

**GRANT COUNTY BOARD OF COMMISSIONERS  
MEETING MINUTES**

**Week of July 26- 30, 2021**

Grant County Courthouse/Commission Chambers  
35 C Street NW, 1<sup>st</sup> Floor, Room 101  
Ephrata, WA 98823

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Public meetings were held in person with a WEBEX Conference Call/Video option available.

**MONDAY, JULY 26, 2021**

The Grant County Commissioners session began at 9:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:30 a.m.                    D Stone, Grant County COVID-19 Healthcare and Public Health Briefing  
(ZOOM Meeting)

9:00 a.m. – 9:30 a.m.                    C Carter, Public Works Management Team Meeting – Conference Call

9:30 a.m. – 10:00 a.m.                  J Flynn, Administrative Services Coordinator Update

- Grants/Insurance/Miscellaneous

10:00 a.m. – 11:00 a.m.                  Commissioner’s Roundtable – Miscellaneous Discussion

- Health & Wellness Committee BOCC Appointment – AP
- Notary in BOCC Office – AP
- Upcoming Public Records Training – AP
- GCMCD #2 Board Appointment – JG
- Basin Summer Sounds – JG/TG
- Veterans Memorial Ideas JG/TG

11:00 a.m. – 11:30 a.m.                  Budget and Finance Update

11:30 a.m. – 12:00 p.m.                  C Carter, Finance Committee Meeting

12:00 p.m. – 1:00 p.m.                  WSAC Virtual Assembly

1:00 p.m. – 2:00 p.m.                  D Anderson, Grant Integrated Services Update

- House Bill 1310 & impacts that Mental Health Providers are Experiencing
- Beacon Funds to support Crisis Services
- American Rescue Plan Act & Mental Health/Substance Use Disorder Services

2:00 p.m. – 2:30 p.m.                  B Hill, Public Defense Update

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2:30 p.m. – 3:00 p.m. T Gaines, Central Services Update

- Technology Services: Intern Program; Use of ARP funds to fund an offsite back up, PUD not interested
- Interfund Communications: NSTR
- Facilities and Maintenance: Ongoing work with GrIS
- Fairgrounds: Power issues in East Campground; Project update; Rode Stuff; Fair related Updates
- Central Services: Meeting w/ GrIS and CBH Comms Director; Budget numbers for Law and Justice building remodel; ARP funds and their use; purchasing policy

3:00 p.m. – 4:30 p.m. R Jones, Out

**TUESDAY, JULY 27, 2021**

The session was continued to 9:00 a.m. with all Commissioners in attendance, Commissioner Jones via Webex.

9:00 a.m. – 10:00 a.m. K Eslinger, Human Resources Update

**Discussion Items**

1. Agenda Packet
  - a. Comp Master Table
  - b. PAR Report
2. Commissioner' Office Comp Structure

**Authorization Requests**

3. PAR – Kyle Foreman
4. PAR – Coroner's Office

**Employee & Department Issues**

5. Commissioners' Office

**Policy & Procedure**

6. 1601 - Purchasing Policy
7. 1602 - Purchasing Process & Procedure
8. 1603 - Purchasing Appendix A - Written Contracts Required
9. 1604 - Purchasing Appendix B - Approval of Contracts
10. 1605 - Purchasing Appendix C - Contracting for Services
11. 1606 - Small Works Roster

**Recruitment / Civil Service**

12. Deputy Clerk of the Board

**Grant County Commissioners Minutes**

**Week of July 26, 2021**

Labor Relations/ Legal Actions

13. Labor & Legal Report Review

Association – CH; DC; PW; SW; YS

*Impact:* Public Works Admin Comp

*Negotiation:* Negotiation (2021)

Executive Session

Start: 9:03 AM	Length: 33 min	End: 9:33 AM
Start: 9:04 AM	Length: 05 min	End: 9:39 AM

Pursuant to RCW 42.30.140(4)(a) – Negotiations and RCW 42.30.110(1)(g) – Job Applicant/Evaluation, Commissioner Carter called an Executive Session to order at 9:03 a.m. to go until 9:33 a.m. In attendance were Commissioners Carter, Stone and Jones, Kirk Eslinger and Decorah Anderson, Human Resources Director and Barbara Vasquez, Clerk of the Board. Commissioner Carter closed the session at 9:39 a.m.

