

**GRANT COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

Week of August 9-15, 2021

Grant County Courthouse/Commission Chambers
35 C Street NW, 1st Floor, Room 101
Ephrata, WA 98823

Public meetings were held in person with a WEBEX Conference Call/Video option available.

MONDAY, AUGUST 9, 2021

The Grant County Commissioners session began at 9:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:30 a.m. D Stone, Grant County COVID-19 Healthcare and Public Health Briefing
(ZOOM Meeting)

9:00 a.m. – 9:30 a.m. R Jones, Public Works Management Team Meeting – Conference Call

9:30 a.m. – 10:00 a.m. A Williams, City of Moses Lake Update

10:00 a.m. – 11:00 a.m. Commissioners Roundtable – Miscellaneous Discussion

- BOCC Office Shirts
- Fair Opening Ceremony
- DocuSign – JG/BV
- NovaTime – JG
- Signatures on Payroll/Vouchers – JG

11:00 a.m. – 11:30 a.m. Department Head Review

Pursuant to RCW 42.30.110(1)(g) Commissioner Carter called an Executive Session to order at 11:00 a.m. to go until 11:30 a.m. regarding Job Applicant/Evaluation. In attendance were Commissioners Carter, Stone and Jones, and Suzi Fode, New Hope Director. Commissioner Carter closed the session at 11:30 a.m.

11:30 a.m. – 12:00 p.m. D Stone, Out

12:00 p.m. – 1:00 p.m. WSAC Virtual Assembly (Zoom)

3:00 p.m. – 4:30 p.m. R Jones Out

3:00 p.m. - 4:00 p.m. C Carter. EFSP Local Board Meeting

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TUESDAY, AUGUST 10, 2021

The session was continued to 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. M Prentice, ARPA Funds / 2019 Exit Conference Discussion

9:00 a.m. – 10:00 a.m. K Eslinger, Human Resource Update

Calendar Items

08/11/21 – Work in Ellensburg

08/11/21 – PERC Case 133122-E-20 – Election Tally Observation

Discussion Items

- 1 Retention Discussion
- 2 COVID Situation Update
 - a. Masking Direction

Authorization Requests

- 4 PAR – Jerry Gingrich
- 5 PMA – Therapist – New Hope
- 6 PMA – Program Coordinator – PW
- 7 PMA – Landfill Attendant – Public Works
- 8 PMA – Clerk of the Board
- 9 PMA – Deputy Clerk of the Board 1 & 2
- 10 PMA – Grants Administrator

Compensation, Benefits, Payroll, & Leave

- 11 2021 AWC Comp Review
- 12 2021 AWC Comp Review
- 13 Mutual of Omaha

Compliance

- 14 Civil Rights Online Grant Training

Employee & Department Issues

- 15 Solid Waste
- 16 Youth Services

Policy & Procedure

- 17 519 – Workplace Rules
- 18 Purchasing Policy (1601 – 1606)

Recruitment / Civil Service

- 19 Deputy Clerk of the Board

Labor Relations - Association (ASC)

- 20 *Negotiations: Negotiations (ASC) 2022 – Active*
PERC: 134331-M-21 (Courthouse)(08/26)
- 21 *PERC: 134332-M-21 (Solid Waste)(08/26)*
PERC: 134333-M-21 (Youth Services)(08/26)

Labor Relations - Deputy Sheriff (DS)

- 22 *Negotiations: Negotiations (DS) 2022 –*

Labor Relations - Corrections (COR)

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23	<i>Negotiations: Negotiations (COR) 2022 –</i>				
	Labor Relations – Sheriff Support (SS)				
24	<i>Negotiations: Negotiations (SS) 2022 –</i>				
	Labor Relations – GrlS Teamsters (GT)				
25	<i>Negotiations: Negotiations (GT) 2022 –</i>				
	Legal Actions				
26	Tort Claim				
27	Tort Claim				
	Executive Session				
Start:	9:36	Length:	19	End:	9:55

Personnel Action Request (PAR) for the salary, wage and/or position change for Jerry Gingrich, Commissioners Office.

