

# MINUTES AMENDED

## GRANT COUNTY BOARD OF COMMISSIONERS

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**Public meetings were held via WEBEX Conference Call or Video (info below) AND “in-person”, with a room capacity of 18 individuals. Masks are required, social distancing enforced, and sanitizing capabilities are available.**

### **MONDAY, APRIL 26, 2021**

The Grant County Commissioners session began at 9:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:30 a.m. D Stone, Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)

9:00 a.m. – 9:30 a.m. R Jones, Public Works Management Team Meeting – Conference Call

9:30 a.m. – 10:00 a.m. J Flynn, Administrative Services Coordinator Update

10:00 a.m. – 10:30 a.m. T Lawrence, 2021 Comprehensive Plan – Docket Discussion

10:30 a.m. – 11:00 a.m. T Gaines, Central Services Update

- Technology Services: General Updates; Project Updates
- Interfund Communications: General Updates
- Facilities and Maintenance: Project Updates; General Updates
- Fairgrounds: Ongoing Operations
- Central Services: Upcoming Schedule

11:00 a.m. – 11:30 a.m. Budget and Finance Update

11:30 a.m. – 12:00 p.m. C Carter, Finance Committee Meeting

12:00 p.m. – 1:00 p.m. WSAC Virtual Assembly

1:00 p.m. – 2:00 p.m. D Anderson, Grant Integrated Services Update

- WISe Expansion
- New Locations and Services for Ephrata and Mattawa
- 10 Minute Executive Session

Pursuant to RCW 42.30.110(1)(f) Commissioner Carter called an Executive Session to order at 1:14 p.m. to go until 1:24 p.m. regarding Personnel Disciplinary Matters. In attendance were Commissioners Carter, Stone and Jones, and Dell Anderson, Grant Integrated Services -Executive Director. Commissioner Carter closed the session at 1:24 p.m.

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1:30 p.m. – 1:45 p.m.	Regional Diversion Program Update
2:00 p.m. – 2:30 p.m.	B Hill, Public Defense Update
2:30 p.m. – 3:00 p.m.	Open Record Public Hearing, Rescinding Ordinance No. 21-029-CC and No. 21-029-CC and passing a new ordinance to recreate Ch. 6.46 of the Grant County Code titled “Controlled Substances” banning knowing possession of unlawful controlled substances and readopting an amendment to Ch. 1.32 of the Grant County Code titled “Code Enforcement and penalties.”

The Commissioners held an Open Record Public Hearing to consider an Ordinance rescinding Ordinance No. 21-020-CC and No. 21-029-CC and recreating Ch. 6.46 of the Grant County Code titled “Controlled Substances” banning knowing possession of unlawful controlled substances and readopting an amendment to Ch. 1.32 of the Grant County Code titled “Code Enforcement and Penalties.”

Kevin McCrae, Civil Deputy Prosecuting Attorney stated that this ordinance is in response to the Supreme Court decision *Stave vs. Blake* decriminalizing all drugs. This ordinance would allow Grant County to recriminalize unlawful drugs. This weekend, the legislature passed a bill that will recriminalize drugs, so he is asking that the commissioners not pass this ordinance. He suggests holding another hearing to pass a new ordinance to rescind the previous 2 ordinances.

David Hunt asked about the process that the Commissioners followed to advertise this hearing.

A motion was made by Commissioner Jones, seconded by Commissioner Stone to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Stone moved to **deny** the ordinance as presented. Commissioner Stone seconded and the motion passed unanimously. The hearing adjourned.

3:00 p.m. – 4:00 p.m.	Commissioners Roundtable – Miscellaneous Discussion
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- Department Head Only Meeting
- Customer Service Training
- CHI Meeting on 28th
- Public Works Road Tour
- District Court Judge – Committee
- American Rescue Plan – Planning
  - Fairgrounds Loss Backfill
  - Broadband
  - Small Businesses
  - Public Works Backfill
  - Essential Worker Stipends

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4:00 p.m. – 4:30 p.m.

B Vasquez, Clerk of the Board Update

- OPMA
- Minutes/Agendas
- Agenda requirement from each EO/DH?

**MISCELLANEOUS ITEMS**

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their April 23, 2021 payroll.

Change of location application for The Tree Farm in Warden, WA, from the Washington State Liquor and Cannabis Board. **(Approved)**

**TUESDAY, APRIL 27, 2021**

The session was continued to 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 10:00 a.m.

