

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

Public meetings were held via WEBEX Conference Call or Video (info below) AND “in-person”, with a room capacity of 18 individuals. Masks are required, social distancing enforced, and sanitizing capabilities are available.

MONDAY, MAY 24, 2021

The Grant County Commissioners session began at 9:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:30 a.m. D Stone, Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)

9:00 a.m. – 9:30 a.m. C Carter, Public Works Management Team Meeting – Conference Call

9:30 a.m. – 10:00 a.m. J Flynn, Administrative Services Coordinator Update

10:00 a.m. – 11:00 a.m. Commissioners Roundtable – Miscellaneous Discussion

- NACO Briefings on Coronavirus State and Local Fiscal Recovery Funds
- Employee BBQ
- Department Head – Monthly Meeting
- WA State Department of Ecology – Soap Lake Outstanding Resource Water letter
- Sand Dunes / Recreation Department
- Tourism Meeting
- Metal Detection at Courthouse

11:00 a.m. - 11:30 a.m. T Gaines, Central Services Update

- Technology Services: General Updates
- Interfund Communications: General Updates
- Facilities and Maintenance: Project Updates; General Updates
- Fairgrounds: Ongoing Operations
- Central Services: Upcoming Schedule; General Updates; Exec Session

Pursuant to RCW 42.30.110(1)(c) Commissioner Carter called an Executive Session to order at 11:22 a.m. to go until 11:27 a.m. regarding Real Estate Sale. In attendance were Commissioners Carter, Stone and Jones, and Tom Gaines, Central Services Director (who included Jail Engineering Company from Florida). The session was continued to 11:30 a.m. Commissioner Carter closed the session at 11:30 a.m.

12:00 p.m. – 1:00 p.m. WSAC Virtual Assembly

**Grant County Commissioners Minutes
Week of May 24, 2021**

1:00 p.m. – 2:00 p.m. D Anderson, Grant Integrated Services Update

- Ephrata Office
- Mattawa Office
- WISe Program Services
- Re-branding Timeline
- Financial Director position

Pursuant to RCW 42.30.110(1)(d) Commissioner Carter called an Executive Session to order at 1:18 p.m. to go until 1:28 p.m. regarding Ongoing Contract discussion. In attendance were Commissioners Carter, Stone and Jones, and Dell Anderson, Grant Integrated Services Director. Commissioner Carter closed the session at 1:28 p.m.

2:00 p.m. – 2:30 p.m. B Hill, Public Defense Update

2:30 p.m. – 3:30 p.m. Meeting to discuss Harris Gov Software

TUESDAY, MAY 25, 2021

The session was continued to 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 10:00 a.m. K Eslinger, Human Resources Update

Calendar Items

- 05/26/21 – Work in Ellensburg (Dr Appointment)*
- 05/27/21 – Work in Ellensburg (Dr Appointment)*
- 06/02/21-06/04/21 – Vacation*

Discussion Items

1. COVID Situation Update
 - a. Updated COVID-Related Workplace Expectations
 - b. COVID-Related Leave

Authorization Requests

2. PAR – Samuel Castro
3. PAR – Keith Elefson
4. Teamster Pension Plan Agreement
5. Sick Leave Donation Request

Labor Relations/ Legal Actions

6. Labor & Legal Report Review
Association – CH; DC; PW; SW; YS
Negotiation: Negotiations (ASC) 2021

**Grant County Commissioners Minutes
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HR Overview & Process		
Comp Administration		
Executive Session		
Start: 9:01 AM	Length: 54 min	End: 9:55 AM
Reason:	Labor Relations: planning/adoption of strategy/position re collective bargaining, negotiations, grievance or mediation.	

Personnel Action Request (PAR) for the salary, wage and/or position changes for Sam Castro and Keith Elefson, Public Works. **(Approved)**

The Western Conference of Teamsters Pension Trust Fund, Employer – Union Pension Certification for Grant County Corrections. **(Approved)**

Pursuant to RCW 42.30.110(1)(a) Commissioner Carter called an Executive Session to order at 9:01 a.m. to go until 9:31 a.m. regarding negotiations. In attendance were Commissioners Carter, Stone and Jones, Kirk Eslinger and Decorah Anderson, Human Resources, and Suhail Palacios, Juvenile Court Administrator. The session was continued to 9:55 a.m. Commissioner Carter closed the session at 9:55 a.m.