10:00 a.m. – 10:30 a.m. C Morrison, New Coroner Area in Samaritan Hospital Discussion

10:30 a.m. – 11:00 a.m. K Allen, Clerk’s Office Update

11:00 a.m. – 11:30 a.m. S Palacios, Juvenile Court and Youth Services Update

- Financial
- Intakes
- Courts : COVID-19 Operation
  - Offender/Diversion:
  - Truancy:
  - Dependency:
- Martin Hall
- Administration

11:30 a.m. – 12:00 p.m. G Dano, Prosecuting Attorney’s Office Update

12:00 p.m. – 1:00 p.m. Grant PUD / Grant County Commissioner Virtual Lunch Meeting

1:00 p.m. – 1:30 p.m. Washington State Auditor’s Office – 2019 Grant County Accountability Exit Conference

1:30 p.m. – 2:00 p.m. Washington State Auditor’s Office – 2020 Grant County Financial and Federal Audit Entrance Conference

2:30 p.m. – 3:00 p.m. Consent Agenda (Items 1 through 12)

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve items 1 through 12 on the agenda as presented. The motion passed unanimously.

**Grant County Commissioners Minutes  
Week of July 26, 2021**

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**.
2. Request #1 for release of grant funds on Strategic Infrastructure Program SIP #2021-01 for Grant County Hospital District #4 – McKay Healthcare, Phase 1 Capital Improvement Plan in the amount of \$7,400.00. **(Approved)**.
3. Authorization for Release of the balance of BOCC Approved Funds for Strategic Infrastructure Program SIP #2018-08-City of Warden, Wasterwater System Lift Station in the amount of \$379,558.79 to the City of Warden. **(Approved)**.
4. Authorization for Release of the first installment of BOCC Approved Funds for Strategic Infrastructure Program SIP #2020-06-Port of Quincy – Intermodel Yard Container Expansion – Phase 2 in the amount of \$147,962.99 to the Port of Quincy. **(Approved)**.

**AUDITOR'S OFFICE**

5. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$178,017.37, \$664,620.26 and \$350.00)**.

**PUBLIC DEFENSE**

6. Settlement Agreement and Complete Release of All Claims by and between Errol Varnadore and Grant County in the sum of \$4,200.00 in the State v. Varnadore matter. **(Approved)**.

**SHERIFF'S OFFICE**

7. Mutual Aid Agreement by and between the Grant County Health District and the Grant County Sheriff's Office to provide support in the District's Mass Vaccination Plan with the Washington State Department of Health. This was effective January 21, 2021. **(Approved)**.
8. Recommendation from the Grant County Sheriff's to close the Work Release facility. **(Approved)**.
9. Out of State Trave Request for Emergency Management Specialist Matt Klein to attend the Incident Command Systems (ICS) Train-the-Trainer program in Emmitsburg, MD from 8/8/2021 – 8/13/2021. FEMA will be funding the flight; the Emergency Management Institute will provide lodging and there is no-charge tuition for the course. **(Approved)**.

**PUBLIC WORKS**

10. **Resolution No. 21-077-CC** Notice of Hearing for an Ordinance modifying Chapter 11.36.020 to Grant County Code Title 11: Vehicles and Traffic Allowing the Use of Wheeled All-Terrain Vehicles upon Designated County Roads. Hearing to take place August 10<sup>th</sup>, 2021, at 3:00 PM. **(Approved)**
11. **Resolution No. 21-078-CC** Notice of Hearing in the matter of declaring certain county-owned property surplus and ordering the sale thereof. Hearing to take place August 10<sup>th</sup>, 2021, at 3:10 PM. **(Approved)**.

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**NEW HOPE**

12. Washington State Department of Commerce Grant Agreement No. 22-31219-012 with New Hope through Office of Crime Victims Advocacy Community Services and Housing Division in the amount of \$199,988.00 for SFY 2022-2023 Crime Victim Service Center Grant. Term is July 1, 2021 through June 30, 2023. **(Approved)**.

3:00 p.m. – 3:30 p.m.

Open Record Public Hearing, Consideration of the Vacation of a Grant County Park – Parcel No. 120047002, as petitioned by Hymes and Rosenow

The Commissioners held an Open Record Public Hearing to consider vacating a portion of the Brunch Estates Plat (AFN 152), specifically the lot labeled “Public Park” further identified as Assessor Parcel Number 12-0047-002 pursuant to Grant County Code 22.04.480 and RCW 58.17.212, as petitioned by Mike Hymes and Kathy Hymes and Rick Rosenow.

