

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, JUNE 28, 2021

The Grant County Commissioners session began at 9:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:30 a.m. D Stone, Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)

9:00 a.m. – 9:30 a.m. C Carter, Public Works Management Team Meeting – Conference Call

9:30 a.m. – 10:00 a.m. J Flynn, Administrative Services Coordinator Update

- Grants/Insurance/Miscellaneous

10:00 a.m. – 11:00 a.m. Commissioners Roundtable – Miscellaneous Discussion

- Correspondence
- Office Shirts (RJ)
- Overview of Public Works upcoming hearings – Keith Elefson
- Public Works weekly meetings
- CRT (DS)
- Rodeo Program Picture Reminder
- Central Safety Committee Update (JG)
- Notary Services (BV)
- Fireworks in Grant County

11:00 a.m. – 11:30 a.m. Budget and Finance Update

11:30 a.m. – 12:00 p.m. C Carter, Finance Committee Meeting

12:00 p.m. – 1:00 p.m. Monthly Department Head Meeting / Training

1:00 p.m. – 1:10 p.m. Open Record Public Hearing, Vacation of Aurora St in Marine View Heights (Farstad)

The Commissioners held an Open Record Public Hearing to consider vacating surplus Aurora St right-of-way, Marine View Heights, in S 17 and 18, T 17 N, R 28 E WM as petitioned by Frank Farstad and Colleen Farstad.

Keith Elefson, County Engineer, provided the below engineers report:

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*The Board of County Commissioners of Grant County Washington has received a petition to vacate that portion of County Right-of-way surplus being a portion of Aurora Street in Marine View Heights Division No. 1; lying in the Sections 17 and 18 of Township 17 North, Range 28 East W.M., all in Grant County, Washington, as hatch marked on the attached Exhibit A.*

*The Board of County Commissioners determined that consideration should be given to the petition and directed the County Road Engineer to prepare a report on the proposed vacation and abandonment for a public hearing to be held at 1:10 PM, Monday, the 28<sup>th</sup> Day of June, 2021. The Notice of Hearing was published in the County Official Newspaper and the Notice of Hearing was posted at each termini in compliance with RCW 36.87.050.*

*The proponents of the petition own the frontage along the petitioned County Surplus Right-of-way; this segment is not active on the County Road System. The affected parcels are owned by the proponents. No public funds have been used towards maintenance of this segment of right-of-way.*

*I find that, this section of County Right-of-way Surplus is not necessary and useful to the public and the public would be benefitted by its vacation and abandonment as a reduction in liability and maintenance, with no exceptions except utilities, and any existing water lines.*

Commissioner Stone asked the Engineer about water right of ways. Keith stated that in the verbiage of the resolution, they have maintained easements so the water association could maintain their water system.

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to close the public comment portion of the hearing. The motion passed unanimously. A motion was made by Commissioner Jones, seconded by Commissioner Stone to approve the vacation as presented. The motion passed unanimously. **(Resolution No. 21-068-CC)**

1:00 p.m. – 1:10 p.m.

Open Record Public Hearing, Vacation of Block 6 / Alley- Fordair (Briggs)

The Commissioners held an Open Record Public Hearing to consider the vacation of the remainder of an unbuilt alley in Blk 6 of Fordair, S 26, T 25 N, R 28 E, WM as petitioned by Larry Briggs and Carolyn Marseilles-Briggs.

