

**GRANT COUNTY BOARD OF COMMISSIONERS**  
**MEETING MINUTES**  
**Week of August 2- 6, 2021**  
Commission Chambers  
35 C Street NW  
Ephrata, WA 98823

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Public meetings were held in person with a WEBEX Conference Call/Video option available.

**MONDAY, AUGUST 2, 2021**

The Grant County Commissioners session began at 9:30 a.m. with all Commissioners in attendance.

9:30 a.m. – 10:00 a.m.                    J Flynn, Administrative Services Coordinator Update

10:00 a.m. – 11:00 a.m.                Commissioners Roundtable – Miscellaneous Discussion

- Overtime allocation based upon department – JG
- Board of Equalization Audit by DOR – JG
- Overtime with Elections – JG
- 2022 Grant County LTAC Logo - JG
- Masks – AP
- Pelican Point Traffic Safety Issues – DS
- Legacy Resorts – DS
- Fair Vaccine Clinic – DS
- BOCC Office Shirts – RJ
- Docusign – BV

11:00 a.m. – 11:30 a.m.                S Fode, New Hope/Kids Hope Update

- Shelter Update
- American Rescue Plan Request- follow up
- Kids Hope Policy Review and Approval-wait for consent agenda
- Therapist Position at Kids Hope
- Harvest of Hope Update
- Leave request
- dude. be nice update

11:30 a.m. – 12:00 p.m.                T Gaines, Central Services Update

- Technology Services: Network Outages after power loss event; Ednetics partnering with WSAC
- Interfund Communications: Lack of communication
- Facilities and Maintenance: Wheeler Rd completes; furniture in judges offices; helping fairgrounds this week; on call budget/schedule; power pedestals bid opening for Fairgrounds
- Fairgrounds: Power issues in East Campground; Project update (bathroom); Fair related Updates
- Central Services: Jail update; construction management; ARP funds and use; purchasing policy; Development Services building update

**Grant County Commissioners Minutes  
Week August 2, 2021**

12:00 p.m. – 1:00 p.m.

WSAC Virtual Assembly

**MISCELLANEOUS ITEMS**

The Commissioners approved and signed the Public Works County Payroll Salary Fund for their July 30, 2021 payroll.

**TUESDAY, AUGUST 3, 2021**

The session was continued to 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 10:00 a.m.

K Eslinger, Human Resources Update

**Calendar Items**

*08/04/21 – Work in Ellensburg*

**Discussion Items**

1. GCSO Payroll
2. Commissioner' Office Comp Structure
3. COVID Situation Update
  - a. Public Health Advisory
4. Washington State Auditor's Office Follow-Up
  - a. Cash Receipting
5. Equal Employment Opportunity Plan – EEO
6. Retention Discussion

**Authorization Requests**

7. PAR – Kyle Foreman
8. PAR – Nick Wallace
9. PAR – Maxwell Yoder
10. PAR – Reyna Gonzales
11. PAR – Barb Vasquez
12. PAR – Jerry Gingrich
13. PMA – Therapist – New Hope
14. PMA – Program Coordinator – Public Works
15. PMA – Landfill Attendant – Public Works
16. Unpaid Self-Pay Insurance Premiums

**Compensation, Benefits, Payroll, & Leave**

17. 2021 AWC Comp Review: Elected Officials

**Recruitment / Civil Service**

18. Deputy Clerk of the Board

**Labor Relations/ Legal Actions**

19. Labor & Legal Report Review  
Association – CH; DC; PW; SW; YS  
PERC: Mediation (August 26)

**Grant County Commissioners Minutes**

**Week August 2, 2021**

Executive Session
Start: 9:32 AM      Length: 15 min      End: 9:47 AM

Personnel Action Request (PAR) for the salary, wage and/or position changes for: Barbara Vasquez and Jerry Gingrich, Commissioners Office; Kyle Forman, Sheriff's Office; and Maxwell Yoder, Coroner's Office. **(Approved)**

