 p.m. – 3:00 p.m.   | BOCC at Port of Moses Lake Road Dedication (Road G and Hwy 17)   |

**THURSDAY, OCTOBER 29, 2020**

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|------------------------|--|
| 9:00 a.m. – 12:00 p.m. | Administrative Services Coordinator Interviews   |
| 2:00 p.m. – 4:00 p.m.  | T Taylor, Solid Waste Advisory Committee (SWAC) Meeting (Webex)<br><b>(Did not attend)</b> |

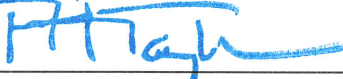
FRIDAY, OCTOBER 30, 2020

No meetings held

Signed this 24<sup>th</sup> day of November, 2020.

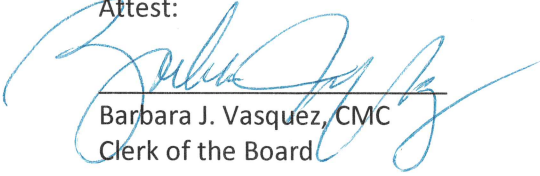
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_  
Cindy Carter, Chair

  
\_\_\_\_\_  
Tom Taylor, Vice-Chair

  
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Richard Stevens, Member

Attest:

  
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Barbara J. Vasquez, CMC  
Clerk of the Board