Keith Elfson, County Engineer, provided the below engineers report:

*The Board of County Commissioners of Grant County Washington has received a petition to vacate that portion of County Right-of-way surplus being a portion of the Fordair Plat Alley in Block 6; lying in the SE1/4 of the NW1/4 Section 26 of Township 25 North, Range 28 East W.M., all in Grant County, Washington, as hatch marked on the attached Exhibit A.*

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*The Board of County Commissioners determined that consideration should be given to the petition and directed the County Road Engineer to prepare a report on the proposed vacation and abandonment for a public hearing to be held at 1:00 PM, Monday, the 28<sup>th</sup> Day of June, 2021. The Notice of Hearing was published in the County Official Newspaper and the Notice of Hearing was posted at each termini in compliance with RCW 36.87.050.*

*The proponents of the petition own the majority of the frontage along the petitioned County Surplus Right-of-way; these roads are not active on the County Road System. The affected parcels are owned by the proponents. No public funds have been used towards maintenance of the alley. The remainder of the alley has been previously vacated by Resolution 21-034-CC.*

*I find that, this section of County Right-of-way Surplus is not necessary and useful to the public and the public would be benefitted by its vacation and abandonment as a reduction in liability and maintenance, with no exceptions except utilities.*

A motion was made by Commissioner Jones, seconded by Commissioner Stone, to close the public comment portion of the hearing. The motion passed unanimously. A motion was made by Commissioner Stone, seconded by Commissioner Jones to approve the vacation as presented. The motion passed unanimously. **(Resolution No. 21-069-CC)**

1:15 p.m. – 2:00 p.m.                      D Anderson, Grant Integrated Services Update

- Update on Ephrata & Mattawa Offices
- Rebranding Rollout
- WISe Services expansion
- Coordinating with Healthcare facilities

2:00 p.m. – 2:30 p.m.                      B Hill, Public Defense Update

2:45 p.m. – 2:55 p.m.                      Open Record Public Hearing, Local Fiscal Recovery Funds (LFRF) Budget Extension

The Commissioners held an Open Record Public Hearing to consider a budget extension request in the amount of \$9,491,745.00 for the newly created Fund #191 titled "Local Fiscal Recovery Funds" (LFRF). These funds are being received through the American Rescue Plan Act that is being provided to counties to respond to the COVID-19 emergency.

Madeline Prentice, Chief Accountant stated the Board previously approved the creation of this account and this is the budget extension to spend the money.

Darryl Pheasant, Treasurer asked if the commissioners have put together a committee yet, to review the spending of the funds. Commissioner Carter said not as of yet, they are still reviewing the guidelines.

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A motion was made by Commissioner Stone, seconded by Commissioner Jones, to close the public comment portion of the hearing. The motion passed unanimously. A motion was made by Commissioner Jones, seconded by Commissioner Stone to approve the budget extension as presented. The motion passed unanimously. **(Resolution No. 21-070-CC)**

3:00 p.m. – 5:00 p.m. R Jones, Out

3:15 p.m. – 3:45 p.m. C Carter, Governor’s Office Bi-Weekly County Check-in (Microsoft Teams Meeting)

**TUESDAY, JUNE 29, 2021**

The session was continued to 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. T Gaines, Central Services Update

- Facilities and Maintenance: HVAC Issues (Development Services/Jail)
- Fairgrounds: ISCO Flowmeter and hardware failure
- Central Services: Development Services Building; Jail Update; New Hope porta-cool

9:00 a.m. – 10:00 a.m. K Eslinger, Human Resources Update

**Calendar Items**

*06/28/21 – Deputy Sheriffs Negotiations – Session 01*  
*06/30/21 – Work in Ellensburg*

**Discussion Items**

1. COVID Situation Update
  - a. SharedWork Expiration

**Authorization Requests**

2. PAR – Kirk Eslinger
3. PAR – Madeline Prentice
4. Sam Castro – Leave Accrual

**Compensation, Benefits, Payroll, & Leave**

5. Financial Impact of Holiday
6. Commissioners’ Office Staff Structure

**Recruitment / Civil Service**

7. District Court Judge Appointment Process
  8. Deputy Clerk
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**Week of June 28, 2021**

