

**GRANT COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

Week of July 12- 16, 2021

Grant County Courthouse/Commission Chambers
35 C Street NW, 1st Floor, Room 101
Ephrata, WA 98823

Public meetings were in person with a WEBEX Conference Call/Video option available.

MONDAY, JULY 12, 2021

The Grant County Commissioners session began at 8:15 a.m. with all Commissioners in attendance.

8:15 a.m. – 8:25 a.m. District Court Judges – Decision of Appointments

Commissioner Carter opened the meeting by thanking all of the candidates. They were reviewed by the Bar Association and a screening committee. Interviews were held July 7, 2021 with:

Gwinn, Brian
Wallace, Nicholas
Chadwick, Kenneth
Gigliotti, Anna
Earl, Patrick

A motion was made by Commissioner Stone, seconded by Commissioner Jones to appoint Brian Gwinn to fill the immediate open Judge position replacing Tyson Hill. And to appoint Nick Wallace to replace retiring Judge Janice Whitener-Moberg in September 2021. The motion passed unanimously.

8:30 a.m. – 9:30 a.m. D Stone, Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)

9:00 a.m. – 9:30 a.m. R Jones, Public Works Management Team Meeting – Conference Call

9:30 a.m. – 10:00 a.m. J Flynn, Administrative Services Coordinator Update (Items 1 through 11)

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve items 1 through 11 on the agenda as presented, noting that items 6 and 7 were duplicates and one of them deleted. The motion passed unanimously.

1. Reimbursement #7, Request #2 from OIC of Washington on their Washington State Department of Commerce Treasury Rent Assistance Program (TRAP) Grant Contract No. 21-4616C-108 in the amount of \$56,637.45. **(Approved)**

**Grant County Commissioners Minutes
Week of July 12, 2021**

2. Request #3 from Housing Authority of Grant County on their Washington State Department of Commerce Treasury Rent Assistance Program (TRAP) Grant Contract No. 21-4616C-108 in the amount of \$482,686.80. **(Approved)**
3. June 2021 Reimbursement #16, Request #10 for Subrecipient Grant County Health District on their Washington State Department of Commerce COVID-19 Outbreak Emergency Housing Grant, Contract No. 316-46108-10 in the amount of \$2,642.40. **(Approved)**
4. Reimbursement Request #3 on Washington State Department of Commerce Emergency Solutions Grant (ESG-CV) #20-4613C-100, administered through the Housing Authority of Grant County, in the amount of \$5,931.97. **(Approved)**
5. Reimbursement Request #24 on Washington State Department of Commerce Consolidated Homeless Grant (CHG) No. 20-46108-10, administered through the Grant County Housing Authority, in the amount of \$47,185.63. **(Approved)**
6. Reimbursement Request #10 on Washington State Department of Commerce Eviction Rent Assistance Program (ERAP) Grant No. 21-4614C-108, administered through the Housing Authority of Grant County, in the amount of \$12,480.71. **(Approved)**
7. Reimbursement #8, Request #8 (April 2021 expenses) from HopeSource in the amount of \$7,560.00 on the Washington State Department of Commerce Shelter Program Grant No. 21-4610C-104. **(Approved)**
8. Reimbursement #9, Request #9 on the Washington State Department of Commerce Shelter Program Grant No. 21-4610C-104, in the amount of \$6,720.00 for pass through funding for HopeSource on June 2021 expenses. **(Approved)**
9. Reimbursement #6, Request #2 from HopeSource on their Washington State Department of Commerce Treasury Rent Assistance Program (TRAP) Grant Contract No. 21-4616C-108 in the amount of \$33,450.71. **(Approved)**
10. Reimbursement #15, Request #6 from the City of Moses Lake on the Washington State COVID-19 Outbreak Emergency Housing Grant from the Washington State Department of Commerce Grant No. 316-46108-10, in the amount of \$130,000.00. **(Approved)**
11. Reimbursement #9, request #7 on Department of Commerce, Emergency Solutions Grant #20-4613C-100 to the City of Moses Lake in the amount of \$30,916.00. **(Approved)**