Forgiveness of debt for former employee Stacy Sanislo for unpaid health benefit premiums in the amount of \$517.46 while on leave without pay status. **(Approved)**

Pursuant to RCW 42.30.110(1)(g) - Job Applicant/Evaluation and 42.30.140(4)(a) – Negotiations, Commissioner Carter called an Executive Session to order at 9:32 a.m. to go until 9:47 a.m. In attendance were Commissioners Carter, Stone and Jones, Barbara Vasquez, Clerk of the Board and Kirk Eslinger, Human Resources Director. Commissioner Carter closed the session at 9:47 a.m.

- 10:00 a.m. – 10:30 a.m.            C Bryan, Bureau of Land Management Update
- 10:30 a.m. – 11:00 a.m.        J Gingrich, Deputy Clerk of the Board Update
- 11:00 a.m. – 12:00 p.m.        D Hooper, Development Services Update
- 1:00 p.m. – 1:30 p.m.          G Dano, Prosecuting Attorney's Office Update
- 1:30 p.m. – 2:30 p.m.          S Castro, Public Works Update

**Solid Waste**

**Discussion Items:**

- Moses Lake Landfill (Sam C)
- Solid Waste Management Plan Update (Sam C)
- Phase 4 Construction Update (Sam C)
- Home Demolition on Neva Lake Rd. (Sam C)

**Public Works General Update**

**Discussion Items:**

- Land Purchase Offer USBR (Sam D)
- Block Grant Allocations Estimation of \$760,000.00; County Revenue 1.5 Million (Sam D)
- Private Road Sign Fee (Sam D)
- Crack Filler Quote- Arrow Construction Supply (Sam D)

**Public Works Engineering/Roads**

**Discussion Items:**

- Major Projects/Chip Seal Update (Keith)

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- Accidents Update (Keith)
- Cochran and Westshore (Keith)
- McAtee Easement (Keith)
- Adams Rd. Easement (Keith)

2:30 p.m. – 3:00 p.m.

Consent Agenda (Items 1 through 20)

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve items 1 through 14 and 16 through 20 on the agenda as presented. Commissioner Stone added the verbiage “wind or solar projects” to item 15, as presented in the ordinance to be signed. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Reimbursement #7, Request #7 for June 2021 - Release of Funds on a Community Development Block Grant (CDBG) Public Services grant from the subrecipient, OIC of Washington, for Washington State Department of Commerce Department of Housing and Urban Development (HUD) grant funds Contract No. 20-62210-005 in the amount of \$10,561.87 for use in Energy Assistance. **(Approved)**

**AUDITOR’S OFFICE**

3. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$705,793.78)**
4. Authorization of Canvassing Board Representatives - Auditor’s Staff, to act under authority given in RCW 29A.60 for Dedra Osborn, Kaylyn Orozco, and Aleanah Lopez to act as representatives for the County; and for Maria Lugar and Karrie Stockton to handle the ballots through the mail room process for the General Election to be held November 2, 2021. **(Approved)**
5. Designation of County Commissioner Cindy Carter to serve as the County Legislative Authority on the Canvassing Board for the General Election to be held November 2, 2021. **(Approved)**

**TECHNOLOGY SERVICES**

6. Purchase Order No. 374 in the amount of \$8,466.04 to Ednetics FPR 2110 and Catalyst Core Network Upgrade for Development Services. **(Approved)**

**PUBLIC WORKS**

7. Request to purchase 1-waste oil unit from North Star Clean Concepts in the amount of \$12,758.45 (not incl tax) to provide heat for their Central Shop. **(Approved)**
8. Recommendation to keep the Mattawa Drop Box open and not close it, as was previously recommended by the Solid Waste Advisory Committee (SWAC). **(Approved)**