Labor Relations/ Legal Actions
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- 9. Labor & Legal Report Review
- Association – CH; DC; PW; SW; YS
  - Negotiation:* Negotiations (2021)
  - Other:* MOU – Payment of Interim Wages
- Association – Deputy Sheriff
  - Negotiation:* Negotiations (2022)
- Teamsters-GCSO – Corrections
  - Negotiation:* Negotiations (2022)
- Teamsters-GCSO – Sheriff Support
  - Negotiation:* Negotiations (2022)
- Teamsters-GrIS – CM, I&C, TS, SUD
  - Negotiation:* Negotiations (2022)

Executive Session
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Start: 9:05 AM	Length: 45 min	End: 9:45 AM
Reason:	Review of the performance of a public employee.  Evaluation of qualifications of an applicant.  Labor Relations: planning/adoption of strategy/position re collective bargaining, negotiations, grievance or mediation.	

Personnel Action Request (PAR) for the salary, wage and/or position change for Kirk Eslinger, Human Resources. **(Approved)**

Pursuant to RCW 42.30.110(1)(g) -Job Applicant/Evaluation; and 42.30.140(4)(a)- negotiations, Commissioner Carter called an Executive Session to order at 9:05 a.m. to go until 9:25 a.m. In attendance were Commissioners Carter, Stone and Jones, Kirk Eslinger, Matt Morrison, and Decorah Anderson, Human Resources, and Barbara Vasquez, Clerk of the Board. The session was continued to 9:45 a.m. Commissioner Carter closed the session at 9:45 a.m.

Memorandum of Understanding, Payment of Interim Wages, with the Public Employees Association, representing three recognized employees of the Public Works Unit, for additional compensation in recognition of covering the duties of another position. **(Approved)**

- 10:30 a.m. – 11:30 a.m.            T Sullivan, Samaritan Hospital – American Rescue Plan Act (ARPA) Funds Discussion for #BuildCommunity
- 11:30 a.m. – 12:00 p.m.        K McCrae, Prosecuting Attorney’s Update (Executive Session RCW 42.30.110 (1)(i) Potential Litigation)

Pursuant to RCW 42.30.110(1)(i) Commissioner Carter called an Executive Session to order at 11:31 a.m. to go until 12:00 p.m. regarding Litigation.

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In attendance were Commissioners Carter, Stone and Jones, Melissa McKnight, Assessor, Darryl Pheasant, Treasurer, and Kevin McCrae and Rebekah Kaylor, Prosecuting Attorney's Office. Commissioner Carter closed the session at 12:00 p.m.

12:00 p.m. – 1:00 p.m. C Carter, Grant Transit Authority Special Board Meeting

1:30 p.m. – 2:30 p.m. S Castro, Public Works Update (Items 1 through 3)

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve items 1 through 3 on the agenda as presented. The motion passed unanimously.

1. Quit Claim Deed between Grant County and Washington State Department of Transportation for county road right of way known as White Trail Road in SESE S 9, SWSW S 10, NENE S16 and NWNW S15, T 20 N, R 23 E, WM and located on State Route 28, Quincy West and SR 18, Trinidad Vicinity to Quincy West. **(Approved)**.
2. Title VI Accomplishments and Goals Report to the Washington State Department of Transportation; and Title VI Plan for LPAs with populations over 75,000. This is a requirement to receive federal funding. **(Approved)**.
3. Authorization to purchase grader tires through Tire Factory Omnia. Purchases will be made through Omnia contract no. #2019209. Total purchase price is \$7,336.50. **(Approved)**.

1:30 p.m. – 1:40 p.m. Open Record Public Hearing – Continued from 6/21/21 Vacation of M-NW, S of 24-NW Road and Right of Way (Mayer/Billingsley)

The Commissioners held an Open Record Public Hearing to consider vacating M-NW roadlog 33790 south of Rd 24-NW in S 1 and 2, T 22 N, R 24 E WM as petitioned by Raymond Mayer / Loretta Mayer and Billingsley Ranch LLC (Brent Billingsley).