10:00 a.m. – 11:00 a.m. Commissioners Roundtable – Miscellaneous Discussion

- Notary
- DRAFT Commissioners New Agenda Style –
 - Require agenda for each update?
 - Public Works Action Items will be a moved to the Consent Agenda
- Weed District #51
- Homeless Task Force Advisory Committee
- Western Water Infrastructure Letter

11:00 a.m. – 12:00 p.m. C Anderson, Housing Authority of Grant County – Introduction

1:00 p.m. – 1:30 p.m. M McKnight, Assessor’s Office Update

**Grant County Commissioners Minutes
Week of July 12, 2021**

1:30 p.m. – 1:40 p.m. Open Record Public Hearing, Public Works Surplus of Vehicles and Miscellaneous Equipment

The Commissioners held an Open Record Public Hearing to consider the surplus and sale of the following items:

SURPLUS VEHICLES & EQUIPMENT				EQUIPMENT 2020		VIN/ SERIAL NUMBER	HOURS/ MILEAGE	SALVAGE VALUE
VEHICLE or EQUIPMENT	YEAR	MAKE	MODEL					
0016	2002	FORD	F-150 2X4			1FTRF17W02KC62128	121,933	\$1,658.54
0510	2003	FORD	F-150 2X4			1FTRF17W13NB53242	110,653	\$1,538.70
2003	2007	FORD	F-150 4X4			1FTRF14V87KC61487	113,500	\$2,062.63
0421	2002	BOMAG	BC771RB			101570521136	12,434	\$41,405.64
3985	2003	TRAILER-XL	XL50R3			4U2C041363L003666		\$3,843.36
2700	2000	CASE	821C			JEE0123500	9,049	\$16,763.69

No staff from Public Works was in attendance so Commissioner Carter read off the list.

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to close the public comment portion of the hearing. The motion passed unanimously. A motion was made by Commissioner Stone, seconded by Commissioner Jones to approve the surplus of equipment and vehicles as presented. The motion passed unanimously. **(Approved, Resolution No. 21-073-CC)**

2:00 p.m. – 2:30 p.m. M Lotz, Grant County Public Employee Association – Introduction

3:00 p.m. – 4:30 p.m. R Jones, Out

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Michelle Mickelson (Mickelson Short Plat) File # P 21-0173 (preliminary P 21-0022) Final Plat Submission and Review.

TUESDAY, JULY 13, 2021

The session was continued to 8:00 a.m. with all Commissioners in attendance.

8:00 a.m. – 8:30 a.m. T Jones, Sheriff’s Office - Work Release Discussion

8:30 a.m. – 9:00 a.m. E Wash, Travel Policy – Follow Up

**Grant County Commissioners Minutes
Week of July 12, 2021**

9:00 a.m. – 10:00 a.m.

K Eslinger, Human Resource Update

Calendar Items		
07/13/21 – Deputy Sheriffs Negotiations (Session 2)		
Discussion Items		
1. WA Cares Fund		
Authorization Requests		
2. PAR – Amy Paynter		
3. District Court Judge Appointments		
4. Fire Marshal Facebook Page Request		
Compensation, Benefits, Payroll, & Leave		
5. Pay Periods & NOVAtime		
6. Supplemental Benefits Program		
Employee & Department Issues		
7. Fairgrounds		
Policy & Procedure		
8. 817 – Paid Holidays		
Recruitment / Civil Service		
9. District Court Judge Process		
Labor Relations/ Legal Actions		
10. Labor & Legal Report Review		
Legal Actions		
<i>Other:</i> Tort Claim		
<i>Other:</i> Tort Claim		
Executive Session		
Start: 9:37 AM	Length: 20 min	End: 9:50 AM
Reason:	Receipt/evaluation of complaints/charges against a public officer/employee. Labor Relations: planning/adoption of strategy/position re collective bargaining, negotiations, grievance or mediation.	