K Eslinger, Human Resources Update

**Calendar Items (01)**

*04/27/21 – HR Office Quarantine*

*04/29/21 – Association Negotiation*

*04/30/21 – Pre-Hearing AFSME Filing*

**Discussion Items (02)**

1. Meeting Format (Agenda; Minutes; Support)
  - a. Agenda
  - b. Minutes
  - c. Meeting Support
  - d. Board Signature
2. COVID Situation Update
  - a. COVID Leave Rules
3. HR Office Standard Work Schedule
4. New Commissioners' Office Employee

**Authorization Requests (03)**

5. PAR – Tyson Hill
6. PAR – Brian Murry

**Priority Items (04)**

7. Impacts of COVID & PW Assignment

**Compensation, Benefits, Payroll, & Leave (07)**

8. 2022 COLA Estimation
9. Central Services Comp Review

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Employee & Department Issues (08)

- 10. Commissioners' Office
- 11. Fairgrounds

Policy & Procedure (09)

- 12. 519 Workplace Rules (General)
- 13. Retiree Use of Sick Leave

Recruitment / Civil Service (10)

- 14. District Court Judge
- 15. Public Records Officer

Labor Relations/ Legal Actions (11)

- 16. Labor & Legal Report Review  
Association – CH; DC; PW; SW; YS  
*Grievance:* Step 2 Grievance  
Association – Deputy Sheriff  
*Negotiation:* 2021 Agreement  
Teamsters-GCSO – Corrections  
*Negotiation:* 2020-2021 Agreement  
*Other:* MOU Payroll Corrections

Personnel Action Request (PAR) for the salary, wage and/or position change for Tyson Hill, Superior Court.

10:00 a.m. – 10:30 a.m. Open Record Public Hearing, Central Services Budget Extension

The Commissioners held an Open Record Public Hearing to consider a budget extension request from the Central Services Department in the amount of \$27,000.00 to purchase additional features for the CivicPlus computer software license (Budget 3505) that will make changes to the new web page.

Tom Gaines, Director, described his request.

A motion was made by Commissioner Jones, seconded by Commissioner Stone to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Jones moved to approve the budget extensions as presented. Discussion by Commissioner Stone to revisit the use of Cares Rescue Plan funding. Commissioner Stone seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 21-037-CC)**

10:30 a.m. – 11:00 a.m. K Allen, Clerk's Office Update

11:00 a.m. – 11:30 a.m. S Palacios, Juvenile Court and Youth Services Update

- Financial
- Intakes
- Courts : COVID-19 Operation
  - Offender/Diversion:
  - Truancy:

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- Dependency:
  - Martin Hall
  - Administration

12:00 p.m. – 1:00 p.m. PUD and County Commissioner Lunch Meeting (**Cancelled**)

1:00 p.m. – 1:30 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:30 p.m. S Castro, Public Works Update (Items 1 through 3)

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve items 1 through 3 on the agenda as presented. The motion passed unanimously.

1. Request Equipment Rental of a dozer for the Solid Waste Department. Rental provided by Pape Machinery in the amount of \$13,314.24. **(Approved)**.
2. Execution of contracts between Grant County and Tommer Construction for Stratford Road Reconstruction Project (CRP 17-06) in the amount of \$1,040,804.80. **(Approved)**.
3. Local Agency Standard Consultant Agreement for Architectural/Engineering with Varela Engineering and Management for the 2021 Grant County Pavement Condition Survey Rating in the amount of \$63,329.00. **(Approved)**.

1:30 p.m. – 1:40 p.m. Open Record Public Hearing – Vacation application for the unbuilt alley Blk 6, Fordair, S 26, T 25 N, R 28 E, WM.

The Commissioners held an Open Record Public Hearing to consider the vacation of the unbuilt right of way – alley, Fordair, S 26, T 25 N, R 28 E, WM.

Sam Castro, Public Works Director, read into the record the Engineers Report, as he was not present at the hearing:

*The Board of County Commissioners of Grant County Washington has received a petition to vacate that portion of County Right-of-way surplus being a portion of the Trinidad Plat Alley in Block 7 and right-of-way between Blocks 7 and 4; lying in the NW1/4 of the NW1/4 Section 18 of Township 20 North, Range 23 East W.M., all in Grant County, Washington, as hatch marked on the attached Exhibit A.*

*The Board of County Commissioners determined that consideration should be given to the petition and directed the County Road Engineer to prepare a report on the proposed vacation and abandonment for a public hearing to be held at 1:30 PM, Tuesday, the 27<sup>th</sup> Day of April, 2021. The Notice of Hearing was published in the County Official Newspaper and the Notice of Hearing was posted at each termini in compliance with RCW 36.87.050.*

*The proponents of the petition own the majority of the frontage along the petitioned County Surplus Right-of-way; these roads are not active on the County Road System. The affected parcels are owned by the proponents.*

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*I find that, this section of County Right-of-way Surplus is not necessary and useful to the public and the public would be benefitted by its vacation and abandonment as a reduction in liability and maintenance, with no exceptions except utilities.*

A motion was made by Commissioner Stone, seconded by Commissioner Jones to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Stone moved to approve the vacation as presented. Commissioner Jones seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 21-034-CC)**

1:30 p.m. – 1:40 p.m.                      Open Record Public Hearing – Vacation application for the unbuilt right of way and alley, Blk 7, Trinidad Plat, S 18, T 20 N, R 28 E, WM.