- 10:00 a.m. – 10:30 a.m. D Hunt, Constituent Issues - Discussion
- 10:30 a.m. – 11:00 a.m. K Allen, Clerk’s Office Update
- 11:00 a.m. – 11:30 a.m. Budget and Finance Update
- 11:30 a.m. – 12:00 p.m. C Carter, Finance Committee Meeting
- 12:00 p.m. – 1:30 p.m. C Carter, Mattawa Suicide Prevention
- 12:00 p.m. – 1:00 p.m. PUD and County Commissioner Lunch Meeting (Microsoft Team Meeting)
- 1:00 p.m. – 1:30 p.m. G Dano, Prosecuting Attorney’s Office Update
- 1:30 p.m. – 2:30 p.m. S Castro, Public Works Update (Items 1 through 9)

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve items 1 through 9 on the agenda as presented. The motion passed unanimously.

1. Resolution Notice of Hearing for Vacating Road M-NW roadlog 33790 south of Road-24 NW, S1 and 2, T22N, R 24 E WM (Mayer/Billingsley). Public hearing to take place June 21, 2021 at 1:10 pm. **(Approved, Resolution No. 21-048-CC).**
2. Resolution Notice of Hearing for Vacating Surplus right-of-way known as cul-de-sac on old Stacey Drive, Sandcastle Estates S3, T18N, R28E WM (Bloom). Public hearing to take place June 21, 2021 at 1:00 pm. **(Approved, Resolution No. 21-049-CC).**

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3. Resolution in the matter of amending the 2021 Annual Road Program for Dodson Road Overlay, N Frontage Rd to 4-N3 (CRP 21-07). **(Approved, Resolution No. 21-050-CC.)**
4. Resolution in the matter of amending the 2021 Annual Road Program for U-SE Road Overlay, 7.5-SE to S Frontage Rd (CRP 21-01). **(Approved, Resolution No. 21-051-CC.)**
5. Resolution in the matter of initiating County Road Projects and assigning County Road Project Numbers: 21-01 through 21-07. **(Approved, Resolution No. 21-052-CC.)**
6. Resolution Notice of Hearing to amend the Comprehensive Six (6) Year Transportation Improvement Program for the years 2021-2026. Public Hearing will take place June 14, 2021. **(Approved, Resolution No. 21-053-CC.)**
7. Authorization to Purchase Parts and Repair for the Bomag Trash Compactor, equipment #0453, at the Ephrata Solid Waste Facility. Parts are supplied by Sonsray Machinery in the amount of \$13,713.30 including tax. **(Approved).**
8. Request to purchase Telespar Post for Grant County Sign Shop in the amount of \$82,630.17 from Traffic Safety Supply through an Interlocal Agreement with Pierce County. **(Approved).**
9. Recommendation to award the 2021 Scrap Metal Crushing project to Sutton Salvage in the amount of \$185.00 per ton to crush and remove scrap metal from Grant County Landfill. **(Approved).**

2:30 p.m. – 3:00 p.m.

Consent Agenda (Items 1 through 22)

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve items 1 through 14, and 16 through 22 on the agenda as presented. Item 15 was corrected to read 4mb. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(No vouchers).**
2. Request for letter of support from the Columbia Basin Development League to Senator Maria Cantwell. The CBDL is requesting Congressionally Directed Funding for the Odessa Ground Water Replacement Program as part of the Columbia Basin Project. **(Approved).**
3. Thank you for your service letter to Richard Callahan, Noxious Weed Control Board. **(Approved).**
4. Reimbursement #5, Request #4 on Washington State Department of Commerce Emergency Solutions Grant #20-4613C-100, administered through the City of Moses Lake, in the amount of \$94,666.10. **(Approved).**
5. Request authorization for the release of Strategic Infrastructure Program funding to the Port of Moses Lake, SIP Project #2019-03 for their Sewer Extension to Grant County International Airport Infield from Westside Employment Center, in the amount of \$150,000.00 grant. **(Approved).**
6. Reimbursement #5, Request #5 for April 2021 - Release of Funds on a Community Development Block Grant (CDBG) Public Services grant from the subrecipient, OIC of Washington, for Washington State Department of Commerce Department of Housing and Urban Development (HUD) grant funds Contract No. 20-62210-005 in the amount of \$27,378.59 for use in Energy Assistance. **(Approved).**
7. Letter of support to Representative Alex Ybarra for the Quincy Adult Park to remove the condominium designation from their plat title. This would need revisions to the Growth Management Act. **(Approved).**

