

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

Public meetings were held by the Grant County Commissioners via WEBEX Conference Call or Video only.

MONDAY, MARCH 15, 2021

The Grant County Commissioners session began at 9:30 a.m. with all Commissioners in attendance.

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| 8:30 a.m. – 9:30 a.m. | D Stone, Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting) |
| 9:00 a.m. – 9:30 a.m. | R Jones, Public Works Management Team Meeting – Conference Call |
| 9:30 a.m. – 10:30 a.m. | Lodging Tax Advisory Committee (LTAC) Discussion and State Auditor Update |
| 10:30 a.m. – 11:00 a.m. | T Gaines, Central Services Update <ul style="list-style-type: none">• Technology Services: General Updates; Project Updates• Interfund Communications: General Updates• Facilities and Maintenance: General Updates; Project Updates• Fairgrounds: Ongoing operations• Central Services: Upcoming schedule; Current SitRep |
| 11:00 a.m. – 11:30 a.m. | T Jones, Sheriff's Office Update |
| 11:00 a.m. – 11:10 a.m. | BID OPENING, WORK RELEASE ROOFTOP AC UNIT |
| 11:30 a.m. – 12:00 p.m. | District Court Update |
| 12:00 p.m. – 1:00 p.m. | WSAC Virtual Assembly |
| 1:00 p.m. – 2:00 p.m. | Ephrata Landfill – Executives Meeting |
| 2:00 p.m. – 2:30 p.m. | C Carter, Out |
| 2:00 p.m. – 2:30 p.m. | J Flynn, Administrative Services Coordinator Update |
| 2:30 p.m. – 3:00 p.m. | M Prentice, Grant County Wellness Program – Incentive Discussion |
| 3:00 p.m. – 4:00 p.m. | D Stone at Personnel Exit Interview (BOCC Hearing Room) |
| 4:30 p.m. – 5:30 p.m. | C Carter, Online student exchange discussion for Japan – Komaki and Toyoyama Cities |

**Grant County Commissioners Minutes
Week of March 15, 2021**

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Gary and ValaRee Roylance (Roylance Short Plat No. 2) File # P 21-0011 (preliminary P 20-0372) Final Plat Submission and Review.

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their March 12, 2021 payroll.

TUESDAY, MARCH 16, 2021

The session was continued to 8:45 a.m. with all Commissioners in attendance.

8:45 a.m. – 9:00 a.m. Potts and Associates, Legislative Session Update

9:00 a.m. – 10:00 a.m. R Jones, Lodging Tax Advisory Committee (LTAC) Meeting

10:00 a.m. – 11:00 a.m. J McKiernan, Fairgrounds Update

Planned equestrian events

- State approved plan from July 2020 still in effect

Staffing status

- Posting the Events Coordinator on the 22nd of March with hire date around May 1
- We typically have six starting in April but only hiring 1 for now.
- We can look at furlough again in the Fall (Kirk extends past June)

Budget look

- Comparison of last four years through Feb
- Status of events for 2021 compared to 2019
- May require another budget extension in the Fall
- Holding back on non-required operational purchases
- Can we plan on a similar appropriation for entertainment in 2022?

Fair Planning

- Most Entertainment booked, have not held back as much as I was hoping
- Waiting for word on premium funding from the State
- Contracted services contracts nearly done
- Sponsorship letters and contacts are being made

Status of Projects

- New stalls for Barn 46 and 47 have been ordered
- New Porta a cools are on site (6)
- Ag building is nearly ready to rent (1 wedding booked)

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- Asphalt contract for stalls has been awarded
- Southfield lighting project is underway
- Tree purchases planned this month (Approximately 20 trees)
- New Tractor with attachments due at the end of this month
- Water tank proposals received – awarding soon
- Steam Cleaner and equipment trailer purchased
- Debris removal on hold (Reason)
- You will receive a request for new swine show rings and pens soon (I have budget in Capital)
- You will receive a request for ATV purchases (Tom and I have budget in Capital)
- Commercial restrooms – Tom will be working on engineering docs (Probably won't be done for Fair)
- Stall mats – Waiting on new stalls to purchase
- Economic Impact Study – Materials sent to Consultant

11:00 a.m. – 12:00 p.m.