The Commissioners held an Open Record Public Hearing to consider the vacation of unbuilt right of way, Blk 4 and Blk 7, and alley, Blk 7, Trinidad Plat S 18, T 20 N, R 28 E, WM (Brissey Petition).

Sam Castro, Public Works Director, read into the record the Engineers Report, as he was not present at the hearing:

*The Board of County Commissioners of Grant County Washington has received a petition to vacate that portion of County Right-of-way surplus being a portion of the Fordair Plat Alley in Block 6; lying in the SE 1/4 of the NW 1/4 Section 26 of Township 25 North, Range 28 East W.M., all in Grant County, Washington, as hatch marked on the attached Exhibit A.*

*The Board of County Commissioners determined that consideration should be given to the petition and directed the County Road Engineer to prepare a report on the proposed vacation and abandonment for a public hearing to be held at 1:30 PM, Tuesday, the 27th Day of April, 2021. The Notice of Hearing was published in the County Official Newspaper and the Notice of Hearing was posted at each termini in compliance with RCW 36.87.050.*

*The proponents of the petition own the majority of the frontage along the petitioned County Surplus Right-of-way; these roads are not active on the County Road System. The affected parcels are owned by the proponents. No public funds have been used towards maintenance of the alley.*

*I find that, this section of County Right-of-way Surplus is not necessary and useful to the public and the public would be benefitted by its vacation and abandonment as a reduction in liability and maintenance, with no exceptions except utilities.*

A motion was made by Commissioner Stone, seconded by Commissioner Jones to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Stone moved to approve the vacation as presented. Commissioner Jones seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 21-035-CC)**

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1:30 p.m. – 1:40 p.m.

Open Record Public Hearing – Surplus of Public Works declaring surplus miscellaneous equipment and vehicles.

The Commissioners held an Open Record Public Hearing to consider the surplus of the following equipment and vehicles:

VEHICLE or EQUIPMENT	YEAR	MAKE	MODEL	SERIAL NUMBER	MILEAGE	VALUE
7022	2010	FORD	CROWN VICTOTIA	2FABP7BV5AX131214	109,137	2,609.93
7071	2014	DODGE	CHARGER	2C3CDXAT4EH287112	161,597	2,776.37
7069	2014	DODGE	CHARGER	2C3CDXAT2EH287108	132,638	2,776.37
7070	2014	DODGE	CHARGER	2C3CDXAT2EH287111	155,936	2,776.37
0626	2011	FORD	FUSION	3FAHP0GA8BR293426	150,657	1,707.07
1190	1997	FORD	LT9000	1FDYU90W7VVA05234	183,357	11,600.00
2513	2013	CASE	865B	HBZN0865JDAF02580	5,024	29,674.31
0080	1970	SICARD	SNOW BLOWER	W254	119	385.48

Sam Castro, Public Works Director, described the request.

A motion was made by Commissioner Stone, seconded by Commissioner Jones to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Jones moved to approve the surplus of items as presented. Commissioner Stone seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 21-036-CC)**

2:30 p.m. – 3:00 p.m.

Consent Agenda (Items 1 through 14)

A motion was made by Commissioner Jones, seconded by Commissioner Stone, to approve items 1 through 14 on the agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved).**
2. Proclamation recognizing the week of May 2 – 8, 2021 as Municipal Clerk’s Week in Grant County. **(Approved).**

**AUDITOR’S OFFICE**

3. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$1,025,389.87).**

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**FAIRGROUNDS**

4. Contract with Stan's Construction and Son for the Cattle Chute Project in the amount of \$10,682.59. This was approved on the April 5, 2021 Consent Agenda. **(Approved)**.

**CENTRAL SERVICES**

5. Recommendation to begin the process to purchase land from the Moses Lake School District that is adjacent to the Grant County Fairgrounds. **(Approved)**.

**TECHNOLOGY SERVICES**

6. Purchase Order No. 359 in the amount of \$16,496.38 to Equivant for Sheriff's Office Northpointe Suite Compas with GovCloud Annual License Renewal. **(Approved)**.
7. Pluralsight agreement for Purchase Order No. 357 that was approved on April 13, 2021 for the Annual Business Enterprise licenses. **(Approved)**.

