

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

Public meetings held by the Grant County Commissioners can be accessed via WEBEX Conference Call or Video only.

MONDAY, MARCH 8, 2021

The Grant County Commissioners session began at 9:30 a.m. with Commissioners Carter and Stone in attendance. Commissioner Jones was out and excused but participated in some meetings via WebEx.

8:30 a.m. – 9:30 a.m.	D Stone, Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)
9:00 a.m. – 9:30 a.m.	C Carter, Public Works Management Team Meeting – Conference Call
9:30 a.m. – 10:00 a.m.	J Flynn, Administrative Services Coordinator Update
10:00 a.m. – 10:30 a.m.	Commissioners Office Staff Meeting
10:30 a.m. – 11:00 a.m.	J McKiernan, Fairgrounds – Fair Advisory Committee Discussion
11:00 a.m. – 11:30 a.m.	Grant County discussion on COVID
12:00 p.m. – 1:00 p.m.	WSAC Virtual Assembly
1:00 p.m. – 1:30 p.m.	M McKnight, Assessor’s Office Update
1:30 p.m. – 2:00 p.m.	Port of Moses Lake - Property Discussion

Pursuant to RCW 42.30.110(1)(c) Commissioner Carter called an Executive Session to order at 1:30 p.m. to go until 1:43 p.m. regarding Real Estate Sale. In attendance were Commissioners Carter, Stone and Jones; Dan Kirsey, Milton Miller and Richard Hanover of the Port of Moses Lake; and Damien Hooper, Development Services. Commissioner Carter closed the session at 1:43 p.m.

TUESDAY, MARCH 9, 2021

The session was continued to 10:00 a.m. with Commissioners Carter and Stone in attendance. Commissioner Jones was out and excused but participated in some meetings via WebEx.

**Grant County Commissioners Minutes
Week of March 8, 2021**

10:00 a.m. – 11:00 a.m. T Gaines, Central Services Update

- Technology Services: Courts; updates on room kits
- Interfund Communications: Misc. update
- Facilities and Maintenance: project updates
- Fairgrounds: Personnel updates
- Central Services: Purchasing; ERP Update; Jail/LJB; Web Page

11:00 a.m. – 11:30 a.m. Open Record Public Hearing, Community Development Block Grant (CDBG) Amendment A- Closeout

The Commissioners held an Open Record Public Hearing to report on the County's use of funds and prepare for the closeout of the 2019 CDBG Public Services Grant, Amendment A. Janice Flynn, Grant County's Administrative Services Coordinator, will provide additional information.

Janice Flynn, Administrative Services Coordinator stated that present at today's hearing is Maria Vargas of Grant County Health District who is serving as a Spanish interpreter, if needed. Is there any one present today that needs an interpreter?

The following handouts are available today in both English and Spanish:

- 1) **Grant County's CDBG Citizen Participation Plan with Grievance Procedure Form.** *(GC has a high likelihood of applying for Community Development Block Grants in the future and would welcome citizen participation. The plan outlines eligibility guidelines and steps GC will take to procure CDBG funding and community involvement. The grievance procedure form is included. Any input or grievances regarding CDBG grants can be forwarded to me, Janice Flynn at GC Commissioner's Office, PO Box 37 or 35 C Street NW, Ephrata, WA 98823.)*
- 2) **Dept of Commerce's Community Development Block Grant Program Handout** *(This gives the purpose of CDBG grants)*
- 3) **Federal Citizen Participation Requirements for Local Government Applicants to the State CDBG Program.** *(outlines requirements of the federal government to receive CDBG funds)*
- 4) **Letter to Public Hearing Attendees** *(indicates the Citizen Participation Coordinator and GC's open-door policy)*

Any individuals interested in or requiring technical assistance to become knowledgeable with the CDBG program or who desire to contribute ideas to solving some of the community's needs will be provided assistance upon request to the County's CDBG Citizen Participation Coordinator. *(Janice Flynn)*

The purpose of the Community Development Block Grants (CDBG) provided by the WA State Dept of Commerce with federal funds is to grow and improve jobs in WA State by championing thriving communities, a prosperous economy and suitable infrastructure. Economic Opportunity Grants are for state and local priority projects.

