

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

---

Public meetings were held by the Grant County Commissioners via WEBEX Conference Call or Video only.

### MONDAY, FEBRUARY 8, 2021

The Grant County Commissioners session began at 9:30 a.m. with Commissioners Stone and Jones in attendance. Commissioner Carter was out and excused.

- |                         |   |
|-------------------------|---|
| 8:30 a.m. – 9:30 a.m.   | D Stone, Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting) |
| 9:00 a.m. – 9:30 a.m.   | R Jones, Public Works Management Team Meeting – Conference Call                     |
| 9:30 a.m. – 10:00 a.m.  | J Flynn, Administrative Services Coordinator Update                                 |
| 10:00 a.m. – 10:30 a.m. | Commissioners Office Staff Meeting  |
| 12:00 p.m. – 1:00 p.m.  | WSAC Virtual Assembly   |
| 1:00 p.m. – 1:30 p.m.   | M McKnight, Assessor's Office Update ( <b>Cancelled</b> )                           |

### TUESDAY, FEBRUARY 9, 2021

The session was continued to 9:00 a.m. with Commissioners Stone and Jones in attendance. Commissioner Carter was out and excused.

- |                        |                                    |
|------------------------|------------------------------------|
| 9:00 a.m. – 10:00 a.m. | K Eslinger, Human Resources Update |
|------------------------|------------------------------------|

#### Calendar Items

*02/09/21 – Labor Relations Update (Executive Session) 2:30 PM*

#### Discussion Items

1. Determination of Bargaining Unit Status
2. COVID Situation Update
  - a. Federal COVID-Related Leave
  - b. Board Instruction re COVID
3. Events Coordinator Hiring

#### Authorization Requests

4. PAR – Dan Dale
5. PAR – Sandi Duffey

**Grant County Commissioners Minutes  
Week of February 8, 2021**

Employee & Department Issues	
6. Fairgrounds	
Policy & Procedure	
7. Payout for Notice Time	
Recruitment / Civil Service	
8. Public Disclosure Officer	
Labor Relations/ Legal Actions	
9. Labor & Legal Report Review	
HR Overview & Process	
	Employee Relations/Labor Relations

Personnel Action Request (PAR) for the salary, wage and/or position changes for Sandi Duffey, Sheriff’s Office -Emergency Management Division; and Daniel Dale, Prosecuting Attorney’s Office. **(Approved)**

Pursuant to RCW 42.30.140(4)(a) Commissioner Stone called an Executive Session to order at 9:38 a.m. to go until 9:50 a.m. regarding negotiations. In attendance were Commissioners Stone and Jones, and Kirk Eslinger, Human Resources Director, and Decorah Anderson, Human Resources. It was then continued to 9:56 a.m. Commissioner Stone closed the session at 9:56 a.m.

- 10:00 a.m. – 11:00 a.m. T Gaines, Central Services Update
- 11:15 a.m. – 12:00 p.m. D Stone and R Jones at Juvenile Court and Youth Services – Facility Tour
- 1:00 p.m. – 1:30 p.m. G Dano, Prosecuting Attorney’s Office Update
- 1:30 p.m. – 2:00 p.m. S Castro, Public Works Update (Items 1 through 5)

A motion was made by Commissioner Jones, seconded by Commissioner Stone, to approve items 1 through 5 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Recommendation to award the Rock Rake Teeth request for quotes to Braber Equipment, LTD in the amount of \$7,280.00 not including sales tax. **(Approved)**
2. Request to purchase Equipment Parts and Repair for the Bomag Trash Compactor, equipment #0453, at the Ephrata Solid Waste Facility. Estimate provided by the sole source vendor, Sonsray Machinery. Estimated cost for parts and labor is \$52,490.82. **(Approved, with sole source Resolution No. 21-011-CC)**
3. Execution of contract for 2020 Safety-Flashing LED Project (CRP 20-03) between Grant County and Stanley Patrick Striping Co. in the amount of \$200,959.00. **(Approved)**
4. Execution of contract for 2020 Valley Road Grind Inlay Project (CRP 20-01) between Grant County and Central Paving, LLC. In the amount of \$446,901.85. **(Approved)**
5. Local Agency Agreement Supplement #2 for Agreement Number LA-9795 between Grant County and Washington State Department of Transportation for the Flashing LED Stop Signs project – Phase 1 and 2. **(Approved)**

**Grant County Commissioners Minutes  
Week of February 8, 2021**

2:00 p.m. – 2:30 p.m.

Consent Agenda AND Misc. ASC Action Items (Items 1 through 13)

A motion was made by Commissioner Jones, seconded by Commissioner Stone, to approve items 1 through 13 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners November 16 and 23, 2020 Minutes for approval. **(Approved)**
3. Recommendation from the Administrative Services Coordinator to amend the current mileage reimbursement rate of \$0.58 per mile to the new Office of Financial Management's mileage rate of \$0.565 per mile, effective January 1, 2021. **(Approved. It was then found that the amount was supposed to be \$0.56 and the rate was amended as that.)**
4. Reimbursement Request #5 on Washington State Department of Commerce Eviction Rent Assistance Program (ERAP) Grant No. 21-4614C-108, administered through the Housing Authority of Grant County, in the amount of \$58,607.35. **(Approved)**
5. Reimbursement Request #19 on Washington State Department of Commerce Consolidated Homeless Grant (CHG) No. 20-46108-10, administered through the Grant County Housing Authority, in the amount of \$28,063.43. **(Approved)**
6. Reimbursement Request #1 on Washington State Department of Commerce Emergency Solutions Grant #20-4613C-100, administered through the City of Moses Lake, in the amount of \$31,200.03. **(Approved)**
7. 2021 Recording Fee Surcharge Distribution Agreement between Grant County, the Housing Authority of Grant County, New Hope, and the City of Moses Lake for the sole purpose of distributing funds obtained by the County as a result of RCW 36.22.179 and 36.22.1791. **(Approved)**