K Eslinger, Human Resources Update

Calendar Items

03/09/21 – HR Update Meeting Canceled (Out-of-State Vacation)

Discussion Items

1. COVID Situation Update
 - a. Reopening of Office 04/01/21
 - b. Accommodation Process for Medical and/or Schooling Issues
 - c. Written Plan DRAFT
2. Use of Grand Coulee Conference Room for Overflow
3. Wellness Stipend Decision

Authorization Requests

4. Posting Approval – Events Coordinator

Priority Items

5. Additional Fire Pav
6. Research Requests:

Employee & Department Issues

7. Public Works
8. Fairgrounds

Policy & Procedure

9. Close of Service Letter
10. Bereavement Leave
11. Longevity Pay for GCSO Non-Represented Staff

Recruitment / Civil Service

12. Administrative Support Manager

Labor Relations/ Legal Actions

13. Labor & Legal Report Review

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- a. Corrections Pending Contract
- b. Deputy Sheriff Pending Contract
- c. Human Rights Commission
- d. EEOC

1:00 p.m. – 1:30 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:30 p.m. S Castro, Public Works Update (Items 1 through 3)

A motion was made by Commissioner Jones, seconded by Commissioner Stone, to approve items 1 through 3 on the agenda as presented. The motion passed unanimously.

1. Recommendation to award the bid for the 2021 Road Stabilization project to Envirotech Services, Inc. in the amount of \$221,802.00 (unit price of \$158.43 per ton). **(Approved)**.
2. Contract letter to Envirotech for the 2021 Road Stabilization project (see above). **(Approved)**.
3. Request to the County Road Department for Reimbursable Work with the City of Quincy to remove excess dirt and silt from the tail water ditches as identified. Amount not to exceed is \$7,000.00. **(Approved)**.

2:30 p.m. – 3:00 p.m. Consent Agenda (Items 1 through 16)

A motion was made by Commissioner Jones, seconded by Commissioner Stone, to approve items 1 through 6 (amending Item 4) and 8 through 16 on the agenda as presented. Item 7 was held for further review. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. **Resolution No. 21-018-CC** Authorizing Execution of Interlocal Agreement (signed on November 16, 2020) with Grant County, Sheriff's Office, Quincy Police Department, and Washington State Patrol for the -Interagency Narcotics Enforcement Team (INET). **(Approved)**.
3. **Resolution No. 21-019-CC** Authorizing Execution of an Amended Interlocal Agreement (signed on March 2, 2021) with the Town of Wilson Creek for a Yard Waste Collection Program. **(Approved)**.
4. *Held from the March 9, 2021 Consent Agenda:* Recommendation from the Grant County Health and Wellness Committee to increase the Wellness Program incentive from \$50.00 to \$500.00 for the 2021 calendar year. **(Approved in the amount of \$250.00)**.
5. **Ordinance No. 21-020-CC** creating Ch. 6.46 of the Grant County Code titled "Controlled Substances" banning knowing possession of unlawful controlled substances AND amending Ch. - 1.32 titled "Code Enforcement and Penalties" **(Approved)**.

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AUDITOR'S OFFICE

6. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$587,761.38).**

FAIRGROUNDS

7. Request to enter into contract with Right Choice Painting and Ribellia Mobile Blasting for the blasting and painting of the water tank in the rodeo grounds. There was only one (1) bid received for the project (both companies on the same bid) for the amount of \$16,616.81. The budgeted amount is \$7,500.00; the director has the additional funds to use from another capital project. **(Held for further review).**

SHERIFF'S OFFICE

8. Request to purchase a Guardian Property and Evidence Packaging system in the amount of \$10,590.62, from CPI/Guardian. This was approved in their 2021 Capital and is a sole source purchase. **(Approved, Resolution No. 21-021-CC).**
9. Budget extension request in the amount of \$22,558.21 to cover the difference in the yearly cost between a Support Specialist position and an Emergency Management Specialist position. They were approved in the 2021 budget for the Support position but feel the need for an EM Specialist is greater. **(Approved, the public hearing was set for April 12, 2021 at 11:00 a.m.)**
10. Request to purchase 12-Cradle Point Internet Receivers in the amount of \$17,605.20 from Ednetics through Technology Services off of a Washington State Contract. This purchase was approved in their 2021 Capital budget. **(Approved).**

TECHNOLOGY SERVICES

11. *Held from the March 9, 2021 Consent Agenda:* AMENDED Purchase Order No. 352 to For The Record (FTR) for the Annual Support Contract for the Courts and Commissioners Hearing room, in the amount of \$7,577.16. Includes an Acceptance and Confirmation page for the Software Service Agreement Order Form. **(Approved).**

FACILITIES AND MAINTENANCE

12. Contract with Stan's Construction and Son, LLC for the removal and disposal of existing soffit and fascia and installation of specified materials (per project no. FM 2102) at county property located at 1038 W Ivy St, Moses Lake (Grant County Health District). The amount of the project is \$52,804.89. **(Approved).**

