

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

Public meetings were held by the Grant County Commissioners via WEBEX Conference Call or Video only.

MONDAY, NOVEMBER 16, 2020

The Grant County Commissioners session began at 9:30 a.m. with Commissioners Carter and Taylor in attendance. Commissioner Stevens was out and excused.

8:30 a.m. – 9:30 a.m. Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)

9:30 a.m. – 10:00 a.m. Consent Agenda (Items 1 through 14)

A motion was made by Commissioner Taylor, seconded by Commissioner Carter, to approve items 1 through 14 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners September 28, October 5, 12, 19, Minutes for approval. **(Approved)**
3. Letter of reappointment to Goldye Moyer to the Tourism Commission for another 3-year term beginning November 17, 2020 through November 16, 2023. **(Approved)**
4. Letter of reappointment to Hank Wiebe to the Mosquito Control District #2 for a 2-year term beginning November 17, 2020 through November 16, 2022. **(Approved)**
5. Amendment A to Washington State Department of Commerce, Community Services and Housing Division, Housing Assistance Unit Emergency Solutions Grant – COVID 19 Contract No. 20-4613C-100. The amendment increases the grant amount by \$1,458,768.00 to a new total of \$1,737,234.00 with the term of October 1, 2020 through September 30, 2022. This increase in funding will pass through to the City of Moses Lake. (see below) **(Approved)**
6. Housing Assistance Unit, Community Services and Housing Division, Emergency Solutions Grant – COVID 19 (ESG-CV) Amended Sub Recipient Grant with the City of Moses Lake for Washington State Department of Commerce Grant No. 20-4613C-100 (see above). **(Approved)**
7. Request from the Boys and Girls Clubs of the Columbia Basin to be the Grant Fund Administrator for the \$150,000.00 approved by the Commissioners on October 19, 2020 for all school districts within Grant County from Coronavirus Relief Funds (CRF) Grant through the CARES Act No. 20-6541C-013. **(Approved)**

AUDITOR'S OFFICE

8. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$457,985.51)**

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SHERIFF'S OFFICE

9. Interlocal Agreement Interagency Narcotic Enforcement Team (INET) between Grant County, Washington State Patrol, and the Quincy Police Department to detect and apprehend illegal drug manufacturers and traffickers, disseminate information related to illegal drug activity, and maintain a cooperative effort among the county's criminal justice agencies in the areas of illegal drugs, gangs, etc. Term is January 1, 2020 through December 31, 2021. **(Approved)**

TECHNOLOGY SERVICES

10. Purchase Order No. 329 in the amount of \$5,939.28 to purchase a Smart Board from CDW-G for the Prosecuting Attorney's Office. This was approved in their capital outlay budget. **(Approved)**
11. Purchase Order No. 337 in the amount of \$20,250.00 for the annual renewal of Quartermaster SAAS subscription for Cloud Hosting Services from Collective Data and used by the Sheriff's Office and Technology Services. **(Approved)**

GRANT INTEGRATED SERVICES

12. 2020 Communications Proposal with Strateligent in the amount of \$24,270.00 for their rebranding project. **(Approved)**

PUBLIC WORKS

13. Authorization to call for bids for the Valley Road Grind/Inlay Project (CRP 20-01) with a bid opening date of December 15, 2020 at 1:30 p.m. **(Approved)**
14. Resolution No. 20-095-CC notice of hearing in the matter of declaring certain county-owned property surplus and ordering the sale thereof (heaters and oil tanks). The hearing was scheduled for December 15, 2020 at 1:30 p.m. **(Approved)**

10:30 a.m. – 10:40 a.m. Open Record Public Hearing, 6 Year Transportation Improvement Program

The Commissioners held an Open Record Public Hearing to approve the Six Year Transportation Improvement Program as presented by the County Engineer.

Keith Elefson, County Engineer, gave a rundown of the proposed.

A motion was made by Commissioner Taylor, seconded by Commissioner Carter to close the public comment portion of the hearing. The motion passed with 2 Commissioners in attendance. Commissioner Taylor moved to approve the program as presented. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Resolution No. 20-094-CC)**

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- 11:00 a.m. – 11:30 a.m. C Carter w/ K Eslinger, Human Resources – Planning Discussion
- 11:30 a.m. – 12:00 p.m. J Strickler, Grants Administration Specialist Update
- 6:00 p.m. – 7:30 p.m. C Carter, Health Board Meeting

TUESDAY, NOVEMBER 17, 2020

The session was continued to 8:00 a.m. with all Commissioners in attendance.

- 8:00 a.m. – 8:30 a.m. 2021 Preliminary Budget Adoption

The Commissioners met in an Open Public Meeting to sign a resolution (**No. 20-096-CC**) and adopt a preliminary budget for fiscal year 2021, and set the meeting date for consideration of the final budget on December 7, 2020 at 10:30 a.m.

Madeline Prentice, Chief Accountant, stated the preliminary budget total amount is \$149,690,135.00; the current expense portion is \$47,512,319.21.