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AUDITOR'S OFFICE

8. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$62,950.27 and \$954,925.99).**
9. Authorization of Canvassing Board Representatives - Auditor's Staff, to act under authority given in RCW 29A.60 for Dedra Osborn and Kaylyn Orozco to act as representatives for the County; and for Maria Lugar and Karrie Stockton to handle the ballots through the mail room process for the Primary Election to be held August 3, 2021. **(Approved).**
10. Designation of County Commissioner Cindy Carter to serve as the County Legislative Authority on the Canvassing Board for the Primary Election to be held August 3, 2021. **(Approved).**
11. Request to create a new fund #191 titled Local Fiscal Recovery Funds (LFRF) to track American Rescue Plan Act COVID-19 funds. A budget extension is also being requested in the amount of \$9,491,745.00 for the first half of the funds to be received in 2021. **(Approved, Resolution No. 21-055-CC. A public hearing was set for June 28, 2021 at 2:45 p.m.)**

FAIRGROUNDS

12. Request to add a change order to the cattle chute project previously approved by the Board and add three steel posts and panels. The amount is \$2,705.00 including tax and REET funds are being requested. **(Approved).**
13. Request to purchase custom shade cloth tarps in the amount of \$2,450.00 plus tax for the cattle barns from Inland Tarp and Liner. These are excess funds from the Horse Stall project. **(Approved).**
14. Request to amend the surplus of horse stalls that was approved on May 18, 2021. Instead of selling them on Facebook and Craigslist, they request to sell these panels to the Douglas County Fairgrounds for the amount of \$1.00. **(Approved).**

GRANT INTEGRATED SERVICES

15. Request to upgrade 84 computers from 14GB RAM to 16GB RAM for the amount of \$5,768.65. **(Approved).**
16. Amendment 3 to the Washington State Health Care Authority, Interagency Contract, for Community Prevention and Wellness Initiative (CPWI) Prevention Services, through Grant Integrated Services, Contract No. K3919. The amendment increases the contract by \$9,837.00 to a new total of \$641,191.00. **(Approved).**
17. Washington State Department of Social and Health Services Agreement on Data Security Requirements, Contract No. 2163-91217. Term is February 1, 2021 through June 30, 2023. **(Approved).**

SHERIFF'S OFFICE

18. Out of state travel request for Sgt John McMillan and Matt Messer to attend the High Intensity Drug Trafficking Area (HIDTA) Summit from June 7 – 10, 2021 in Boise, ID. **(Approved).**

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TECHNOLOGY SERVICES

19. Purchase Order No. 358 in the amount of \$62,363.60 to Aumentum (formerly known as Thomson Reuters/Manatron) for Semi-Annual Software Maintenance Fees. **(Approved)**.
20. Purchase Order No. 364 in the amount of \$11,950.69 to Aumentum (formerly known as Thomson Reuters/Manatron) for Marshall and Swift Rate Tables for the Assessor's Office. **(Approved)**.
21. Purchase Order No. 365 in the amount of \$121,251.25 SHI International Corporation for Microsoft Exchange/Azure/M365 Apps. **(Approved)**.

NEW HOPE / KIDS HOPE

22. Amendment to Commercial Lease Agreement with Mario Padilla and Cindy Padilla for property located at 306 Beech St, Moses Lake. The amendment adds Suite C and F to the rental agreement. **(Approved)**.

3:00 p.m. – 3:30 p.m. S Palacios, Juvenile Court and Youth Services Update

- Financial
- Intakes
- Courts : COVID-19 Operation
 - Offender/Diversion:
 - Truancy:
 - Dependency:
- Martin Hall
- Administration

3:30 p.m. – 4:30 p.m. K Eslinger, Human Resources Update (Extended)

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their May 21, 2021 payroll.

WEDNESDAY, MAY 26, 2021

1:00 p.m. – 2:30 p.m. D Stone, PCC Rail Authority Meeting

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THURSDAY, MAY 27, 2021

9:00 a.m. – 10:00 a.m. D Stone, Workforce Development – Commissioner Forum Meeting
10:00 a.m. – 12:00 p.m. D Stone, Columbia River Caucus Meeting (Zoom)
7:00 p.m. – 8:00 p.m. R Jones, Moses Lake School District Board Meeting (Zoom)

FRIDAY, MAY 28, 2021

1:30 p.m. – 3:00 p.m. C Carter, NC Region Diversion Program Core Team Meeting (Zoom)

Signed this 14th day of September 2021.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

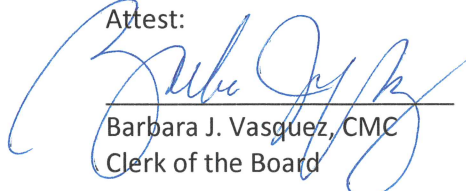


Danny E. Stone, Vice-Chair

EXCUSED

Rob Jones, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board