Damien Hooper, Director of Development Services described the vacation request. They have adopted to RCW 58.17.212 by reference in the county’s subdivision code and are moving forward pursuant to those standards. He stated if the Board chooses to not hold title on this property, it will be divided amongst the 2 properties on either side of it. There will be no auction of this property. At this time, the property has not been improved to make a park.

Discussion ensued.

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to close the public comment portion of the hearing. The motion passed unanimously. A motion was made by Commissioner Stone, seconded by Commissioner Jones to approve the vacation as presented. The motion passed unanimously. **(Resolution No. 21-079-CC)**

3:30 p.m. – 4:30 p.m.

Open Record Public Hearing, 2021 Comprehensive Plan Amendments

The Commissioners held an Open Record Public Hearing to consider the 2021 Comprehensive Plan Amendment applications. Tyler Lawrence, Assistance Development Services Director, presented the applications as were recommended by the Planning Commission. SEPA review was completed for these proposals and Grant County issued a determination of Non-Significance. There are 2 motions for each application: approval of the Comprehensive Plan and the Zone Change.

- **File #P 21-0118** (Comp. Plan Amendment/Rezone) and P 21-0119 (SEPA) from **Nick and Donna Tommer**. The applicant has submitted a Site Specific Land Use Re-designation application requesting the subject property be re-designated to Rural Residential 1 from Residential Low Density along with an application for a rezone from Urban Residential 2 to Rural Residential 1. The application also requests the Soap Lake Urban Growth Area be reduced to exclude these parcels. The proposal site is comprised of three parcels totaling approximately 95 acres in size. The proposal site is located on the east side of SR 17 N immediately east of Soap Lake, in a portion of Section 13, T. 22 N, R. 26 E, and Sections 18, T. 22 N., R. 27E, W.M., Grant County, WA.

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- Commissioner Stone moved to uphold the recommendation of the Planning Commission and approve the subject redesignation from Residential Low Density to Rural Residential 1 and removal from the Soap Lake UGA with the nine (9) findings of fact in the affirmative. Commissioner Jones seconded and the motion passed unanimously.
- Commissioner Stone moved to uphold the recommendation of the Planning Commission and approve the subject rezone application from Urban Residential 2 to Rural Residential 1 with ten (10) findings of fact in the affirmative. Commissioner Jones seconded and the motion passed unanimously.
- **File #P 21-0133** (Comp. Plan Amendment/Rezone) & P 21-0134 (SEPA) from **Leslie Ziegler**. The applicant has submitted a Site Specific Land Use Re-designation application requesting the subject property be re-designated to Rural Residential 1 from Irrigated Agriculture along with an application for a rezone from Agriculture to Rural Residential 1. The proposal site is comprised of a single parcel totaling approximately 40 acres in size.  
The proposal site is located on the east side of Rd. C NE, approximately a 1/2 mile north of North Frontage Rd. E, in a portion of the NW ¼ of S. 27, T. 19 N, R. 27 E, W.M., Grant County, WA (Parcel #16-1554-000).
  - Commissioner Jones moved to uphold the recommendation of the Planning Commission and approve the subject redesignation from Irrigated Agriculture to Rural Residential 1 with the nine (9) findings of fact in the affirmative. Commissioner Stone seconded and the motion passed unanimously.
  - Commissioner Stone moved to uphold the recommendation of the Planning Commission and approve the subject rezone application from Agriculture to Rural Residential 1 with ten (10) findings of fact in the affirmative. Commissioner Jones seconded and the motion passed unanimously.
- **File #P 21-0139** (Comp. Plan Amendment/Rezone) & P 21-0140 (SEPA) from **Royal Slope Solar**. The applicant has submitted a Site Specific Land Use Re-designation application requesting the subject property be re-designated to Rural Resource from Irrigated Agriculture and Rural Remote along with an application for a rezone from Agriculture and Rural Remote to Rural Resource. The proposal site is comprised of multiple parcels totaling approximately 2988 acres in size. The proposal site is located west of Rd. R SW and south of SR 26 W, in a portion of Sections 3, 27, 33 and 34, T. 17 N, R. 23 E, and Sections 1, 2, and 12, T. 16 N., R. 23E, W.M., Grant County, WA (32 parcels totaling 2900+ acres).

Applicant Justin Brown and Juwi America / Royal Slope Solar presented the application. Questions were asked and discussion ensued.

- Commissioner Jones moved to uphold the recommendation of the Planning Commission and approve the subject redesignation from Irrigated Agriculture to Rural Residential 1 with the nine (9) findings of fact in the affirmative.  
Commissioner Stone seconded for discussion purposes only. Commissioner Stone spoke against the large solar project being proposed for Grant County.