Pursuant to RCW 42.30.110(1)(f) - Personnel Disciplinary Matters and 42.30.140(4)(a) – Negotiations, Commissioner Carter called an Executive Session to order at 9:36 a.m. to go until 9:55 a.m. In attendance were Commissioners Carter, Stone and Jones, and Kirk Eslinger and Decorah Anderson, Human Resources. Commissioner Carter closed the session at 9:55 a.m.

10:00 a.m. – 11:00 a.m. T Gaines, Central Services Update

Pursuant to RCW 42.30.110(1)(b) Commissioner Carter called an Executive Session to order at 10:17 a.m. to go until 10:32 a.m. regarding Real Estate Acquisition. In attendance were Commissioners Carter, Stone and Jones, Tom Gaines, Central Services Director, Damien Hooper, Director of Development Services; Darryl Pheasant, Treasurer; Tom Jones, Ryan Rectenwald and Joe Kriete, Sheriff’s Office. The session was continued to 10:42 a.m. Commissioner Carter closed the session at 10:42 a.m.

11:00 a.m. – 12:00 p.m. J Flynn, Administrative Services Coordinator

12:00 p.m. – 1:00 p.m. WSAC Special Tuesday Virtual Assembly – ARPA Fiscal Recovery Fund
Over view and Demo of Revenue Loss Calculator

1:00 p.m. – 1:30 p.m. G Dano, Prosecuting Attorney’s Office Update

1:30 p.m. – 2:30 p.m. S Castro, Public Works Update

Solid Waste Discussion Items:

- General SW Update

Public Works General Update Discussion Items:

- Exit Conference Cash Receipting
- USBR Land Purchase Offer
- Sandlot Purchase and Sale Agreement

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Public Works Engineering/Roads Discussion Items:

- Major Projects/Chip Seal Update
- Accidents Update
- WATV Discussion

2:30 p.m. – 3:00 p.m.

Consent Agenda (Items 1 through 28)

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to approve items 1 through 28 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **Approved**
2. Commissioners March 15 and 22, 2021 Minutes for approval. **Approved**

AUDITOR'S OFFICE

3. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **Approved in the amounts of \$2,000.00, \$1,119,730.28 and \$16,500.00.**

BOARD OF EQUALIZATION

4. Notice of approval to hear Property Tax Appeals, Grant County Legislative Authority per RCW 84.48.010. **Approved**

CENTRAL SERVICES

5. Request for addition of a Certified Construction Manager to the Grant County Jail Project. He would like to contract with Dick Bratton who is an independent construction manager, with the cost not expected to exceed \$70,000.00. **Approved**
6. Request to repair power pedestals at the Grant County Fairgrounds East Campground utilizing an informal quoting process under the "Limited Public Works" statute. The responsive bids were received and Grace Electric was selected at \$16,572.24 as verbally approved previously. **Approved**

FAIRGROUNDS

7. Request to hire JM Pacific to level a pile of dirt at the north end of the track utilizing Landscaping funds in the amount of \$4,250.00 for a change order. **Approved**
8. Request for out of state travel for Jim McKiernan, Rebecca Martinez, and Allan Williams to travel to Rocky Mountain Fair Association of Fairs Convention in Billings, MT from November 10-12, 2021. **Approved**

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9. Request to enter a contract with Phoenix Protective Corporation (PPC) to provide security for miscellaneous event to provide alcohol enforcement, event security, and armed security.
Approved

GRANT INTEGRATED SERVICES

10. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services' Prevention and Recovery Center (PARC), during May-21, in the amount of \$34,030.05 on Washington State Health Care Authority Contract No. K3919. **Approved**
11. Reimbursement Request (A-19) for contract work performed by Grant Integrated Services' Prevention and Recovery Center (PARC), during June-21, in the amount of \$66,640.04 on Washington State Health Care Authority Contract No. K3919. **Approved**
12. Washington State Department of Social and Health Services (DSHS) County Program Agreement No. 2163-24991 for (Developmental Disabilities Administration) DDA County Services in the amount of \$856,669.00. Term is July 1, 2021 through June 30, 2022. **Approved**