**Grant County Commissioners Minutes**

**Week August 2, 2021**

9. Request to purchase parts for a drive motor on a Bomag BW11RH rubber tire roller, from Sonsray Machinery in the amount of \$7,700.74 (incl tax). **(Approved)**
10. Local Agency Agreement for the Westshore Drive overlay/sidewalk project (Fairway Drive to .25 South of 4-NE) for the reconstruction of an existing BST roadway and replace it with an HMA surface, curbs, gutters, and related work. **(Approved)**

**NEW HOPE**

11. Request for out of state travel for Suzi Fode to attend a Women's Luncheon who's keynote speaker is Elizabeth Smart on August 17, 2021 in Couer d'Alene, ID. **(Approved)**
12. Request to waive the fees of chairs, tables, stage etc for their fundraising event that will be held at the Grant County Fairgrounds on October 14, 2021. **(Approved)**
13. Policy and Procedure Approval Letter for a policy update dated August 3, 2021. **(Approved)**
14. Contract with Children's Advocacy Centers of Washington (CACWA) No. 190-A-GRANT-CAP-21 (CACWA Capacity Grant and CAPTA 2021-2022) in the amount of \$98,148.00 with a term of July 1, 2021 – June 30, 2022. **(Approved)**

**DEVELOPMENT SERVICES**

15. Consideration of an Ordinance to enact a moratorium on any new solar and solar development land use permit applications pursuant to RCW 36.70A.390 for an initial period of 6-months. Moratorium on any and all new commercial and industrial wind or solar projects regardless of permit type, providing for a public hearing, and providing that the moratorium, unless extended, shall sunset within 6 months of the effective date of adoption. **(Approved, Ordinance No. 21-080-CC)**
16. Resolution relating to Comprehensive Planning in Grant County in accordance with the Washington State Growth Management Act (RCW 36.70A) and amending the Comprehensive Plan, associated Zone Changes and Unified Development Code Amendment. The public hearing was held on July 27, 2021. **(Approved, Resolution No. 21-081-CC)**

**GRANT INTEGRATED SERVICES**

17. Washington State Department of Social and Health Services (DSHS) County Program Agreement No. 2163-23533, Working Advance Long-term Payable. Term is July 1, 2021 through June 30, 2022 and integrates all superseding and merging all previous agreements. **(Approved)**
18. Recommendation to purchase furniture for their new Mattawa Office from OMNIA Partners Co-Op Purchasing Contract No. R191804 in the amount of \$9,398.23. **(Approved)**
19. Recommendation to purchase furniture for their new Ephrata Office from OMNIA Partners Co-Op Purchasing Contract No. R191804 in the amount of \$33,511.30. **(Approved)**
20. Interagency Agreement with the Grant County Health District to coordinate the Youth Marijuana Prevention and Education Program, as funded by the Washington State Department of Health. Term is July 1, 2021 through June 30, 2022 in the amount of \$10,000.00. **(Approved, Resolution No. 21-082-CC)**

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**COMMISSIONERS OFFICE**

21. Special occasions liquor license application for Tacoma Pierce County Crime Stoppers, University Place, WA and their August 19 – 22, 2021 event at the Sage Creek Campground, from the Washington State Liquor and Cannabis Board. **(Approved)**

3:30 p.m. – 3:35 p.m. Open Record Public Hearing, Sheriff’s Office and Grant Integrated Services/Developmental Disabilities Budget Extensions

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests:

- Sheriff’s Office request in the amount of \$2,100.00 to lease 100 sq ft of office space at the Port of Mattawa Office located at 20140 Rd 24-SW, Ste G, Mattawa WA for a substation office.
- Grant Integrated Services/Developmental Disabilities in the amount of \$82,000.00 for Behavioral Health funding operating transfers and the cost of fencing that was inadvertently budgeted in the wrong fund.

Tom Jones, Sheriff discussed his request. No employee from GrIS was in attendance.

