



**Grant County**  
Office of The  
**Board of County Commissioners**  
P O Box 37  
Ephrata WA 98823  
(509) 754-2011

**REQUEST FOR BIDS PACKET (Page 1 of 26)**  
**GRANT COUNTY COURTHOUSE SIDEWALK REPLACEMENT**  
**Project Number CSD1703**

April 3, 2017

Grant County, Washington, by and through the Board of County Commissioners, is seeking to enter into a contractual agreement with the qualifying low bidder for the demolition and replacement of a number of sidewalks around the Grant County Courthouse located in Ephrata, Washington.

Each bid shall specify each and every item as set forth in this Request for Bid (RFB) Packet. Any and all exceptions must be clearly stated in the bid submittal. Sections within this RFB Packet are categorized as follows:

- (1) General RFB Information;
- (2) Bid Preparation and Submission;
- (3) Vendor Information;
- (4) Project Requirements and Scope of Work;
- (5) Price and Payment Proposal Instructions;
- (6) Post Bid Submittals; and
- (7) Vendor Checklist.

Appendix A – Grant County Bid Proposal Form

Appendix B – Site Map

Appendix C – Construction Standards

Appendix D – Prevailing wage rates at the time of this posting

Failure to set forth any item in the RFB Packet without taking exception may be grounds for rejection. Grant County reserves the right to reject all bids and to waive any informality.

If your company is interested and qualified, please submit one original and one (1) copy of your bid in a sealed envelope clearly marked with the project title “Grant County Courthouse Sidewalk Replacement Project CSD1702” by 3:30 p.m. (PST) on April 24, 2017 to:

**Tom Gaines, Director of Central Services**  
**Grant County Commissioners’ Office**  
**PO Box 37 / 35 C Street NW**  
**Ephrata, WA 98823**

Richard Stevens  
District 1

Thomas Taylor  
District 2

Cindy Carter  
District 3

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Late bids and/or bids submitted via e-mail or facsimile will not be accepted.  
Bids will be opened at 3:30 p.m. (PST) on April 24, 2017 at the Grant County Commissioners' Office, located on the 2<sup>nd</sup> floor of the Grant County Courthouse at 35 C Street NW in Ephrata, Washington.

Grant County is an equal opportunity employer and this invitation extends to all qualifying individuals/companies, including those that are minority and woman-owned.

Should you have any questions about the bid process and/or instructions, please contact me directly at ext. 3276. Thank you in advance for your courtesies.

Sincerely,

*Tom Gaines*

Tom Gaines  
Central Services Director

cc: Board of County Commissioners

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**1. GENERAL RFB INFORMATION**

**1.1 RFB Notices and Posting Location**

To locate RFB notices, postings, etc. on the County's website for this project, access the County's website at [www.grantcountywa.gov](http://www.grantcountywa.gov) and scroll to the area entitled "Grant County Quick Links". Select the link entitled "Request for Bid"; this will bring you to a listing of current/recent Grant County RFBs listed by project title. Click on the .pdf you are interested in under the *Grant County, Washington Sidewalk Replacement Project CSD1703*.

**1.1a Note:**

It is the responsibility of RFB respondents/vendors to access the County's RFB website for any and all updates, addendums, corrections, or any other changes and/or other communications regarding this RFB/RFB Packet prior to the RFB deadline.

**1.2 Objective of this RFB**

The purpose of this Request for Bids is to secure the demolition and replacement of a number of sidewalks at the Grant County Courthouse located in Ephrata, Washington pursuant to the requirements and scope of work set forth within this RFB packet.

**1.3 RFB Organization**

The RFB is composed of six (6) sections, organized as follows:

**Section 1 – GENERAL RFP INFORMATION**

- 1.1 RFB Notices, Posting Location
- 1.2 Objective of this RFB
- 1.3 RFB Organization
- 1.4 RFB Official Contact(s)
- 1.5 Questions Regarding the RFB
- 1.6 Bidder Responsibility Criteria (RCW 39.04.350)

**Section 2 – BID PREPARATION AND SUBMISSION**

- 2.1 General Information
- 2.2 Bid Submittal, Format, Misc.
- 2.3 Bid Evaluations
- 2.4 Bid Preparation Instructions

**Section 3 – VENDOR INFORMATION**

- 3.1 Signature and Representations
- 3.2 Company Information
- 3.3 Subcontractor(s)
- 3.4 Warranties

**Section 4 – PROJECT REQUIREMENTS AND SCOPE OF WORK**

- 4.1 General Overview
- 4.2 Advanced Coordination/Timeliness

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- 4.3 Drug, Alcohol, and Weapons-Free Worksite
- 4.4 Code Requirements
- 4.5 City of Ephrata Website
- 4.6 Sidewalk Locations
- 4.7 Method of Measurement
- 4.8 Completion of Work