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TREASURER'S OFFICE

13. Application from Joseph Dahlke for Resale of Tax Title property for Parcel No. 011319000 and 011320000 with a starting bid of \$3,600.00. Property is Lots 18 to 24, Block 21 Donaldson's 1st Add, Lots 1 to 13, Block 22, Donaldson's 1st Add. The Treasurer recommends approval of the offer. **(Approved and Order signed).**

JUVENILE COURT AND YOUTH SERVICES

14. Specialized Diagnostic and Treatment Services Contract with Ken Schafer, to provide certified sex offender treatment for individual sex offender counseling and psychosexual evaluations. **(Approved).**

CENTRAL SERVICES

15. Request to hire a Maintenance III position to work at the Fairgrounds. If this position is approved, they request a budget extension in the amount of approximately \$48,600.00. This position was approved in the 2020 budget but was not hired and not carried over into the 2021 budget. **(Approved in the amended amount of \$78,000.00 and a hearing set for April 12, 2021 at 11:00 a.m.)**

GRANT INTEGRATED SERVICES

16. Commercial Lease Agreement with the Grant County Health District to lease a corner portion of the office space located at 840 E. Plum Street, Moses Lake. Term is February 22, 2021 through December 31, 2021 for the lease amount of \$500.00 per month. **(Approved).**

3:15 p.m. – 4:15 p.m. Homeless Task Force Update

4:15 p.m. – 5:00 p.m. C Carter at New Hope - Sexual Assault Program Orientation for Board Members (Moses Lake)

MISCELLANEOUS ITEMS

Commissioner Stone was authorized to sign the Grant County Health District voucher listing in the amount of \$266,867.11.

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WEDNESDAY, MARCH 17, 2021

7:00 a.m. – 8:00 a.m.	R Jones, Grant County Economic Development Council Board Meeting
9:00 a.m. – 10:00 a.m.	C Carter, Grant County Industrial Alliance (GCIA) Introduction
10:00 a.m. – 11:30 a.m.	TOURISM COMMISSION MEETING
10:00 a.m. – 10:30 a.m.	C Carter, WRCIP Board of Director’s Zoom Meeting
11:00 a.m. – 11:30 a.m.	R Jones, North Central Region COVID Call with Leadership
11:30 a.m. – 5:00 p.m.	D Stone, Out
1:00 p.m. – 2:30 p.m.	C Carter, Grant County Suicide Prevention Taskforce (GCSPT) Meeting (Did not attend)
3:00 p.m. – 3:30 p.m.	Grant County Weed Control – District #51 Discussion

THURSDAY, MARCH 18, 2021

D Stone, Out	
11:30 a.m. – 12:30 p.m.	R Jones at - Sexual Assault Program Orientation for Board Members (Moses Lake) (Rescheduled to 3/19/21)
12:00 p.m. – 3:00 p.m.	BOARD OF EQUALIZATION HEARINGS
1:30 p.m. – 2:30 p.m.	C Carter at New Hope – Sexual Assault Program Orientation for Board Members (Moses Lake) Rescheduled to 3/16/21 at 4:15 p.m.
2:00 p.m. – 5:00 p.m.	D Stone, WSAC Parliamentary Procedures Webinar
2:00 p.m. – 4:00 p.m.	R Jones, Solid Waste Advisory Committee (SWAC) Meeting
6:30 p.m. – 7:30 p.m.	C Carter, Grant Transit Authority (GTA) Board Meeting (Did not attend)

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FRIDAY, MARCH 19, 2021

D Stone, Out

- 11:00 p.m. – 1:00 p.m. D Stone, Legislative Steering Committee (LSC) Meeting
- 11:30 a.m. – 12:30 a.m. R Jones at - Sexual Assault Program Orientation for Board Members (Moses Lake)
- 2:00 p.m. – 3:00 p.m. C Carter, Chelan County – Crown Columbia Water Workshop

Signed this 10th day of August, 2021.

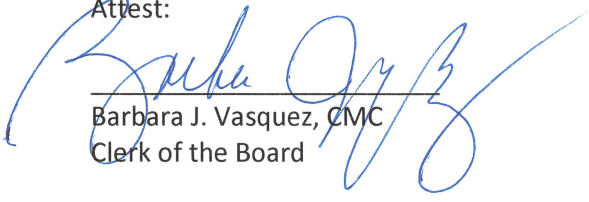
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington


Cindy Carter, Chair


Danny E. Stone, Vice-Chair


Rob Jones, Member

Attest:


Barbara J. Vasquez, CMC
Clerk of the Board