**DEVELOPMENT SERVICES**

8. Environmental Systems Research Institute, Inc. (Esri) Small Municipal and County Government Enterprise Agreement for access to the Esri software, used for the Geographic Information System (GIS) technology. Term is upon signature and requires a 3-year commitment. **(Approved)**.

**GRANT INTEGRATED SERVICES**

9. *Held from the April 20, 2021 Consent Agenda:* Agreement for Partnership with the Moses Lake Community Coalition – City of Moses Lake and Grant Integrated Services for Community Mental Health, Suicide Prevention, and Active Youth Mentorship services. Term is January 1, 2021 through December 31, 2021 in the amount of \$10,000.00. **(Approved)**.
10. Molina Healthcare of Washington, Inc. Provider Services Agreement to provide Medicaid payments from their contracted Managed Care Organization. Term is January 1, 2021 through December 31, 2021. **(Approved)**.
11. Amerigroup Washington, Inc. Provider Agreement to provide Medicaid payments from their contracted Managed Care Organization. Term is January 1, 2021 through December 31, 2021. **(Approved)**.
12. Recommendation to award the bid for their Ephrata Office – Front Door project to Valley Lock and Key Service in the amount of \$7,736.95. **(Approved)**.

**SHERIFF'S OFFICE**

13. Request to waive the bidding requirements for the emergency repair and asbestos removal of floor tiles in an area of the main jail, using Asbestos Central LLC for the amount of \$5,135.00. This will be funded through Fund 001.115 and will require a budget extension for this expense. **(Approved, the public hearing was set for June 1, 2021 at 8:45 a.m.)**.



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**COMMISSIONERS OFFICE**

14. *Held from the April 20, 2021 Consent Agenda:* Washington State Department of Commerce, Treasury Rent Assistance Unit, Subrecipient Agreement with Opportunities Industrialization Center of Washington (OIC) for their Treasury Rent Assistance Program (TRAP) Grant Agreement, Contract No. 21-4616C-108 and shall begin on March 1, 2021 through December 31, 2021. **(Approved).**

**MISCELLANEOUS ITEMS**

For New Hope: Washington State Department of Social and Health Services Certification regarding Lobbying; and Certification of Suitability to Interact with Participating Minors; Certification regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion; and Compliance with Equal Employment Opportunity Plan (EEOP) Requirement's form. **(Approved and Commissioner Carter signed)**

**WEDNESDAY, APRIL 28, 2021**

- |                         |  |
|-------------------------|--|
| 8:30 a.m. – 9:00 a.m.   | D Stone, Central Safety Committee Meeting  |
| 9:00 a.m. – 1:00 p.m.   | Commissioners - Bill and Melinda Gates-- Domestic Violence Housing First: Celebration of What We're Learning |
| 11:00 a.m. – 11:30 a.m. | R Jones, North Central Region COVID Call with Leadership   |
| 12:00 p.m. – 1:00 p.m.  | D Stone, CHI Meeting   |

**THURSDAY, APRIL 29, 2021**

- |                        |  |
|------------------------|--|
| 11:00 a.m. – 1:00 p.m. | Commissioners at Martin Hall Juvenile Facility Tour (Medical Lake) |
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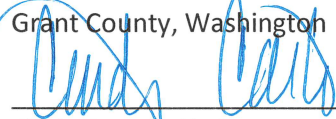
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FRIDAY, APRIL 30, 2021


11:00 a.m. – 1:00 p.m. D Stone, Legislative Steering Committee (LSC) Meeting with Speakers  
1:00 p.m. – 2:30 p.m. D Stone at Eastern Washington Council of Governments (EWCOG) Meeting (Davenport)

Signed this 7<sup>th</sup> day of Sept, 2021.

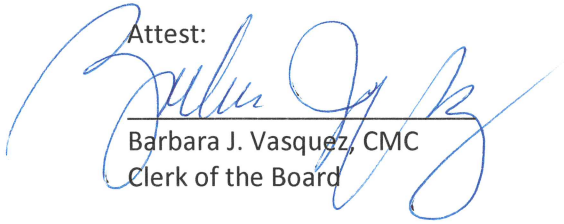
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_  
Cindy Carter, Chair

  
\_\_\_\_\_  
Danny E. Stone, Vice-Chair

  
\_\_\_\_\_  
Rob Jones, Member

Attest:

  
\_\_\_\_\_  
Barbara J. Vasquez, CMC  
Clerk of the Board