

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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Public meetings were held by the Grant County Commissioners via WEBEX Conference Call or Video only.

### MONDAY, JANUARY 4, 2021

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

- 8:30 a.m. – 9:30 a.m. Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)
- 9:00 a.m. – 10:00 a.m. Public Works Management Team Meeting – Conference Call
- 10:00 a.m. – 10:30 a.m. Commissioners Office Staff Meeting
- 10:30 a.m. – 11:00 a.m. T Gaines, Central Services Update
- 11:00 a.m. – 11:30 a.m. S Fode, New Hope / Kids Hope Update

- Shelter Update (mom + 3 boys, mom + 2 infant/toddlers)
- Staffing at New Hope and Kids Hope through COVID
- Countywide opportunities for our department (website, cloud-based data storage, donation link)
- Fundraising Efforts
- 2021 Budget Questions
  - HR costs
  - SHB1406 dollars
  - Accurate numbers between depts. (salaries, benefits, accounts)
- Schedule new Board Member orientation

- 11:30 a.m. – 11:40 a.m. 2021 Appointments of Commissioners to Boards and Committees

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve the 2021 appointments of Commissioners to Boards and Committees as presented. The motion passed unanimously. **(Resolution No. 21-001-CC)**

- 11:40 a.m. – 11:50 a.m. Vote of Commissioner Chair / Vice-Chair / Member

A motion was made by Commissioner Jones, seconded by Commissioner Stone that Commissioner Carter be elected as Chair of the Board of the Grant County Commissioners for the calendar year 2021. The motion passed unanimously.

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A motion was made by Commissioner Carter, seconded by Commissioner Jones that Commissioner Stone be elected as Vice-Chair of the Board of Grant County Commissioners for the calendar year 2021. The motion passed unanimously.

12:00 p.m. – 1:00 p.m. R Jones and D Stone, WSAC Virtual Meeting

1:30 p.m. – 3:00 p.m. D Stone at Human Resources New Employee Orientation (HR Dept)

**MISCELLANEOUS ITEMS**

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their December 31, 2020 payroll.

**TUESDAY, JANUARY 5, 2021**

The session was continued to 10:00 a.m. with all Commissioners in attendance.

10:00 a.m. – 10:30 a.m. J Flynn, Administrative Services Coordinator Update

10:30 a.m. – 11:00 a.m. L Stoltman, Conservation District Update

11:00 a.m. – 11:50 a.m. D Hooper, Development Services Update

- Introductions; Workload Report; Permit Fees and Building Code Adoption; Landfill

11:30 a.m. – 12:00 p.m. D Stone, PCC Rail Authority Executive Session

1:00 p.m. – 1:30 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:00 p.m. S Castro, Public Works Update (Items 1 and 2)

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve items 1 and 2 on the agenda as presented. The motion passed unanimously.

1. Recommendation to award the Safety-Flashing LED Stop Signs project (CRP 20-03) to Stanley Patrick Striping for the Contract Amount of \$200,959.00. **(Approved)**
2. Recommendation to award the Valley Road Grind/Inlay Project (CRP 20-01) to Central Paving, LLC for the Contract Amount of \$446,901.85. **(Approved)**

Pursuant to RCW 42.30.110(1)(g) Commissioner Carter called an Executive Session to order at 1:50 p.m. to go until 2:00 p.m. regarding Job Applicant / Evaluation. In attendance were Commissioners Carter, Stone and Jones, Kirk Eslinger, Human Resources Director, Sam Castro, Public Works Director, and Sam Dart, Assistant Public Works Director. Commissioner Carter closed the session at 2:00 p.m.

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2:00 p.m. – 2:30 p.m. Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Jones, seconded by Commissioner Stone, to approve items 1 through 7 and 9 on the agenda as presented. There were no vouchers for Item 8. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. **Resolution No. 21-002-CC** in RE: Strategic Infrastructure Program (SIP) Advisory Committee recommendation for funding SIP #2020-05 for the Port of Quincy, Industrial Park #4 Rail Extension Conceptual Plan, in the amount of \$42,500.00 grant and \$42,500.00 loan (approved on November 24, 2020 consent agenda). **(Approved)**
3. **Resolution No. 21-003-CC** in RE: Strategic Infrastructure Program (SIP) Advisory Committee recommendation for funding SIP #2020-06 for the Port of Quincy, Intermodal Yard Container Expansion – Phase 2 project, in the amount of \$300,000.00 grant (approved on November 24, 2020 consent agenda). **(Approved)**
4. Additional July 2020 reimbursement request from the Grant County Health District on Washington State COVID-19 Outbreak Emergency Housing Grant, Contract No. 316-46108-10 in the amount of \$17.96, reimbursement #6, request #4. **(Approved)**
5. ~~September~~ and October 2020 reimbursement request from the Grant County Health District on Washington State COVID-19 Outbreak Emergency Housing Grant, Contract No. 316-46108-10 in the amount of \$2,975.51, reimbursement #5, request #3. **(Approved)**
6. Reimbursement request #1 (October expenses) from HopeSource in the amount of \$1,873.55 on the Washington State Department of Commerce Shelter Program Grant No. 21-4610C-104. **(Approved)**
7. Reimbursement request #2 (November expenses) from HopeSource in the amount of \$4,592.41 on the Washington State Department of Commerce Shelter Program Grant No. 21-4610C-104. **(Approved)**

