

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

Public meetings were held via WEBEX Conference Call or Video (info below) AND “in-person”, with a room capacity of 18 individuals. Masks are required, social distancing enforced, and sanitizing capabilities are available.

MONDAY, MAY 3, 2021

The Grant County Commissioners session began at 9:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:30 a.m. D Stone, Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)

9:00 a.m. – 9:30 a.m. C Carter, Public Works Management Team Meeting – Conference Call

9:00 a.m. – 10:30 a.m. R Jones, Out

9:30 a.m. – 10:00 a.m. J Flynn, Administrative Services Coordinator Update

10:00 a.m. – 11:00 a.m. Commissioners Roundtable – Miscellaneous Discussion

- Fairgrounds Booth Supplies
- Jean Steel May 19 Customer Service Training
- Correspondence
- Monthly Department Head Meeting – when to schedule?
- Permits for vending at the Sand Dunes
- District Court Judge Interview process discussion
- Central Safety Meeting Update

11:00 a.m. – 11:30 a.m. T Gaines, Central Services Update

- Technology Services: General Updates; Project Updates
- Interfund Communications: General Updates
- Facilities and Maintenance: Project Updates; General Updates
- Fairgrounds: Ongoing Operations
- Central Services: Upcoming Schedule

12:00 p.m. – 1:00 p.m. WSAC Virtual Assembly

12:00 p.m. – 1:00 p.m. C Carter, Law and Justice Council Meeting

1:00 p.m. – 2:00 p.m. R Jones at Development Services – Introduction (Dev Svcs Office)

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TUESDAY, MAY 4, 2021

The session was continued to 8:45 a.m. with all Commissioners in attendance.

8:45 a.m. – 9:00 a.m. Potts and Associates, Legislative Session Update

9:00 a.m. – 10:00 a.m. K Eslinger, Human Resources Update

Calendar Items (01)

05/05/21 – Work in Ellensburg

05/10/21 – Grievance Hearing (Association)

Discussion Items (02)

1. COVID Situation Update
 - a. COVID Leave (04/01/21 – 09/30/21)
 - b. Board Instruction re COVID

Authorization Requests (03)

2. PAR – Bruce Gribble
3. PMA – Therapist
4. PMA – Sign Shop Manager
5. PMA – Traffic Technician

Priority Items (04)

6. Policy Updates
7. Affirmative Action Planning & Reporting

Reports, Metrics, & Committee Updates (05)

8. HWC Update:
 - a. Reports
 - b. Recommendations
 - c. HWC Leadership Updates

Compensation, Benefits, Payroll, & Leave (07)

9. Sick Leave Donation

Employee & Department Issues (08)

10. Commissioners' Office
11. Fairgrounds

Policy & Procedure (09)

12. None

Recruitment / Civil Service (10)

13. District Court Judge
14. Public Records Officer

Labor Relations/ Legal Actions (11)

15. Labor & Legal Report Review
Association – CH; DC; PW; SW; YS
Grievance: Step 2 Grievance
PERC: PERC 133122-E-20 AFSCME (May 18-21)

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Association – Deputy Sheriff

Negotiation: 2021 Agreement – Board Signature

Teamsters-GCSO – Corrections

Negotiation: 2020-2021 Agreement – Union
Signature

PERC: Accommodation Arbitration (Jun 22-
23)

Shift Rotation Arbitration (Aug 2-5)

Other: MOU Payroll Corrections

Working Agreement between Grant County Sheriff's Office and Grant County Deputy Sheriffs' Association. Term is January 1, 2021 through December 31, 2021.

Personnel Action Request (PAR) for the salary, wage and/or position change for Bruce Gribble, Development Services.

10:00 a.m. – 11:00 a.m. C Carter at Canvassing Board Precertification of Election (Elections Department) **(Cancelled)**

11:00 a.m. – 12:00 p.m. D Hooper, Development Services Update

- Workload Report; SMP Update; Staffing / Recruitment Update; and SmartGov Permitting Update

11:30 a.m. – 12:00 p.m. D Stone, PCC Rail Authority Executive Session

1:00 p.m. – 1:30 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:30 p.m. S Castro, Public Works Update (1 Item)

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve item 1 on the agenda as presented. The motion passed unanimously.

1. Resolution Notice of Hearing to Amend the Solid Waste Management Fund Disposal Fee Schedule with a public hearing date of May 18, 2021 at 1:30 p.m. **(Approved, Resolution No. 21-039-CC.)**

1:30 p.m. – 1:40 p.m. Open Record Public Hearing, Fatbeam LLC Franchise Application

The Commissioners held an Open Record Public Hearing to consider a franchise application from Fatbeam LLC for fiber optic cables for telecommunication services on county rights of way. Area proposed is:

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Aspi Blvd, Patton Blvd NE, N Grape Dr, Vandenburg Ave all within Sections 4, 9, 10 and 32 AND Townships 19 and 20 N, AND Range 28 E AND includes street sides: East, West, North and South.

