

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

Public meetings were held by the Grant County Commissioners via WEBEX Conference Call or Video

MONDAY, FEBRUARY 22, 2021

The Grant County Commissioners session began at 9:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:30 a.m. D Stone, Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)

9:00 a.m. – 9:30 a.m. C Carter, Public Works Management Team Meeting – Conference Call

9:30 a.m. – 10:00 a.m. J Flynn, Administrative Services Coordinator Update

10:00 a.m. – 10:30 a.m. Commissioners Office Staff Meeting

10:30 a.m. – 11:00 a.m. T Gaines, Central Services Update

- Technology Services: Web Page Updates; Consent items this week
- Interfund Communications: Business as usual
- Facilities and Maintenance: Bids and Projects; Ednetics and the Hearing Room
- Fairgrounds: Seasonal employment; Upcoming projects
- Central Services: Upcoming schedule; Public comment on Jail; Occupancy for the hearing room

11:00 a.m. – 11:30 a.m. Budget and Finance Update

11:30 a.m. – 12:00 p.m. C Carter, Finance Committee Meeting

12:00 p.m. – 1:00 p.m. WSAC Virtual Assembly

1:00 p.m. – 2:00 p.m. D Anderson, Grant Integrated Services Update

- Ephrata Location
- Mattawa Location
- Re-Branding Project
- Beds opening at Crisis Solutions

2:00 p.m. – 2:30 p.m. B Hill, Public Defense Update

**Grant County Commissioners Minutes
Week of February 22, 2021**

2:30 p.m. – 3:00 p.m. Open Record Public Hearing, Astound Broadband, LLC Franchise Application

The Commissioners held an Open Record Public Hearing to consider a franchise application from Astound Broadband LLC to enter upon, construct, operate and maintain certain facilities upon certain county roads as follows:

Beginning at an existing Grant County PUD power pole which is three spans west of the intersection of Silica Road NW and Road 1 NW, Astound Broadband will construct overhead fiber optic network by attaching to two Grant County PUD power poles before heading south to Silica Rd NW where Astound Broadband proposes the installation of two new telephone poles on the west side of Silica Rd NW and continue overhead south along the west side of Silica Road NW to Baseline Road W. where Astound Broadband will continue overhead by attaching to Grant County PUD power poles for 14 spans east along the north side of Baseline Road W to where Astound Broadband will tie into a Verizon Wireless vault near the entrance of their two cell towers located at 2245 W. Baseline Rd and their HUB site located at 23108 Road 1 NW (S 32, T 19, R 23 and S 31, T 19, R 23).

Keith Elefson, County Engineer, described the project.

A motion was made by Commissioner Stone, seconded by Commissioner Jones to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Stone moved to approve the franchise application as presented. Commissioner Jones seconded and the motion passed unanimously. The hearing adjourned. **(Order Granting Franchise signed)**

3:00 p.m. – 4:00 p.m. Open Public Meeting, New County Jail Location – Public Comment

The Commissioners held an Open Public Meeting to take public comment on the location of the new jail. Commissioner Carter stated there were few comments received.

Tom Gaines, Central Services Director discussed the project and how they looked at 3 separate locations for consideration: the current jail site, Randolph Road by Big Bend Community College in Moses Lake, or by the Work Release facility in Ephrata.

Tom Jones, Sheriff stated there was a site survey analysis and a population analysis: a 512-bed facility is being recommended. The current jail holds 185 (built for 84 inmates) and the work release holds 100 inmates.

Public comment was opened in which questions were answered about the project. The anticipated opening of the new jail is 2 years.

The official recommendation by the Law and Justice Council will be acted upon at the 3/2/21 Consent Agenda meeting.

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TUESDAY, FEBRUARY 23, 2021

The session was continued to 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 10:30 a.m. K Eslinger, Human Resources Update

Calendar Items

03/05/21 – 03/12/21 – Vacation

Discussion Items

1. Opening of County Offices & Services
2. HWC Recommendation re Wellness Program
3. Determination of Bargaining Unit Status
4. HR Succession Planning

Priority Items

5. Processing Docs & Minutes
6. Policy Updates
7. State Auditor Recommendations Follow-Up
8. Equal Employment Opportunity Plan
9. Audit of Federal COVID Leave
10. Audit of Furlough Leave
11. Payroll Corrections for 3 Bargaining Units