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**Week of July 26, 2021**

Commissioner Carter called for the question: Commissioner Carter and Jones voted in favor; Commissioner Stone voted against. The motion passed with a vote of 2 in favor and 1 against.

Commissioner Jones moved to uphold the recommendation of the Planning Commission and approve the subject rezone application from Agriculture and Rural Remote to Rural Resource with ten (10) findings of fact in the affirmative. Commissioner Carter seconded to approve the application. Commissioner Stone voted against. The motion passed with a vote of 2 in favor and 1 against.

- **File #P 21-0142** (Comp. Plan Amendment/Rezone) & P 21-0143 (SEPA) from **Low Family Land, LLC**. The applicant has submitted a Site Specific Land Use Re-designation application requesting the subject property be re-designated from Master Plan Industrial to Irrigated Agriculture along with an application for a rezone from Master Plan Industrial to Agriculture. The proposal site is comprised of three parcels totaling approximately 167.2 acres. The proposal site is located on Rd. O NW immediately north of SR 28 W, in a portion of the SW ¼ of S. 10, T. 20 N, R. 24 E, W.M., Grant County, WA (Parcel #s20-0341-000, 20-0614-000, & 20-0615-000).
  - Commissioner Stone moved to uphold the recommendation of the Planning Commission and approve the subject redesignation from Master Plan Industrial to Irrigated Agriculture with the nine (9) findings of fact in the affirmative. Commissioner Jones seconded and the motion passed unanimously.
  - Commissioner Stone moved to uphold the recommendation of the Planning Commission and approve the subject rezone application from Master Plan Industrial to Agriculture with ten (10) findings of fact in the affirmative. Commissioner Jones seconded and the motion passed unanimously.

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to close the public comment portion of the hearings. The motion passed unanimously. A motion was made by Commissioner Stone, seconded by Commissioner Jones to approve all of the 2021 Comprehensive Plan Amendment Applications as presented. The motion passed unanimously. **(Resolution No. 21-081-CC was signed by the Board on August 3, 2021, Consent Agenda)**

**MISCELLANEOUS ITEMS**

AMENDED Washington State Department of Transportation Local Agency Agreement for the U-SE Road Overlay project for the resurface of existing HMA pavement with overlay, shoulder finishing, guardrail, etc. **(Approved)**

**WEDNESDAY, JULY 28, 2021**

The session was continued to 10:00 a.m. with all Commissioners in attendance, Commissioner Jones and Stone via Webex.

**Grant County Commissioners Minutes  
Week of July 26, 2021**

- 10:00 a.m. – 12:00 p.m. Grant County and Reclamation's PSFR Acquisition Discussion to support the Bureau of Reclamation's Columbia Basin Project's, Potholes Supplemental Feed Route (PSFR).
- 11:00 a.m. – 12:00 p.m. R Jones, Grant County Leadership call on COVID – 19 and recovery-resiliency (Zoom)
- 5:00 p.m. – 6:00 p.m. C Carter at Harvest of Hope Planning Meeting (Fairgrounds)

**THURSDAY, JULY 29, 2021**

D Stone, Out

**FRIDAY, JULY 30, 2021**

D Stone, Out

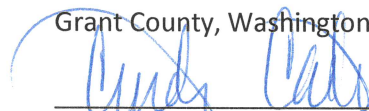
11:00 a.m. – 12:30 p.m. D Stone, Eastern WA Council of Governments Meeting

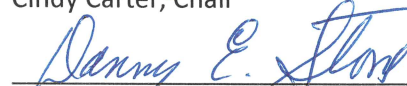
**SATURDAY, JULY 31, 2021**

9:00 a.m. – 4:00 p.m. Fairgrounds Community Day – Clean Up Event

Signed this 23rd day of Nov, 2021.

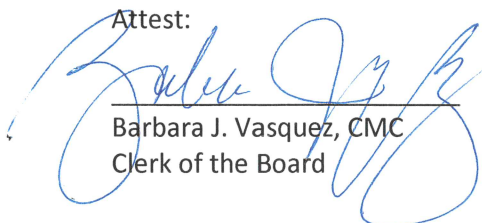
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_  
Cindy Carter, Chair

  
\_\_\_\_\_  
Danny E. Stone, Vice-Chair

  
\_\_\_\_\_  
Rob Jones, Member

Attest:

  
\_\_\_\_\_  
Barbara J. Vasquez, CMC  
Clerk of the Board