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to adopt the preliminary budget as presented. The motion passed unanimously.

- 8:30 a.m. – 8:40 a.m. Superior Court Budget Meeting
- 8:40 a.m. – 8:50 a.m. Commissioners Office and Public Records Budget Meeting
- 8:50 a.m. – 9:10 a.m. Board of Equalization/Tourism Commission/Disability Board/Veterans Services Budget Meeting
- 9:10 a.m. – 9:30 a.m. Grant County Museum Budget Meeting
- 9:30 a.m. – 9:40 a.m. Coroner’s Office Budget Meeting
- 9:40 a.m. – 10:00 a.m. Clerk’s Office Budget Meeting
- 10:15 a.m. – 10:30 a.m. Public Defense/Law Library Budget Meeting
- 10:30 a.m. – 11:00 a.m. Bonds/Operating Transfers/Emergency Communication Budget Meeting
- 11:00 a.m. – 11:20 a.m. Public Works Budget Meeting
- 11:20 a.m. – 11:50 a.m. Auditor’s Office/CARES ACT Elections/HAVA 3 Elections Security Budget Meeting

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1:00 p.m. – 1:15 p.m.	New Hope / Kids Hope Budget Meeting
1:15 p.m. – 2:15 p.m.	Sheriff's Office/Jail/Emergency Management/Drug Seizures/INET Forfeiture/INET Criminal Investigation/Surplus/Proposition 1 Sales Tax Budget Meeting
2:15 p.m. – 2:30 p.m.	REET Rules/Tourism RCW Budget Meeting
2:45 p.m. – 3:45 p.m.	2021 Budget Discussion (Cancelled)
4:00 p.m. – 5:00 p.m.	C Carter, Japanese Digital Exchange Meeting

MISCELLANEOUS ITEMS

Request from Grant Integrated Services to pay certain employees a \$50.00 stipend to use their personal cell phones for work. (**Approved**)

WEDNESDAY, NOVEMBER 18, 2020

The session was continued to 9:00 a.m. with all Commissioners in attendance.

7:00 a.m. – 8:00 a.m.	T Taylor, Grant County Economic Development Council Board Meeting (Zoom)
9:00 a.m. – 9:10 a.m.	District Court Budget Meeting
9:10 a.m. – 9:20 a.m.	Juvenile Court and Youth Services Budget Meeting
9:20 a.m. – 9:40 a.m.	Misc General Government/Grants Administration/Economic Enhancement/Strategic Infrastructure Program/Affordable and Supportive Housing Budget Meeting
9:40 a.m. – 9:50 a.m.	Development Services Budget Meeting
9:50 a.m. – 10:10 a.m.	Treasurer's Office Budget Meeting
10:30 a.m. – 11:00 a.m.	Fairgrounds Budget Meeting
11:00 a.m. – 12:00 p.m.	Central Services/Facilities and Maintenance/Interfund Communications/Technology Services Budget Meeting
1:00 p.m. – 1:15 p.m.	Assessor's Office Budget Meeting

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1:15 p.m. – 1:25 p.m.	Human Resources Budget Meeting
1:25 p.m. – 1:40 p.m.	Benefits and Compensation Budget Meeting
1:40 p.m. – 2:00 p.m.	Prosecuting Attorney’s Office/Crime Victims Budget Meeting
2:00 p.m. – 2:20 p.m.	Noxious Weed Board Budget Meeting
2:10 p.m. – 2:30 p.m.	Grant Integrated Services Budget Meeting
2:30 p.m. – 3:30 p.m.	Capital Expenditures/Law and Justice Fund/REET 1 & 2/Trial Court Improvement Budget Meeting
3:45 p.m. – 4:45 p.m.	2021 Budget Discussion (Cancelled)

MISCELLANEOUS ITEMS

Credit card expense approval for Grant Integrated Services for Safeway in the amount of \$53.64 to purchase food for a “Back to Office” orientation. **(Approved)**

THURSDAY, NOVEMBER 19, 2020

1:00 p.m. – 2:30 p.m.	R Stevens, Transportation Improvement Board Pre-Board Meeting
2:30 p.m. – 3:30 p.m.	C Carter, Homeless Housing Task Force Meeting (Zoom)
6:30 p.m. – 8:00 p.m.	C Carter, Grant Transit Authority (GTA) Board Meeting

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FRIDAY, NOVEMBER 20, 2020

9:00 a.m. – 12:00 a.m.

R Stevens, Transportation Improvement Board Meeting

MISCELLANEOUS ITEMS

3-quotes from CivicPlus as presented by Central Services for CivicEngage, CivicClerk, and CivicHR and the Chair of the Board signed the CivicPlus Master Services Agreement / Statement of Work for each.

Signed this 9 day of FEB, 2021.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

EXCUSED
Cindy Carter, Chair

Danny E. Stone
Danny E. Stone, Vice-Chair

Rob Jones
Rob Jones, Member

Attest:

Barbara J. Vasquez
Barbara J. Vasquez, CMC
Clerk of the Board