Keith Elefson, County Engineer, provided the below engineers report and stated he is hesitant to recommend vacation:

*The Board of County Commissioners of Grant County Washington has received a petition to vacate that portion of County Road and Rights-of-Way being a portion of Road M NW for 1.06 miles south of Road 24 NW; lying along the section line between Section 1 and Section 2 of Township 22 North, Range 24 East W.M., all in Grant County, Washington, as shown on the attached Exhibit A.*

*The Board of County Commissioners determined that consideration should be given to the petition and directed the County Road Engineer to prepare a report on the proposed vacation and abandonment for a public hearing to be held at 1:10 PM, Monday, the 21<sup>st</sup> Day of June, 2021. The Notice of Hearing was published in the County Official Newspaper and the Notice of Hearing was posted at each termini in compliance with RCW 36.87.050.*

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*The proponents of the petition own the frontage along the petitioned County Right-of-way. The petitioning owners desire to prevent illegal dumping that currently occurs within this right-of-way. M NW is an unimproved road on the County road system. This road provides access from Road 24 NW to Washington State Department of Natural Resources land, which can also be accessed utilizing Road 23 NW. The original dedication of M NW is Old County Road 520, which provides access to federal land. Road 520 also provides access from the south, and connects to Road 687, which provides access from the west. These roads are all unimproved roads on the County system.*

*I find that this section of County Right-of-way provides limited benefit to the traveling public, and use would be primarily for recreational purposes. It is unlikely that the County would improve these roads due to cost of construction and the rural nature of the area. However, access to state and federal lands may be considered a valid reason to not vacate this section of right-of-way. It is feasible to allow gates be placed at both ends with a limited access signage, to be purchased by the 2 proponents. There is precedence for this, one of which is a Nature preserve in Quincy, and a temporary "must remain open" gate at the Gorge on Baseline. Therefore I recommend gates being placed at owners expense, that the gates be required to be open during hunting season and other times of high recreational use, and to deny outright vacating recreational access*

Loretta Mayer, one of the petitioners, stated that she is surprised by the engineer's hesitation to recommend. She stated there is a lot of negativities to the road due to ORV's who bring in noxious weeds, fire dangers, and a lot of garbage dumping.

Sam Dart, Assistant Public Works Director, assisted the commissioners by sharing his screen with a bigger arial map. The gate option was discussed further.

After discussion, Commissioner Carter stated she would be in favor of continuing the hearing. The Clerk of the Board recommended continuing to June 29, 2021 at 1:30 p.m. and keep the public comment portion open.

A motion was made by Commissioner Stone, seconded by Commissioner Jones to continue this hearing to June 29, 2021 at 1:30 p.m. The motion passed unanimously.

2:30 p.m. – 3:00 p.m.                      Consent Agenda (Items 1 through 23)

A motion was made by Commissioner Jones, seconded by Commissioner Stone, to approve items 1 through 23 on the agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**.
2. Reimbursement Request #8, Request #6 in the amount of \$118,721.49 on Washington State Department of Commerce Emergency Solutions Grant #20-4613C-100, administered through the City of Moses Lake. **(Approved)**.