Employee & Department Issues

12. Fairgrounds
13. Public Works

Labor Relations/ Legal Actions

14. Labor & Legal Report Review
 - a. State Auditor's Office
 - b. Association 2021 CBA Negotiations
 - c. Corrections 2021 CBA Negotiations
 - d. Sheriff Support 2022 CBA Negotiations
 - e. Deputy Sheriff's 2021 CBA Negotiations
 - f. GrIS Teamsters 2020 Reopener
 - g. GrIS Teamsters 2021 CBA Negotiations
 - h. PERC (COR) 131213-U-18
 - i. PERC 132603-P-20
 - j. PERC
 - k. PERC
 - l. PERC (ASC) 133077-U-20
 - m. PERC (ASC) 133122-E-20

HR Overview & Process

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| | Labor Relations | Separate session held 02/24/21 at 10 AM. |
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Pursuant to RCW 42.30.110(1)(g) Commissioner Carter called an Executive Session to order at 9:55 a.m. to go until 10:25 a.m. regarding Job Applicant/Evaluation.

**Grant County Commissioners Minutes
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In attendance were Commissioners Carter, Stone and Jones, and Kirk Eslinger, Human Resources Director. Commissioner Carter closed the session at 10:25 a.m.

10:30 a.m. – 11:00 a.m. K Allen, Clerk’s Office Update

11:00 a.m. – 11:30 a.m. S Palacios, Juvenile Court and Youth Services Update

- Financial
- Intakes
- Courts: COVID-19 Operation
 - Offender/Diversion:
 - Truancy:
 - Dependency:
- Martin Hall
- Administration

1:00 p.m. – 1:30 p.m. G Dano, Prosecuting Attorney’s Office Update

2:00 p.m. – 2:30 p.m. Consent Agenda (Items 1 through 13)

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve items 1 through 13 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Reimbursement #4, Request #4 on the Washington State Department of Commerce Shelter Program Grant No. 21-4610C-104, in the amount of \$5,750.61 for pass through funding for HopeSource on January 2020 expenses. **(Approved)**
3. Amendment A to the Washington State Department of Commerce, Community Services and Housing Division, Housing Assistance Unit, Shelter Program Grant No. 21-4610C-104, in the amount of \$523,375.00 for pass through funding for the City of Moses Lake and HopeSource (Ellensburg). Period of performance is August 1, 2020 through June 30, 2023. The Amendment updates the Scope of Work and adjusts the budget categories. **(Approved)**
4. Amendment B to the Washington State Department of Commerce Community Services and Housing Division, Housing Assistance Unit, Eviction Rent Assistance Program (ERAP) Contract No. 21-4614C-108. The Amendment increases the grant amount by \$481,270.00 to a new total of \$1,540,078.00. **(Approved)**
5. Recommendation from the Veteran Services Coordinator, with the support of the Veterans Advisory Board, to change the Veterans Assistance Fund Policy as follows: **(Approved)**
 - a. Increase burial/cremation assistance from \$1,500.00 to \$2,500.00.
 - b. Remove the number of times of usage of individual assistance (i.e., utilities, rent/mortgage, etc) to allow usage up to the yearly limit.

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AUDITOR'S OFFICE

6. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$50,411.84, \$46,365.78 and \$538,345.58)**

TECHNOLOGY SERVICES

7. Purchase Order No. 348 in the amount of \$26,823.61 to Karpel Solutions for the Annual PBK Maintenance Agreement for the Prosecuting Attorney's Office. **(Approved)**
8. Purchase Order No. 349 in the amount of \$35,423.80 to ADANI for the Annual Service/Maintenance Contract for the Sheriff's Office. **(Approved)**

CLERK'S OFFICE

9. Budget extension request in the amount of \$11,663.00 to begin an E-Filing of Documents project with Cities Digital. The hope is they will receive a reimbursable grant from CARES Act funding through the Administrative Office of the Courts. If they do not receive the grant, they would like to proceed with the project and ask for the budget extension from Current Expense funds. **(Approved. It was determined that a budget extension was not needed, and that Auditor's O&M Funds will be used)**

PUBLIC WORKS

10. Request to purchase one (1) 2021 Ford Police Interceptor AWD Pursuit-rated Utility/SUV for the Sheriff's Office, in the amount of \$47,948.57 (including sales tax) from Columbia Ford through the Washington State Department of Enterprise Services contract #05916. (replaces wrecked Charger) **(Approved)**
11. Request to purchase two (2) 2021 Ford Police Interceptor AWD Pursuit-rated Utility/SUV for the Sheriff's Office (Sergeants), in the amount of \$94,334.02 (including sales tax); and seven (7) 2021 Ford Police Interceptor AWD Pursuit-rated Utility/SUV for the Sheriff's Office (Patrol), in the amount of \$335,640.00, all from Columbia Ford through the Washington State Department of Enterprise Services contract #05916. **(Approved)**
12. Recommendation to award the Broom Wafers 2021 project to Ironclad Company in the amount of \$11,256.25 (not including sales tax). **(Approved)**