**AUDITOR'S OFFICE**

8. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$924,713.09)**

**FACILITIES AND MAINTENANCE**

9. Contract with DelSol Inc. for the cleaning and sanitizing of the County Courthouse, Public Works Facility, and Grant Integrated Services facilities. Term is upon signature through January 31, 2024. **(Approved)**

**TECHNOLOGY SERVICES**

10. Purchase Order No. 347 to Ednetics for the Annual Support Contract for software maintenance, in the amount of \$25,314.77. **(Approved)**

**Grant County Commissioners Minutes  
Week of February 8, 2021**

**NEW HOPE / KIDS HOPE**

11. Youth Homelessness Demonstration Project (CFDS #14.276 YHDP) Subcontractor Agreement Amendment between HopeSource and New Hope to add \$7,367.00 and expand support for the Youth Lead Project to allow New Hope to serve Grant County. **(Approved)**

**SHERIFF'S OFFICE**

12. Request to purchase 12 body camera packages in the amount of \$9,912.10 (including tax) from Axon Enterprise. This was approved in their 2021 Capital Expense budget. **(Approved)**
13. Proclamation retiring Grant County Sheriff Call Number GT-33 for Deputy Jon Melvin that lost his life in the line of duty on December 11, 2020. **(Approved)**

2:30 p.m. – 3:00 p.m.                      K Eslinger, Labor Relations Update

Pursuant to RCW 42.30.140(4)(a) Commissioner Stone called an Executive Session to order at 2:31 p.m. to go until 2:55 p.m. regarding negotiations. In attendance were Commissioners Stone and Jones, Tony Menke, Labor Attorney, Kirk Eslinger, Human Resources Director, Decorah Anderson, Human Resources, and Kevin McCrae, Civil Deputy Prosecuting Attorney. It was then continued to 3:00 p.m. Commissioner Stone closed the session at 3:00 p.m.

3:00 p.m. – 3:30 p.m.                      G Bishop, Quincy Valley Medical Center / Hospital District No. 2 Update

The QVMC came to request that the reduction amount for their registered warrants be in increments of \$500,000.00, not the \$1,000,000.00 recommended by the Finance Committee. The Board asked them to put this request in writing for action at their next consent agenda meeting.

**WEDNESDAY, FEBRUARY 10, 2021**

C Carter, Out

10:00 a.m. – 11:00 a.m.                      D Stone, LEOFF-1 Disability Board Meeting

11:00 a.m. – 12:00 p.m.                      R Jones, Grant County Leadership Bi-Weekly COVID Call (Zoom)

6:00 p.m. – 7:30 p.m.                      D Stone, Health Board Meeting

**THURSDAY, FEBRUARY 11, 2021**

R Jones, Out (but will be attending Virtual Meetings if able)

**Grant County Commissioners Minutes  
Week of February 8, 2021**

9:00 a.m. – 10:00 a.m. R Jones, Multi Agency Communications Center (MACC) Board Meeting  
10:00 a.m. – 12:00 p.m. D Stone, Quadco Council Meeting  
1:30 p.m. – 3:00 p.m. C Carter, Area Aging / Council of Governments Meeting  
2:00 p.m. – 3:00 p.m. C Carter, Harvest of Hope Meeting  
6:00 p.m. – 7:00 p.m. Fair Advisory Committee Meeting  
7:00 p.m. – 8:00 p.m. R Jones, Moses Lake School District Board Meeting (Zoom)

**MISCELLANEOUS ITEMS**

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their February 12, 2021 payroll.

The Chair of the Board was authorized to sign the Frenchman Hills Holding (The Legacy Resort at Frenchman Hills PUD Phase 5) File # 07-4754-07 Final Plat Submission and Review.

**FRIDAY, FEBRUARY 12, 2021**

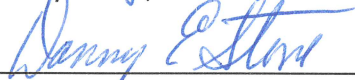
R Jones, Out

11:00 a.m. – 1:00 p.m. D Stone, Legislative Steering Committee (LSC) Meeting with Speakers  
1:30 p.m. – 2:30 p.m. D Stone, SkillSource Interlocal Forum Orientation

Signed this 20th day of April, 2021.

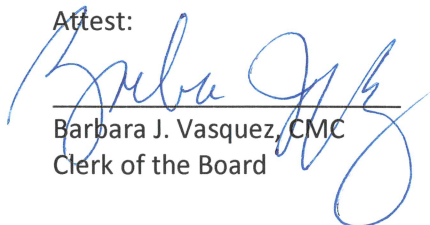
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_  
Cindy Carter, Chair

  
\_\_\_\_\_  
Danny E. Stone, Vice-Chair

  
\_\_\_\_\_  
Rob Jones, Member

Attest:

  
\_\_\_\_\_  
Barbara J. Vasquez, CMC  
Clerk of the Board