Pursuant to RCW 42.30.140(4)(a) – negotiations and RCW 42.30.110(1)(f) – Personnel Disciplinary Matters, Commissioner Carter called an Executive Session to order at 9:37 a.m. to go until 9:57 a.m. In attendance were Commissioners Carter, Stone and Jones, and Kirk Eslinger, Human Resources Director. Commissioner Carter closed the session at 9:45 a.m.

Personnel Action Request (PAR) for the salary, wage and/or position change for Amy Paynter, Public Records Officer, Commissioners Office. **(Approved)**

**Grant County Commissioners Minutes
Week of July 12, 2021**

Personnel Policy 817 – Paid Holidays updated to add Juneteenth (June 19th) as an employee paid holiday. **(Approved)**

The Commissioners signed appointment letters to Brian Gwinn (start date July 26, 2021) and Nicholas Wallace (start date September 7, 2021), both as District Court Judges.

10:00 a.m. – 11:00 a.m. T Gaines, Central Services Update

- Technology Services: Comp Review; Upward Mobility
- Interfund Communications: Help with BOCC
- Facilities and Maintenance: Project Updates
- Fairgrounds: Project Updates
- Central Services: Purchasing; Office Move; Miscellaneous Updates

11:00 a.m. – 12:00 p.m. K McCrae, Ephrata Landfill Discussion (Anticipated Executive Session per RCW 42.30.110(1)(i))

Pursuant to RCW 42.30.110(1)(i) Commissioner Carter called an Executive Session to order at 11:05 a.m. to go until 11:30 a.m. regarding Litigation. In attendance were Commissioners Carter, Stone and Jones, Leslie Nellerhoe, Landfill Attorney; Kevin McCrae and Rebekah Kaylor, Prosecuting Attorney's Office; and Sam Castro and Sam Dart, Public Works. The session was continued to 11:40 a.m. Commissioner Carter closed the session at 11:40 a.m.

1:00 p.m. – 1:30 p.m. G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:30 p.m. S Castro, Public Works Update (No items)

2:30 p.m. – 3:00 p.m. Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve items 1 through 7 and 9 through 11 on the agenda as presented. Item 8 is being withdrawn. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved).**
2. Letter of appointment for Melissa Olson (representing General Public as primary member) and Bruce Ekholt (also representing General Public as primary member) to the Solid Waste Advisory Committee (SWAC). **(Approved).**
3. Request for a budget extension for the Veteran Assistance Fund in the amount of \$75,000.00 due to the high volume of Veteran Assistance Claims being filed. Funding will be transferred from the VAB Reserve Fund (104.146). **(Approved, the public hearing was set for August 24, 2021 at 3:00 p.m.)**
4. Thank you for your service letter to Mark Owens for his service to the Veterans Advisory Board. **(Approved).**

**Grant County Commissioners Minutes
Week of July 12, 2021**

AUDITOR'S OFFICE

5. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$270,926.82).**

SHERIFF'S OFFICE

6. Recommendation to award the bid for the Installation of a Distributed Antenna System within the Grant County Jail to the lowest bidder RACOM in the amount of \$40,928.59. **(Approved).**

FACILITIES AND MAINTENANCE

7. Contract with Skaug Brothers Inc. for the Health District Flooring Replacement project (FM2110) for the removal, installation, and disposal of the flooring in the Health District offices located at 1038 Ivy St, Moses Lake. Contract amount is \$40,848.37 with a term ending September 1, 2021. **(Approved)**

CENTRAL SERVICES

8. Request to contract with MJ Neal and Associates to create plans, specifications, and bid documents to create an accurate budget and bid the construction of a new Development Services building. **(Withdrawn).**

GRANT INTEGRATED SERVICES

9. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services through the Quincy Partnership for Youth contract, during May 2021 in the amount of \$141.38 to the Grant County Health District. **(Approved).**
10. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services, during June 2021 in the amount of \$457.50 on Washington State Department of Corrections (DOSAs) contract. **(Approved).**