Keith Elefson, County Engineer, described the application stating that Public Works recommends approval.

A motion was made by Commissioner Jones, seconded by Commissioner Stone to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Stone moved to approve the franchise as presented. Commissioner Jones seconded and the motion passed unanimously. The hearing adjourned. **(Order granting franchise signed and recorded)**

1:30 p.m. – 1:40 p.m. Open Record Public Hearing, Stratford Road Vacation Application
(continued from April 13, 2021)

Open Record Public Hearing (continued from April 13, 2021) to consider the vacation of the Stratford Town Plat Roads and rights-of-ways, as specified.

Keith Elefson, County Engineer, gave a brief synopsis of the proposed. Below is the engineer's report as submitted:

The Board of County Commissioners of Grant County Washington has received a petition to vacate portions of right-of-way being a portion of the Stratford Town Plat roads lying in Section 10, Township 22 N, Range 28 East W.M., all in Grant County, Washington, as shown on the attached Exhibit A.

The Board of County Commissioners determined that consideration should be given to the petition and directed the County Road Engineer to prepare a report on the proposed vacation and abandonment for a public hearing to be held at 1:30 PM, Tuesday, the 30th Day of March, 2021. The hearing was continued until April 13, 2021, and subsequently again until May 4, 2021. The Notice of Hearing was published in the County Official Newspaper and the Notice of Hearing was posted at each termini in compliance with RCW 36.87.050.

These roads are not active on the County Road System. A petition by Garrett was rescinded as the request exceeded what the previous engineer had allowed for.

GCPW consulted with the Attorney's Office and was given the green light to vacate the right-of-way on the remainder i.e., west half of the Stratford Town Plat. The east half was vacated in 1974. Due to opposition at the first continuation, it was determined by the County at large that vacating rights would land-lock parcels; and that private roads would change the scope of the plat and fall under the jurisdiction of Planning.

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No fee title is involved, nor any equitable land rights. Public Works has not made any improvements upon nor maintained any portion of the plat other than Logan Avenue, AKA Old Stratford Road, which was renamed to I.7 NE in 2018 when Stratford Road was relocated to the west; and 22.7 NE which is shown as Railroad Avenue.

It is the opinion of Public Works that we do not have an interest in these rights-of-way, nor is it feasible to include these roads on the Six Year Transportation Plan, however we agree that the County continue to be steward. Public Works recommends for the Board to deny the vacation.

JoAnne Henke, property owner in the area, agrees with Public Works to deny the application.

Harvey Henke, spoke against the vacation and disagrees with Mr. Garrett, the original petitioner.

Ron Henke, spoke against the vacation and requests that the roads be marked.

Mary Christine Christian spoke for her and her sister and feels that the public right of way should remain public. She would also like to see the roads marked. They do not want to see any encroachment.

Ron Henke, discussed the area trash pickup.

A motion was made by Commissioner Stone, seconded by Commissioner Jones to close the public comment portion of the hearing. The motion passed unanimously. Commissioner Stone moved to approve the recommendation of the County Road Engineer and deny the vacation. Commissioner Jones seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 21-038-CC)**

2:30 p.m. – 3:00 p.m.

Consent Agenda (Items 1 through 19)

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve items 1 through 19 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office Invoices and Public Defense Invoices for approval. **(Approved)**.
2. Assumption liquor license application for Wahluke Wine Company, Mattawa, WA from the Washington State Liquor and Cannabis Board. **(Approved)**.
3. Request from the Tourism Commission to hold their annual retreat on June 16, 2021 at Mar-don Resort and purchase lunch for the commission and staff. **(Approved)**.
4. Letter regarding Weed District No. 51 asking if the landowners would like to keep the District active or dissolve? **(Approved)**.
5. February 2021 reimbursement request from the Grant County Health District on Washington State COVID-19 Outbreak Emergency Housing Grant, Contract No. 316-46108-10 in the amount of \$901.17, reimbursement #9, request #6. **(Approved)**.

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6. Reimbursement #4, Request #4 for February 2021 - Release of Funds on a Community Development Block Grant (CDBG) Public Services grant from the subrecipient, OIC of Washington, for Washington State Department of Commerce Department of Housing and Urban Development (HUD) grant funds Contract No. 20-62210-005 in the amount of \$18,871.24 for use in Energy Assistance. **(Approved).**
7. Amendment C to the Washington State Department of Commerce, Community Services and Housing Division, Housing Assistance Unit Contract No. 316-46108-10 for COVID-19 Outbreak Emergency Housing Grant in the amount of \$388,462.00. The amendment adds language to the Scope of Work. **(Approved).**

