

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

Public meetings were held by the Grant County Commissioners via WEBEX Conference Call or Video only.

MONDAY, FEBRUARY 1, 2021

The Grant County Commissioners session began at 9:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:30 a.m. D Stone, Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)

9:00 a.m. – 9:30 a.m. R Jones, Public Works Management Team Meeting – Conference Call

9:30 a.m. – 10:00 a.m. J Flynn, Administrative Services Coordinator Update

10:00 a.m. – 10:30 a.m. Commissioners Office Staff Meeting

10:30 a.m. – 11:00 a.m. T Gaines, Central Services Update

- Technology Services: GrIS; Courts; FTR
- Interfund Communications: NSTR
- Facilities and Maintenance: Project Updates
- Fairgrounds: Project Updates
- Central Services: Current SitRep

11:00 a.m. – 11:30 a.m. S Fode, New Hope / Kids Hope Update

- Shelter Update
- 2020 Stats
- Harvest of Hope updates
- Trauma Informed Services opportunities
- Board Orientation-February 18 for 1 hour
- 2021 Budget impact from recording fees
- Executive Session

11:30 a.m. – 12:00 p.m. Ephrata Landfill Remedial Plan - Introductions

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the RW and Sons LLC (Les Wentworth) (RW & Sons LLC Short Plat) File# P 21-0027 (preliminary P 20-0386) Final Plat Submission and Review.

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their January 29, 2021 payroll.

**Grant County Commissioners Minutes
Week of February 1, 2021**

TUESDAY, FEBRUARY 2, 2021

8:45 a.m. – 9:00 a.m. Potts and Associates, Legislative Session Update

9:00 a.m. – 10:00 a.m. K Eslinger, Human Resources Update

Calendar Items

- 02/03/21 – GrIS Teamsters Reopener Kick-Off*
- 02/04/21 – Dental Surgery Follow-Up*
- 02/09/21 – HWC Leadership Update (HWC Meeting was held on 01/28)*

Discussion Items

1. COVID Situation Update
 - a. Federal COVID-Related Leave
 - b. Board Instruction re COVID
2. Webinar: Helping Your Teen Overcome Anxiety and Depression

Authorization Requests

3. PAR – Scott Ponozzo Follow-Up
4. PMA – Fleet Manager

Policy & Procedure

5. Policy Adoption by Board
6. Policy Update Process
7. Out-of-State Travel
8. 406 – Exempt Guideline
9. 2021 Mileage Update

Recruitment / Civil Service

10. Exceptions to Hiring Freeze:
 - a. Assistant County Road Engineer
 - b. WISE Coordinator (2)
 - c. Youth Partner Peer Support Specialist (2)
 - d. Family Partner Peer Support Specialist (2)
 - e. Therapist (2)
 - f. Deputy Prosecutor - Civil (1)
 - g. Deputy Prosecutor - DC (1)
 - h. Legal Secretary (1)
11. Public Records Officer

Labor Relations/ Legal Actions

12. Labor & Legal Report Review
 - a. Request to Bargain
 - b. Request to Bargain

HR Overview & Process

X	HR Department Overview	X	HR Staffing Model	
/	Healthcare (Self-Insurance)		Consultation (Mgmt & EE)	X HR Philosophy
	Policy Management		Records Management	Dept HR Responsibility

Personnel Action Request (PAR) for the salary, wage and/or position change for Harold (Scott) Ponozzo, Sheriff's Office.

**Grant County Commissioners Minutes
Week of February 1, 2021**

10:30 a.m. – 11:00 a.m. L Stoltman, Conservation District Update

11:00 a.m. – 12:00 p.m. D Hooper, Development Services Update

- Workload Report; Permit Fees and Building Code Adoption

1:00 p.m. – 1:30 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:00 p.m. S Castro, Public Works Update (Items 1 through 4)

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve items 1 through 4 on the agenda as presented. The motion passed unanimously.

1. Request to purchase 70 tons of Category 8B Standard Gradation Road Salt in the amount of \$10,500.00 delivered, without sales tax from LTI, Inc. through the Washington State Department of Enterprise Services Contract No. 02714. **(Approved)**
2. Lease Agreement between Grant County and Raymond and Loretta Mayer for Mayer Pit, Stockpile Site and Right of Ingress and Egress to site located in the NW ¼ of the NW ¼ of S 6, T 22 N, R 25 E W M. Royalty fee is \$0.35 per ton and will be re-negotiated after 5 years. **(Approved)**
3. Request to purchase equipment on the 2021 Equipment Expense Program through the Washington State Department of Enterprise Services Contracts in the total amount of \$95,221.87. **(Approved)**
 - a. One (1) 2021 For Police Interceptor AWD Pursuit-rated utility/SUV (Agate Black) for Sheriff Department detective in the amount of \$47,903.04 from Columbia Ford through Department of Enterprise Services contract #05916. This vehicle is a downgrade from Chevrolet Tahoe due to lack of availability.
One (1) each 2021 Chevrolet Tahoe Police Pursuit vehicle (Summit White). For Sheriff Department K9 unit in the amount of \$47,318.77 from Bud Clary Chevrolet through Department of Enterprise Services contract #05916.
4. Request to rescind Resolution No. 21-008-CC for notice of hearing for vacating a portion of surplus rights of way along parcel no. 121306000 in the Stratford Town Plat within S 10, T 22 N, R 28 E W M. The public hearing on February 16, 2021 is longer needed. **(Approved)**

2:00 p.m. – 2:30 p.m. Consent Agenda (Items 1 through 21)