A motion was made by Commissioner Jones, seconded by Commissioner Stone, to close the public comment portion of the hearing. The motion passed unanimously. A motion was made by Commissioner Stone, seconded by Commissioner Jones to approve the budget extensions as presented. The motion passed unanimously. **(Resolution No. 21-084-CC)**

3:35 p.m. – 3:45 p.m. Open Record Public Hearing to consider an ordinance amending Ch. 11.04 of the Grant County Code titled “Maximum Speed Limits”. Specifically, the following:

The Commissioners held an Open Record Public Hearing to consider a petition from Glenda Gaudet to lower the speed limit on Road 14.6 NW.

Keith Elefson, County Engineer stated the request is to lower the speed limit from 35mph to 25mph. Length is .150 miles.

**Section 11.04.025** of Grant County Code amended with the following:

Road Name	Vicinity	Road Log	Speed Limit	MP	From	MP	To	Mile Length
14.6 NW	<u>Ephrata</u>	<u>37814</u>	<u>25</u>	<u>0.00</u>	<u>Dodson</u>	<u>.150</u>	<u>END</u>	<u>.150</u>

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Section 11.04.035 of Grant County Code amended with the following:

Road Name	Vicinity	Road Log	Speed Limit	MP	From	MP	To	Mile Length
<del>14.6 NW</del>		<del>37814</del>	<del>35</del>	<del>Dodson</del>	<del>End</del>	<del>.150</del>	<del>14.6 NW</del>	<del>.150</del>

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to close the public comment portion of the hearing. The motion passed unanimously. A motion was made by Commissioner Stone, seconded by Commissioner Jones to approve the ordinance amending Ch. 11.04 of the Grant County Code and reducing the speed limit as presented. The motion passed unanimously. **(Ordinance No. 21-083-CC)**

**WEDNESDAY, AUGUST 4, 2021**

7:00 a.m. – 8:00 a.m. R Jones, OGWRP Funding Steering Committee Meeting

10:30 a.m. – 12:30 p.m. R Jones at Tour/Meeting with the Port of Quincy (Port of Quincy Office)

11:00 a.m. – 11:30 a.m. D Stone, PCC Rail Authority Executive Session (Microsoft Teams)

2:00 p.m. – 4:00 p.m. R Jones at Tour/Meeting with the Port of Mattawa (Port of Mattawa Office)

2:00 p.m. – 3:00 p.m. C Carter, Area Aging and Adult Care – State Audit Exit Conference

7:00 p.m. – 9:00 p.m. PLANNING COMMISSION MEETING

**THURSDAY, AUGUST 5, 2021**

D Stone, Out

7:00 a.m. – 8:00 a.m. R Jones, Moses Lake Chamber Response Team Meeting **(Cancelled)**

10:00 a.m. – 12:00 p.m. C Carter, Domestic Violence and Sexual Assault Consortium Meeting

11:30 a.m. – 12:00 p.m. R Jones, CDIW / Budgeting for Counties Training

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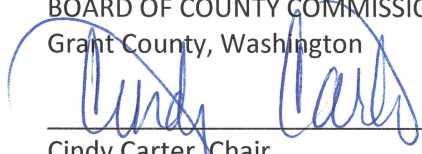
FRIDAY, AUGUST 6, 2021

3:00 p.m. – 4:00 p.m.

C Carter, Jail Diversion / Behavioral Health “Commissioner” Meeting

Signed this 30<sup>th</sup> day of Nov, 2021.

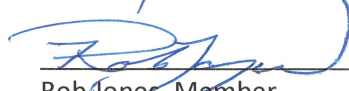
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
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Cindy Carter, Chair

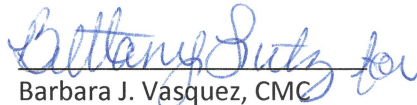
  
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Danny E. Stone, Vice-Chair

  
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Rob Jones, Member

Attest:

  
Barbara J. Vasquez, CMC  
Clerk of the Board