**Grant County Commissioners Minutes
Week of March 8, 2021**

Amendment A to contract #19-62210-005 increased the amount of funding to the original CDBG grant by \$145,270.00 with CDBG Economic Opportunity Grant funding to expand the scope of work to include urgent, CDBG eligible COVID-19 response service activities and extended the date to 02/28/2021.

Maria Vargas, Grant County Health District gave a report of the program activities that were undertaken with the Amendment A funds. There were 1,834 COVID positive cases reported to the Health District for December. Contract tracing was performed, and they offered services if needed (food, care kits). Isolation and quarantine mandate letters were sent.

They assisted Grant County schools with positive cases and made weekly contact with long term care facilities. They now assist with testing and vaccine rollout.

A motion was made by Commissioner Stone, seconded by Commissioner Carter to close the public comment portion of the hearing. The motion passed with 2 Commissioners in attendance. Commissioner Stone moved to accept the closeout of the CDBG Public Services Grant No. 19-62210-005 Amendment A as presented. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned.

1:00 p.m. – 1:30 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:30 p.m. S Castro, Public Works Update (1 Item)

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve item 1 on the agenda as presented. The motion passed unanimously.

1. Request to accept Change Order No. 2 from Parametrix, Inc. to KRCI and pay for the Old Landfill repairs on the final cover system of Project No. 555-3746-001 (05.02). This change order covers costs for the expanded work in Exhibit A. The additional budget under Change Order No. 2 is \$114,266.39 which brings the total authorization under the original contract to \$2,370,377.48. **(Approved)**

2:30 p.m. – 3:00 p.m. Consent Agenda AND Misc. ASC Action Items (Items 1 through 17)

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve items 1 through 6, 7 8 through 12, and 14 through 17 on the agenda as presented. The motion passed unanimously. Items 7 and 13 were held for further review.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners December 14, 21, and 28, 2020 Minutes for approval. **(Approved)**
3. *Held from the March 1, 2021 Consent Agenda:* Letters of re-appointment for the following members of the Fair Advisory Committee for another three-year term beginning March 2, 2021 through March 1, 2024: **(Approved)**
 - a. Christy Welch
 - b. Kevin Burgess

Grant County Commissioners Minutes

Week of March 8, 2021

- c. David Dormier
- d. David Eck
- 4. Reimbursement Request #20 on Washington State Department of Commerce for the Consolidated Homeless Grant (CHG) No. 20-46108-10, administered through the Grant County Housing Authority, in the amount of \$43,095.89. **(Approved)**
- 5. Reimbursement Request #6 on Washington State Department of Commerce Eviction Rent Assistance Program (ERAP) Grant No. 21-4614C-108, administered through the Housing Authority of Grant County, in the amount of \$56,111.45. **(Approved)**
- 6. New liquor license application for Weinstein Beverage Co. in Moses Lake, WA from the Washington State Liquor and Cannabis Board. **(Approved)**
- 7. Recommendation from the Grant County Health and Wellness Committee to increase the Wellness Program incentive from \$50.00 to \$500.00 for the 2021 calendar year. **(Held for further review)**

AUDITOR'S OFFICE

- 8. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$439,349.04)**

CENTRAL SERVICES

- 9. Request to reallocate the keyless entry funds in the amount of \$98,000.00 that were budgeted for the Public Works Department (they no longer wish to go forward with the project) and use them for the doors project *in general* and to internal improvements at the Courthouse. **(Approved)**
- 10. Request to purchase a new desk, standing legs and pedestals (with installation) for the Human Resources Department in the amount of \$8,081.43 from Contract Design Associates off of the Omnia Partners contract #2002000622 and #2020000604. **(Approved)**

PROSECUTING ATTORNEY

- 11. Appointment and Oath of Office of Special Deputy Prosecuting Attorney for Brian Ferrasci-O'Malley of Nossaman, LLP to perform and render legal assistance and advice relative to environmental, Superfund Site and Landfill matters, and other matters as assigned. Term is through December 31, 2021. **(Approved)**