NEW HOPE

13. Subrecipient Agreement between Children's Advocacy Centers of Washington and Kids Hope for the CAC Response to COVID Impacts on Child Abuse in the amount of \$85,000.00 per CDBG Contract No. 20-6221C-174. **Approved**
14. Washington State Department of Commerce Grant Agreement No. 22-31310-165 with New Hope through Office of Crime Victims Advocacy Community Services and Housing Division for core and specialized Sexual Assault Services SFY 2022 in the amount of \$294,127.00. Term is July 1, 2021 through June 30, 2022. **Approved**

PUBLIC WORKS

15. Request to purchase a Ford F-350 4x4 Flatbed from Bud Clary Ford Hyundai in the amount of \$52,426.58 utilizing a Department of Enterprise Services contract #05916 for the Public Works Sign Department. **Approved**
16. Request to purchase a 2020 AWD Ford Fusion from Bud Clary Ford Hyundai in the amount of \$26,795.40 utilizing a Department of Enterprise Services contract #05916 for Grant Integrated Services. **Approved**
17. Request to purchase parts and repair for a rubber tire roller in the amount of \$2,566.91 from Sonsray Machinery for Public Works. This was previously approved on the August 3, 2021 Consent Agenda but was sold by the vendor. They have found another part, but the price increase difference needs to be approved. **Approved**
18. Resolution rescinding Resolution No. 21-078-CC notice of hearing and setting a new hearing date in the matter of declaring certain county-owned property surplus and ordering the sale thereof (2012 Ford Prisoner Transport Van). The new hearing date is August 31, 2021 at 3:15 p.m. **Approved, Resolution No. 21-085-CC**
19. License Agreement between Grant County and Grant County Port District No. 10 (Port of Moses Lake). Grant County desires to use the Port property for a tire amnesty event beginning September 1, 2021. **Approved**

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20. Request to the County Road Department for reimbursable work between Grant County and Adams County. Work to be completed is an Asphalt Plant inspection for Booker Rd. Overlay #1, CRP-194. Work not to exceed \$6,000.00. **Approved**
21. **Resolution No. 21-086-CC** initiating County Road Project designated as CRP NO. 21-08 on Westshore Drive. This project will reconstruct existing roadway from BST to HMA roadway. Project Starts on Fairway Drive NE and ends 0.25 Miles South of 4-NE. Project is 2.12 miles long. The amount is \$2,401,900.00. **Approved**
22. Resolution rescinding Resolution No. 21-077-CC Notice of Hearing and setting a new hearing date in the matter of an ordinance modifying chapter 11.36.020 to Grant County Code Title 11: Vehicles and Traffic allowing use of Wheeled All-terrain Vehicles (WATV) upon Designated County Roads. The new hearing date is August 31, 2021 at 3:00 p.m. and includes roads within Cascade Valley and Blue Lake / Rimrock Cove. **Approved, Resolution No. 21-087-CC**

SHERIFF'S OFFICE

23. Request for a budget extension in the amount of \$332,000.00 to replace 98 outdated car radios. First grant installment of \$110,000 has been received and the remaining balance will be received in June 2022 (\$111,000) and June 2023 (\$111,000). Upon receipt of 2022/2023 installments, the funds will be deposited into the general fund. **Approved, the public hearing was set for September 12, 2021 at 3:10 p.m.**
24. Request for temporary exemption to Grant County Policy 702.2 – Exception to Overtime Eligibility and Policy 702.2.1 - Elected Officials for Sheriff Tom Jones and Staff to work at the Gorge Amphitheater, funded by Live Nation. This would be effective August 13 – September 5, 2021. **Approved**