GRANT INTEGRATED SERVICES

13. Supported Living/Group Home Exhibit C, Revision No. 210401, on Washington State Department of Social & Health Services (DSHS) Contract No. 1963-57191 with Grant Integrated Services' Developmental Disabilities Department. **(Approved)**

**Grant County Commissioners Minutes
Week of February 22, 2021**

3:00 p.m. – 4:00 p.m. Open Public Meeting – Possible Grant County Drop Box Closure
Discussion (Mattawa and Coulee City)

The Commissioners held an Open Public Meeting to take comment on the recommendation of the Solid Waste Advisory Committee (SWAC) to close the Mattawa and Coulee City drop boxes.

Sam Castro, Public Works Director, began by stating the Board and Public Works have received numerous comments requesting to keep the drop boxes open, primarily the Mattawa drop box. He stated this is a fee-based service and not provided from taxes that people pay.

Commissioner Stone presented a PowerPoint Presentation and also stated that he has received many calls on this topic and wants to do what is best for the residents of Grant County.

There were 18 participants on the WebEx virtual meeting. Most participants wanted to request that the Mattawa drop box remain open. The drive time from Mattawa/Desert Aire to the Ephrata Landfill is approximately 2 hours round trip. That's too long. It was understood that the drop box needed to support itself. If closed, there would be more trash along the sides of the road, especially during events in the area.

Lars Leland, Port of Moses Lake stated if it were to be kept open, the Port is willing to be a participant and possibly sign a lease with Waste Management.

Mark Wash, Consolidated Disposal stated that Douglas County has a Collection District where they contract with a private organization. Maybe this could be looked in to for Grant County? Reach out to Waste Management.

The Commissioners thanked everyone and will take all of the comments under consideration.

MISCELLANEOUS ITEMS

Commissioner Stone was authorized to sign the Grant County Health District voucher listing in the amount of \$230,126.39.

WEDNESDAY, FEBRUARY 24, 2021

9:00 a.m. – 10:00 a.m. R Jones, Grant County ERP System Project Requirements Interviews –
Kick Off

10:00 a.m. – 11:00 a.m. K Eslinger, Human Resources Process Discussion

11:00 a.m. – 12:00 p.m. R Jones, Grant County Leadership Weekly COVID Call (Zoom)

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1:00 p.m. - 2:30 p.m. D Stone, PCC Rail Authority Meeting

6:30 p.m. – 7:30 p.m. D Stone, Coulee City – City Council Meeting

THURSDAY, FEBRUARY 25, 2021

9:00 a.m. – 2:00 p.m. R Jones at Road District No. 2 Road Tour

10:00 a.m. – 12:00 p.m. D Stone, Columbia River Caucus Meeting

2:30 p.m. – 5:30 p.m. R Jones at Meeting w/ Constituent

7:00 p.m. – 8:00 p.m. R Jones, Moses Lake School District Board Meeting (Zoom)

FRIDAY, FEBRUARY 26, 2021

10:00 a.m. – 10:30 a.m. R Jones, Grant County ERP System Project Requirements Interviews –
Executive Meeting

11:00 a.m. – 1:00 p.m. D Stone, Legislative Steering Committee (LSC) Meeting with Speakers

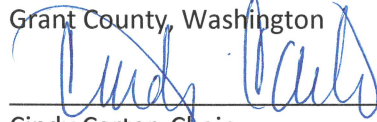
12:00 p.m. – 1:30 p.m. C Carter, Mattawa Suicide Prevention Workgroup Meeting (Zoom)
(Cancelled)

MISCELLANEOUS ITEMS

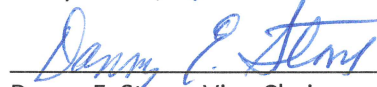
The Commissioners wrote a letter of objection to the Washington State Liquor and Cannabis Board on a Notice of Marijuana License Application for Green Labs LLC, Hartline WA as the site is in violation of the Grant County Code.

Signed this 14 day of June, 2021.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

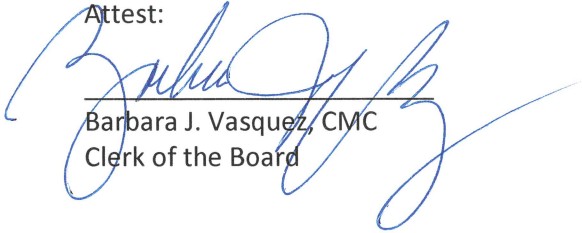


Danny E. Stone, Vice-Chair



Rob Jones, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board