AUDITOR'S OFFICE

8. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$38,380.86 and \$398,971.89).**
9. Request to establish a new fund #511 titled "Interfund Communication" for postage and delivery costs. Currently Interfund Communications has Fund #001.129 and it was determined that a new stand alone fund should be created (out of Current Expense). If approved, they request a transfer of the Interfund budget to this new fund. **(Approved, Resolution No. 21-040-CC)**
10. Budget extension request in the amount of \$235,000.00 for Fund #141 – Affordable and Supportive Housing for the payment of 2020 tax credits paid in 2021 (\$215k) and the additional amount that is anticipated to be received in 2021 tax credits (\$20k). **(Approved, public hearing set for June 1, 2021 at 8:45 a.m.)**

NEW HOPE / KIDS HOPE

11. Request to purchase food for a Non-Violent Communication training event on May 5, 2021. **(Approved).**

FACILITIES AND MAINTENANCE

12. Request to continue the Keyless Access project (Lenel Access Control) for three (3) additional doors at the Moses Lake Wheeler Road facility. The project cost is \$13,826.02 completed by Convergent using REET 1 funds (126.168). **(Approved).**

CENTRAL SERVICES

13. Request for out of state travel for one Commissioner, Sheriff Tom Jones, Undersheriff Ryan Rectenwald, Chief Deputy Joe Kriete, Kevin Schmidt – Maintenance Manager, and Tom Gaines – Central Services Director, to travel to Jacksonville FL approximately June 14-17, 2021 to visit and see the operations of jails and facilities that closely resemble the jail they plan to build in Grant County. **(Approved).**

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FAIRGROUNDS

14. Request to move horse stalls and build a roof system using Stan's Construction and Son (low bidder) in the amount of \$24,593.86. Funding will come from fund 126.168. **(Approved).**
15. Contract with Stan's Construction and Son for the Horse Stall Move and Roof System Installation project (item 13 above). **(Approved).**
16. Request to purchase 80- stall mats from Basin Farm and Feed in the amount of \$32,866.88 (lowest bidder) for the new stalls to be installed in Barn 46 and 47. \$32,000.00 was approved in their 2021 Capital budget so \$866.88 will be transferred from another fund. **(Approved).**

TECHNOLOGY SERVICES

17. Purchase Order No. 360 for CDW-G to purchase 15 Lenovo ThinkStation P340's (QUAD purchase) in the amount of \$28,098.58. **(Approved).**
18. Purchase Order No. 361 for CDW-G to purchase one Canon DR-6010C Scanner (QUAD purchase) in the amount of \$6,507.99. **(Approved).**
19. Purchase Order No. 362 for ESRI for Annual Software Maintenance Fees in the amount of \$59,620.00 for the use in Building/Planning and Public Works. **(Approved).**

3:00 p.m. – 4:00 p.m. T Gaines, Grant County Jail Project – Funding Discussion

WEDNESDAY, MAY 5, 2021

10:00 a.m. – 10:30 a.m. R Jones w/ S Heston, Risk Management Discussion

10:30 a.m. – 11:00 a.m. D Stone w/ S Heston, Risk Management Discussion

11:00 a.m. – 11:30 a.m. C Carter w/ S Heston, Risk Management Discussion

2:00 p.m. – 3:00 p.m. R Jones w/ M Prentice, Budget Discussion

THURSDAY, MAY 6, 2021

7:00 a.m. – 8:00 a.m. R Jones, Moses Lake Chamber Response Team Meeting (Zoom)

9:00 a.m. – 3:00 p.m. BOARD OF EQUALIZATION HEARINGS

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- 10:00 a.m. – 12:00 p.m. C Carter, Columbia Basin Domestic Violence and Sexual Assault Consortium Meeting (Zoom)
- 10:30 a.m. – 11:30 a.m. D Stone, WCRP – Blake Decision Zoom Meeting
- 2:00 p.m. – 3:00 p.m. C Carter, Mattawa / Solid Waste / Waste Management – Planning Workshop (Zoom)

FRIDAY, MAY 7, 2021

- 1:00 p.m. – 2:00 p.m. C Carter at Canvassing Board Certification of Election (Elections Department) **(Cancelled)**

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Frank and Elaine Robinson (Robinson Short Plat) File # P 21-0034 (preliminary P 20-0255); and the Patrick Hickman (Hickman Short Plat No. 1) File P 21-0082 (preliminary P 20-0346) Final Plat Submission and Review.

Signed this 14th day of September, 2021.


BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

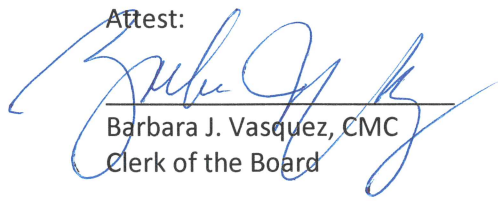


Danny E. Stone, Vice-Chair



Rob Jones, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board