TREASURER'S OFFICE

25. Application from Jennifer Merritt for Resale of Tax Title property for Parcel 17-0689-000 with a starting bid of \$6,700.00. TX# 3691 in S 17, T 19 N, R 28 EWM. Per RCW 36.35.150(1) he would like to deed this parcel for the cost of the deed, affidavit fees and recording fees and offer through private negotiations. **Approved**

TECHNOLOGY SERVICES

26. Purchase order #375 in the amount of \$26,926.56 to Ednetics for the Webex Annual Renewal.
27. Purchase order #376 in the amount of \$23,848.00 to Progress for the annual renewal for support contract for WhatsUp Gold Total Plus Unrestricted Services Agreement. **Approved**

YOUTH SERVICES

28. Memorandum of Understanding between Grant County Juvenile Probation and Educational Service District 105 for the purpose of providing educational opportunities and transitional services to at-risk youth. **Approved**

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3:30 p.m. – 3:40 p.m. Open Record Public Hearing, Legacy Resort Development Agreement

The Commissioners held an Open Record Public Hearing to consider a proposed Development Agreement between Grant County and Legacy Resort Construction, LLC. The proposed development agreement will guide and direct the development of the Master Planned Resort known as “The Legacy Resort at Frenchman Hills”.

The parcels subject to this agreement include 21-0044-000; 21-0042-000, 21-0043-005, and those portions of the Legacy Resort that have previously been recorded. The term on the agreement will be for 20 years unless otherwise extended or terminated.

Damien Hooper, Director of Development Services stated this will reinstate a development agreement that had a short duration and establishes a 20-year timeline for the project. This one document has all amendments that have occurred over the previous duration.

A motion was made by Commissioner Stone, seconded by Commissioner Jones, to close the public comment portion of the hearing. The motion passed unanimously. A motion was made by Commissioner Jones, seconded by Commissioner Stone to approve the amended Development Agreement as presented. The motion passed unanimously. **(The Commissioners signed the amended and restated Development Agreement)**

5:00p.m. – 7:00 p.m. Moses Lake Business After Hours – Moses Lake

WEDNESDAY, AUGUST 11, 2021

11:00 a.m. – 12:00 p.m. R Jones, Grant County Leadership Call on COVID-19 and Recovery-Resiliency (Zoom)

11:30 a.m. – 2:00 p.m. HEARING EXAMINERS

6:00 p.m. – 7:30 p.m. D Stone, Health Board Meeting

THURSDAY, AUGUST 12, 2021

D Stone, Out

9:00 a.m. – 10:00 a.m. R Jones, Multi Agency Communications Center (MACC) Board Meeting

10:00 a.m. – 12:00 p.m. C Carter at Port of Moses Lake Legislative Tour (Moses Lake)

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- 1:30 p.m. – 3:00 p.m. C Carter, Area Aging / Council of Governments Meeting (**Cancelled**)
- 6:00 p.m. – 7:00 p.m. FAIR ADVISORY COMMITTEE MEETING
- 7:00 p.m. – 8:00 p.m. R Jones, Moses Lake School District Board Meeting (Zoom)

MISCELLANEOUS ITEMS

The Chair of the Board authorized the Deputy Clerk of the Board to stamp her signature of approval to a Washington State Liquor and Cannabis Board Retail Tied-House Participation Statement per RCW 66.28.290 for the Fairgrounds (License No. 42902040) which allows licensees to conduct business in all three tiers: manufacturer, distributor/importer, and retailer, for service contractor Oregon Beverage Service.

FRIDAY, AUGUST 13, 2021

D Stone, Out

Signed this 30th day of Nov, 2021.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

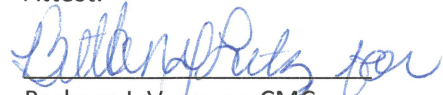


Danny E. Stone, Vice-Chair



Rob Jones, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board