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve items 1 through 21 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office Invoices and Public Defense Invoices for approval. **(Approved)**
2. Change of corporate officers/stockholders applications for: Sunland Store in Quincy, WA; and Phoenix Pizza Company in Quincy, WA, from the Washington State Liquor and Cannabis Board. **(Approved)**

**Grant County Commissioners Minutes
Week of February 1, 2021**

3. Letter of appointment for Linda Gorsuch to the Veterans Advisory Board to the American Legion Post 28 position for a 4-year term beginning February 2, 2021 through February 1, 2025. **(Approved)**
4. Letters of re-appointment to Summer Sahli (Director Section 2) and Chuck Sandman (Director Section 4) to the Noxious Weed Control Board to another 4-year term beginning March 1, 2021 through February 28, 2025. **(Approved)**
5. Budget transfer request in the amount of \$7,000.00 from the Travel budget to the Small Tools-Minor Equipment budget (001.101) due to computers being purchased that were not projected in this year's budget. **(Approved)**
6. 2021 Recording Fee Surcharge Distribution Agreement between Grant County, Housing Authority of Grant County, and New Hope for the sole purpose of distributing funds obtained by the County as a result of RCW 36.22.178. Term is January 1, 2021 through December 31, 2021. **(Approved)**
7. Addendum to contract for Professional Services (Hearing Examiner) with Andrew Kottkamp. This adds Hearings Examiner services for drug forfeitures, felony forfeiture, dangerous dog adjudication, and other duties as needed. These decision reports will be sent to the Sheriff's Office and Prosecuting Attorney's Office. **(Approved)**
8. **Resolution No. 21-009-CC** in the matter of response to the COVID-19 pandemic and requesting limits on state of emergency duration without legislative approval. **(Approved)**
9. Request from McKay Healthcare / Hospital District No. 4 to temporarily increase their registered warrant cap from \$500,000.00 to \$750,000.00 through December 2021. **(Approved)**

AUDITOR'S OFFICE

10. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$513,726.62)**
11. Recommendation from the Finance Committee to move One Million Dollars (\$1,000,000.00) from the current expense fund to set up a reserve fund for the new county-wide Enterprise Resource Planning (ERP) System. **(Approved)**
12. If #4 is approved, they request to create a new fund #312.000 - County ERP System (Enterprise Resource Planning) for a new county-wide software system. They also request that any monies transferred into this fund or revenues received or earned should be invested by the Treasurer in the County's investment pool. **(Approved, Resolution No. 21-010-CC creating this new fund)**

SHERIFF'S OFFICE

13. 2020-2022 Grant County Sheriff Towing Contract with Tow Pros LLC for a 3 year term beginning January 2020 through December 31, 2022. **(Approved)**
14. Request to purchase 8 Glock Generation 5 pistols in the amount of \$3,601.05 from Gunarama Wholesale Inc Law Enforcement Equipment. This was approved in their 2021 Capital Expense budget. **(Approved)**

**Grant County Commissioners Minutes
Week of February 1, 2021**

SUPERIOR COURT

15. Services Agreement with Jose Castillo dba Bi-Lingual Services for the purposes of providing interpreter services to the Court. Term is March 1, 2021 through February 28, 2022. **(Approved)**

FACILITIES AND MAINTENANCE

16. Request to continue the Keyless Access program to the Youth Services, Public Works, and Moses Lake Wheeler Road facilities, in the amount of \$168,000.00. This was approved in their 2021 Capital Expense budget. **(Approved)**
17. Request to surplus the previously installed Sony audio system (Asset ID 100505) located in Superior Court. Their intent is to give 2 amplifiers to Technology Services then dispose of the remainder at the landfill. **(Approved)**

GRANT INTEGRATED SERVICES

18. Community Health Plan of Washington Provider Agreement with Community Health Plan of Washington for providing Medicaid Insurance to their clients. **(Approved)**
19. Amendment #10 to Beacon Facility Agreement with Beacon Health Options, Inc. amending exhibit B. **(Approved)**
20. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services through the Moses Lake HYP 365 contract, during November 2020 in the amount of \$96.37; and December 2020 in the amount of \$386.85, to the Grant County Health District. **(Approved)**
21. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services through the Quincy Partnership for Youth contract, during November 2020 in the amount of \$96.35; and December 2020 in the amount of \$48.80 to the Grant County Health District. **(Approved)**

WEDNESDAY, FEBRUARY 3, 2021

C Carter, Out

12:30 p.m. – 1:30 p.m.

D Stone at AeroTech Tour (Moses Lake)

THURSDAY, FEBRUARY 4, 2021

C Carter, Out

7:00 a.m. – 8:00 a.m.

R Jones, Moses Lake Chamber Response Team Meeting (Zoom)
(Cancelled)

Page 6 of 6
Grant County Commissioners Minutes
Week of February 1, 2021

FRIDAY, FEBRUARY 5, 2021

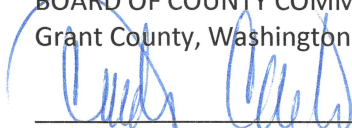
C Carter, Out

11:00 a.m. – 12:00 p.m.

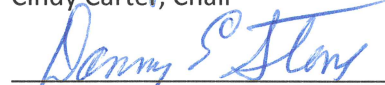
D Stone, Legislative Steering Committee (LSC) Meeting

Signed this 20th day of April, 2021.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

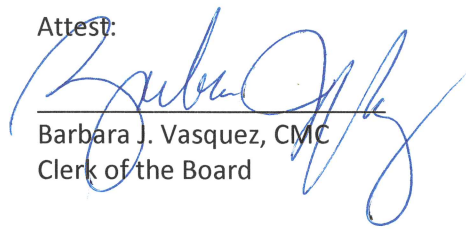


Danny E. Stone, Vice-Chair



Rob Jones, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board