TECHNOLOGY SERVICES

- 12. Purchase Order No. 351 to AccTech – A Systems Integrator for Microsoft Dynamics GC (License Maintenance and Updates) in the amount of \$111,145.49. **(Approved)**
- 13. Purchase Order No. 352 to For the Record (FTR) for the Annual Support Contract for the Sheriff's Office in the amount of \$7,577.16. Includes an Acceptance and Confirmation page for the Software Service Agreement Order Form. **(Held for further review)**

**Grant County Commissioners Minutes
Week of March 8, 2021**

GRANT INTEGRATED SERVICES

14. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services' Prevention and Recovery Center (PARC), during December 2020 (Supplement 01) in the amount of \$2,200.35 on Washington State Health Care Authority Contract No. K3919. **(Approved)**
15. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services' Prevention and Recovery Center (PARC), during January 2021, in the amount of \$19,838.33 on Washington State Health Care Authority Contract No. K3919. **(Approved)**
16. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services through the Moses Lake HYP 365 contract, during January 2021 in the amount of \$29.81 to the Grant County Health District. **(Approved)**
17. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services through the Quincy Partnership for Youth contract, during January 2021 in the amount of \$29.81 to the Grant County Health District. **(Approved)**

WEDNESDAY, MARCH 10, 2021

R Jones, Out

10:00 a.m. – 11:00 a.m.	D Stone, LEOFF-1 Disability Board Meeting
10:00 a.m. – 12:00 p.m.	D Stone and R Jones, County Road Administration Board – Commissioner Training
11:00 a.m. – 12:00 p.m.	R Jones, Grant County Leadership Bi-Weekly COVID Call (Zoom)
11:30 a.m. – 2:00 p.m.	HEARINGS EXAMINER
12:00 p.m. – 2:00 p.m.	D Stone at Moses Lake Hispanic Four Square Church (Moses Lake)
4:00 p.m. – 5:00 p.m.	VETERANS ADVISORY BOARD MEETING
6:00 p.m. – 7:30 p.m.	D Stone, Health Board Meeting

THURSDAY, MARCH 11, 2021

R Jones, Out

**Grant County Commissioners Minutes
Week of March 8, 2021**

- 9:00 a.m. – 10:00 a.m. R Jones, Multi Agency Communications Center (MACC) Board Meeting
- 10:00 a.m. – 12:00 p.m. D Stone and R Jones, County Road Administration Board – Commissioner Training
- 1:30 p.m. – 3:00 p.m. C Carter, Area Aging / Council of Governments Meeting
- 1:30 p.m. – 2:30 p.m. D Stone at Grant County Economic Development Council – Introduction (Moses Lake)
- 7:00 p.m. – 8:00 p.m. R Jones, Moses Lake School District Board Meeting (Zoom)

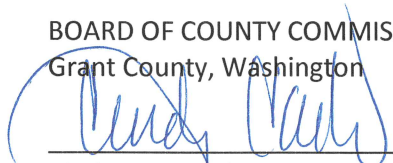
FRIDAY, MARCH 12, 2021

The session was continued to 9:00 a.m. with all Commissioners in attendance.

- 9:00 a.m. – 10:00 a.m. Ephrata Landfill Remediation – Consultant Discussion
- 11:00 a.m. – 1:00 p.m. D Stone, Legislative Steering Committee (LSC) Meeting with Speakers
- 11:00 a.m. – 4:00 p.m. R Jones at Sand Dunes Tour (Moses Lake)
- 12:30 p.m. – 1:30 p.m. C Carter, juwi Royal Slope Update

Signed this 15th day of June, 2021.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

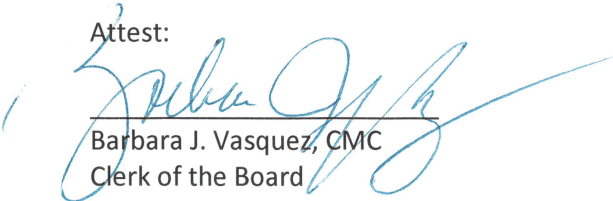


Danny E. Stone, Vice-Chair



Rob Jones, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board