**AUDITOR'S OFFICE**

8. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(No vouchers for approval)**
9. Professional Services Agreement with SoftResoures, LLC for Enterprise Resource Planning (ERC) Software Selection and Implementation in the estimated amount of \$153,000.00 to \$178,200.00.

2:30 p.m. – 3:30 p.m.

K Eslinger, Human Resources Update

**Calendar Items**

*01/05/21 – Dental Consultation*

**Discussion Items**

1. Human Resource Department Overview
2. Federal COVID-Related Leave

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- 3. Policy Update Process
- 4. Federal COVID-Related Leave

**Authorization Requests**

- 5. PAR – Kim Allen
- 6. PAR – Cindy Carter
- 7. PAR – Michele Jaderlund
- 8. PAR – Rob Jones
- 9. PAR – Tom Jones
- 10. PAR – Melissa McKnight
- 11. PAR – Craig Morrison
- 12. PAR – Darryl Pheasant
- 13. PAR – Danny Stone
- 14. PAR – Shea Larkin
- 15. 2020-2021 Annual Leave Carryover

**Employee & Department Issues**

- 16. Public Works

**Recruitment / Civil Service**

- 17. Exceptions to Hiring Freeze:
  - a. Event Coordinator (1)
  - b. Legal Secretary 1 (1)
  - c. District Court Clerk (1)

**Labor Relations/ Legal Actions**

- 18. Labor & Legal Report Review
  - a. Labor Structure:
    - 1. Association: 166 Members; 5 Bargaining Units; 10 Departments.
    - 2. Corrections: 39 Members; 1 Bargaining Unit; 1 Department
    - 3. Deputies: 48 Members; 1 Bargaining Unit; 1 Department
    - 4. GrIS Teamsters: 83 Members; 5 Bargaining Units; 1 Department
    - 5. Sheriff Support: 28 Members; 1 Bargaining Units; 1 Department
  - b. Tony Menke, Labor Attorney
  - c. Binding Arbitration

**WEDNESDAY, JANUARY 6, 2021**

- 10:00 a.m. – 11:00 a.m. D Stone, PCC Rail Authority Meeting
- 11:00 a.m. – 12:00 p.m. R Jones, Grant County Leadership Weekly COVID Meeting
- 1:30 p.m. – 2:30 p.m. R Jones at Public Works -Winter Maintenance Policy Discussion (Public Works)

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**THURSDAY, JANUARY 7, 2021**

7:00 a.m. – 8:00 a.m. R Jones, Moses Lake Chamber Meeting

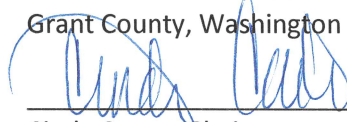
1:30 p.m. – 2:30 p.m. D Stone at Clerk's Office - Tour

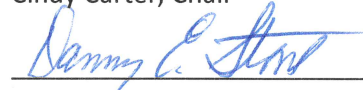
**FRIDAY, JANUARY 8, 2021**


12:00 p.m. – 1:00 p.m. D Stone, Legislative Steering Committee (LSC) Meeting

Signed this 10th day of April, 2021.

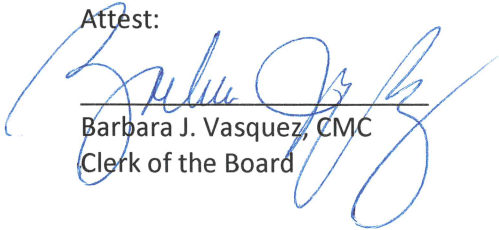
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_  
Cindy Carter, Chair

  
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Danny E. Stone, Vice-Chair

  
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Rob Jones, Member

Attest:

  
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Barbara J. Vasquez, CMC  
Clerk of the Board