NEW HOPE / KIDS HOPE

11. Washington State Department of Social and Health Services County Program Agreement No. 2163-21532 for a Community-based Domestic Violence Program, Emergency Shelter and Supportive Services. The amount is \$515,888.00 with a term beginning July 1, 2021 through June 30, 2022. **(Approved)**

**Grant County Commissioners Minutes
Week of July 12, 2021**

3:00 p.m. – 3:30 p.m. Open Record Public Hearing, (cont'd from 6/29/21) Vacation of M-NW, S of 24-NW Road and right of way (Mayer/Billingsley) -

The Commissioners held an Open Record Public Hearing to consider vacating M-NW roadlog 33790 south of Rd 24-NW in S 1 and 2, T 22 N, R 24 E WM as petitioned by Raymond Mayer / Loretta Mayer and Billingsley Ranch LLC (Brent Billingsley). This hearing is being continued from June 29, 2021.

Keith Elefson, County Engineer, stated he continues to recommend denial of this vacation application. He received feedback from the Bureau of Land Management (BLM) and they are against vacating this road. The response back from the Department of Natural Resources (DNR) is "they oppose any vacation of public road right of way leading to DNR land. However, if sufficient alternate access exists, such a vacation may be acceptable. It appears that alternate access exists to their land."

Loretta Mayer asked about the "few" people that BLM stated use the road that is under consideration for vacating. Who are they?

Call in users spoke against the vacation.

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to close the public comment portion of the hearing. The motion passed unanimously. A motion was made by Commissioner Stone, seconded by Commissioner Jones to *deny* the vacation as presented. The motion passed unanimously. **(Resolution No. 21-074-CC marked as "nay")**

MISCELLANEOUS ITEMS

Reimbursement #11, request #8 on Washington State Department of Commerce, Emergency Solutions Grant #20-4613C-100 to the City of Moses Lake in the amount of \$95,673.96. **(Approved)**

WEDNESDAY, JULY 14, 2021

The session was continued to 10:30 a.m. with all Commissioners in attendance.

10:00 a.m. – 11:00 a.m. D Stone, LEOFF-1 Disability Board Meeting

10:30 a.m. – 11:30 a.m. City of Ephrata – Presentation for ARPA Funds

11:00 a.m. – 12:00 p.m. R Jones, Grant County Leadership Call on COVID-19 and Recovery-Resiliency (Zoom)

**Grant County Commissioners Minutes
Week of July 12, 2021**

- 11:30 a.m. – 2:00 p.m. HEARING EXAMINERS
- 4:00 p.m. – 5:30 p.m. VETERANS ADVISORY BOARD MEETING
- 6:00 p.m. – 7:30 p.m. D Stone, Health Board Meeting

THURSDAY, JULY 15, 2021

- 9:00 a.m. – 1:00 p.m. BOARD OF EQUALIZATION HEARINGS
- 1:45 p.m. – 2:45 p.m. R Jones at Meeting and Tour with Governor Jay Inslee (Moses Lake)
- 6:30 p.m. – 7:30 p.m. C Carter, Grant Transit Authority (GTA) Board Meeting

FRIDAY, JULY 16, 2021

- 1:30 p.m. – 3:00 p.m. C Carter, NC Region Diversion Workgroup (Zoom)

Signed this 23rd day of Nov, 2021.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

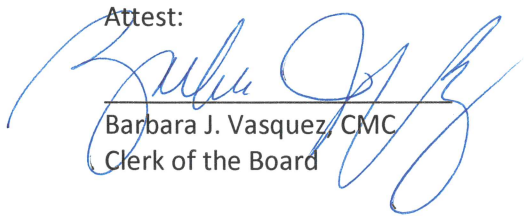


Danny E. Stone, Vice-Chair



Rob Jones, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board