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3. Request #8, reimbursement #13, Subrecipient Grant County Health District in the amount of \$4,331.00 on the Washington State Department of Commerce COVID-19 Outbreak Emergency Housing Grant, Contract No. 316-46108-10. **(Approved)**.
4. Request #5, reimbursement #21-12, Subrecipient City of Moses Lake in the amount of \$39,981.40 on the Washington State Department of Commerce COVID-19 Outbreak Emergency Housing Grant, Contract No. 316-46108-10 in the amount to be determined. **(Approved)**.
5. New liquor license application for Blue Lake Resort in Coulee City, WA, from the Washington State Liquor and Cannabis Board. **(Approved)**.
6. Request from the City of George for an extension on the deadline to their Strategic Infrastructure Program project no. SIP 2019-07 Frontage Road Infrastructure Improvements project. Request to extend the project deadline to August 5, 2022**(Approved)**.
7. Reimbursement #2, Request #2 from Subrecipient- OIC of Washington, on the Washington State Department of Commerce CDBG-CV1 Public Services Grant Contract No. 20-6221C-111 in the amount of \$3,440.77. **(Approved)**.
8. Request #6, Reimbursement #6 for May 2021 - Release of Funds on a Community Development Block Grant (CDBG) Public Services grant from the subrecipient, OIC of Washington, for Washington State Department of Commerce Department of Housing and Urban Development (HUD) grant funds Contract No. 20-62210-005 in the amount of \$24,766.39. **(Approved)**.
9. Reimbursement #7, Request #7 on the Washington State Department of Commerce Shelter Program Grant No. 21-4610C-104, in the amount of \$8,400.00 for pass through funding for HopeSource on May 2021 expenses. **(Approved)**.
10. Thank you for your service letter to Farrah Wardenaar for her service on the Board of Equalization. **(Approved)**.

**AUDITOR'S OFFICE**

11. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$789,598.53)**.

**FAIRGROUNDS**

12. Out of state travel request for Jim McKiernan, Rebecca Martinez, the Fairgrounds new Events Coordinator, Chris Turner, and Tom Gaines to attend the IAFE International Association of Fairs and Expositions Conference from November 27 – December 2, 2021 in San Antonio, TX. **(Approved)**.
13. Recommendation to award the bid for the Dirt Excavation and Move project to the lowest bidder J.M. Pacific in the amount of \$47,641.80 (incl tax). This project was approved in their 2021 Capital budget using REET funds (#132.178). **(Approved)**.
14. Contract with J.M. Pacific Corporation for the Dirt Excavation and Move project (see Item 12). **(Approved)**.
15. Request to hire Neppel Electric to install the fans for Barns 44 and 45, for the amount of \$4,750.00 (incl tax), using excess REET funds (#132.178) left over from the Stall Purchase project. **(Approved)**.



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**CENTRAL SERVICES**

16. Contract with PPC Solutions (Phoenix Protective Corporation) to perform security duties at the Law and Justice Building, Juvenile Court and Youth Services, District Court (Wheeler Rd) and District Court (courthouse). Contract amount is \$247,038.12 and the term is January 1, 2021 – December 31, 2023. **(Approved)**.

**TECHNOLOGY SERVICES**

17. Purchase Order No. 371 to smartdraw in the amount of \$10,814.60 for the annual renewal for their Enterprise Site License. **(Approved)**.

**SHERIFF'S OFFICE**

18. Request to surplus 3 – Glock Duty Pistols (Asset #'s 105180, 105206, 105207) and sell them to Old World Trading Company for \$400.00 each. These pistols will then be sold back to the retired deputies that used them. **(Approved)**.
19. Agreement for the Provision of Law Enforcement Services between Desert Aire Owners Association (DAOA) and Grant County / Sheriff's Office to provide additional law enforcement to the DAOA. Term is August 2021 – July 31, 2024. **(Approved)**.

**FACILITIES AND MAINTENANCE**

20. Recommendation to award the bid for the Replacement of Breaker Panels at the Wheeler Road Facility project (FM2104) to Farmers Electric II in the amount of \$13,886.04 (incl tax). This project was approved in their 2021 Capital Budget for the amount of \$10,000.00. The balance of \$3,886.04 will be paid from excess funds from the Youth Services Moses Lake Flooring project (Fund #126.168). Contract for this project will also be signed. **(Approved)**.

**GRANT INTEGRATED SERVICES**

21. Reimbursement Request (A-19) the Grant County Health District for contract work performed by Grant Integrated Services through the Quincy Partnership for Youth contract, during May 2021, in the amount of \$4,683.66. **(Approved)**.

**JUVENILE COURT AND YOUTH SERVICES**

22. Washington State Department of Social and Health Services (Department of Children, Youth and Families – DCYF) County Program Agreement, Consolidated Contract, Agreement No. 2163-22119, to provide funding to courts to support Block Grant programs for Juvenile offenders. Term is July 1, 2021 – June 30, 2023. The reimbursed rate is \$120.00 per day. **(Approved)**.
23. Washington State Department of Social and Health Services (Department of Children, Youth and Families – DCYF) Agreement on General Terms and Conditions, Contract No. 2183-23816 with a term of July 1, 2021 – June 30, 2022. **(Approved)**.

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3:00 p.m. – 3:30 p.m.                    B Vasquez, Clerk of the Board Update

- Commissioners Weekly Agenda

4:00 p.m. – 5:00 p.m.                    C Carter at New Hope Pride Event (Moses Lake Office)

6:00 p.m. – 7:00 p.m.                    D Stone at Association of Grant County Cities/Towns (AGCCT) Meeting  
(Quincy Police Department Conference Room)

**WEDNESDAY, JUNE 30, 2021**

12:00 p.m. – 1:00 p.m.                    R Jones, Grant County CHI Meeting

3:00 p.m. – 4:00 p.m.                    C Carter at Quincy Industrial Wastewater Reuse Utility Ceremony  
(Quincy)

**THURSDAY, JULY 1, 2021**

3:20 p.m. – 3:30 p.m.                    Special Meeting – Recommendation from the Grant County Fire Marshal  
to Ban the Sale of and/or Discharge of Fireworks in Unincorporated  
Grant County.

The Commissioners held an Open Public Meeting to consider of the ban on sales and/or discharge of fireworks in unincorporated Grant County (outside of city limits).

Commissioner Carter opened the meeting and stated the 2016 Board of County Commissioners passed the Ordinance giving them the ability to ban fireworks in the event of Extreme Fire Danger (Grant County Code Chapter 6.04 titled "Fireworks").

Nathan Poplawski, Fire Marshal stated weather conditions are always dry. His recommendation today to ban the sale and/or discharge of fireworks is due to weather conditions and wind factor. He stated that all fire personnel are in towns and available.

Commissioner Carter stated she does not take this lightly and cares about firefighters. Responsible people will follow the rules. There is a sector of the public who will not and incur a fine. Fire fighters believe fires will now occur in remote areas. She does not believe this ban will slow fireworks down. She does not want to take away the people's freedom and is not in favor of the ban.

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Commissioner Stone stated he agrees with Commissioner Carter's assessment of freedoms, but his struggle is low rainfall and the high fire potential. He felt there were enough calls coming in and felt the need to address the issue.

Commissioner Jones is not in favor of a ban. Being behind the game, he believes sales are already being made and understands businesses are losing money. Wants to look at this again in January and get on this earlier.

Numerous members of the public spoke both in favor and against the ban.

Commissioner Stone moved to declare an emergency and ban the discharge of fireworks.

The motion died due to lack of a second.

The meeting adjourned and fireworks were not banned for the 2021 season.

7:00 a.m. – 8:00 a.m.

R Jones, Moses Lake Chamber Response Team Meeting (Zoom)

**FRIDAY, JULY 2, 2021**

No Meetings Held

Signed this 2nd day of November 2021.

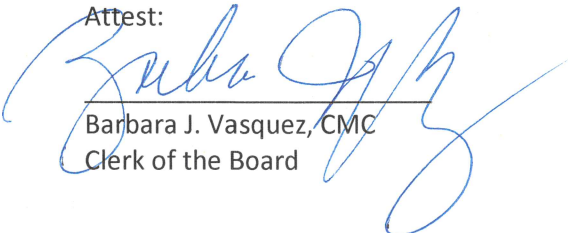
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
Cindy Carter, Chair

  
Danny E. Stone, Vice-Chair

  
Rob Jones, Member

Attest:

  
Barbara J. Vasquez, CMC  
Clerk of the Board