**Section 5 – PRICE AND PAYMENT PROPOSAL INSTRUCTIONS**

- 5.1 Fees and Insurance
- 5.2 Indemnification
- 5.3 Price Proposal

**Section 6 – POST BID SUBMITTALS**

- 6.1 Claims of Error
- 6.2 Bid Protests
- 6.3 Determination of Non-Responsible Bidder

**Section 7 – PROPOSAL CHECKLIST**

**1.4 RFB Official Contact(s)**

Upon release of this RFB, all vendor communications must be directed to the RFB Official Contacts listed below. Unauthorized contact regarding this RFB with other County employees may result in disqualification. Any oral communications are discouraged and will be considered unofficial and non-binding on the County. Vendors may only rely upon written statements issued by the appropriate RFB Official Contact:

**Tom Gaines**  
**Grant County Central Services Director**  
[csd@grantcountywa.gov](mailto:csd@grantcountywa.gov)  
**509-754-2011 x 3276**

**1.5 Questions Regarding the RFB**

Vendors who request a clarification of the RFB requirements may submit written questions to the appropriate RFB Official Contact by mail or e-mail. The deadline for receipt of technical questions is **April 17, 2017, at 5:00 p.m. (PST)**. Questions received and answers to those questions will be posted on the County's website (see Section 1.1 above) on or before **April 18, 2017 by 5 p.m.**

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**1.6 Bidder Responsibility Criteria (RCW 39.04.350)**

A responsive bidder must meet the bidder responsibility criteria as set out in RCW 39.04.350, *Bidder responsibility criteria – Supplemental criteria*:

*Before award of a public works contract, a bidder must meet the following responsibility criteria to be considered a responsible bidder and qualified to be awarded a public works project. The bidder must:*

1. At the time of bid submittal, have a certificate of registration in compliance with chapter [18.27](#) RCW; AND
2. Have a current state unified business identifier number; AND
3. If applicable, have industrial insurance coverage for the bidder's employees working in Washington as required in Title [51](#) RCW; an employment security department number as required in Title [50](#) RCW; and a state excise tax registration number as required in Title [82](#) RCW; AND
4. Not be disqualified from bidding on any public works contract under RCW [39.06.010](#) or [39.12.065](#)(3); AND
- 1.6b A bid bond at five (5%) of the proposed bid price as required by RCW 36.32.235 shall accompany the bid.

**2. BID PREPARATION AND SUBMISSION**

**2.1 General Information**

- 2.1a All respondents should read the entire RFB Packet carefully. Failure to comply with instructions may result in a bid being disqualified from consideration by the County.
- 2.1b It is the vendor's responsibility to review the County's website to obtain amendments, updates, question answers, etc. on this project. The specific website location for this project is detailed in Section 1.1 above.

**2.2 Bid Submittal, Format, Misc.**

- 2.2a All bid submittals, consisting of one original and two (1) copies, must be received by the County *via* mail, recognized carrier, or hand delivery no later than 3:30 p.m. (PST) on April 24, 2017, as displayed on Grant County's official time/date stamp located in the Office of the Board of County Commissioners. Late bid submittals and/or bid submittals submitted *via* e-mail or facsimile will not be considered.
- 2.2b All bids must be received by the County in a sealed envelope clearly marked with the project title "Grant County Courthouse Sidewalk Replacement Project CSD1703" and be directed to:

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**Tom Gaines, Director of Central Services**  
**Grant County Commissioners' Office**  
**PO Box 37 / 35 C Street NW**  
**Ephrata, WA 98823**

- 2.2c Costs of preparation and presentation of the bid will be borne by the vendor.
- 2.2d Bids must be typed/computer generated or written in such a manner as to be clearly legible; any bid that contains illegible information and/or dollar amounts subject to interpretation will render the entire bid to be designated "Non-responsive" as it will not allow the County to confidently compare bid prices.
- 2.2e A cover letter is required, as set forth in Section 3.1 below.
- 2.2f Bids should contain straightforward and concise descriptions of the vendor's capabilities to satisfy the requirements of this RFB Packet. Emphasis should be concentrated on accuracy, completeness, and clarity of content.
- 2.2g Grant County requires a signed, completed Grant County bid form with each qualifying bid submittal packet. The Grant County *Bid Proposal* form is located in Appendix A.
- 2.2h Bids must include itemized breakdowns of all costs and include all fees if required.
- 2.2i Bids must show numerical dollar amounts with decimal and commas (as appropriate). Any required pricing breakdown that indicates "No Bid" or similar wording or is left blank will render the entire bid to be designated "Non-responsive" as it will not allow the County to confidently compare bid prices.
- 2.2j Mathematical calculations/totals on all bids will be checked by Grant County, and the County has the authority to correct any mathematical errors it identifies. For this reason, bids that appear to be higher or lower than others immediately upon bid opening may not be accurate. Grant County will not post the bid results until after the mathematical verification and totals check has been completed on each bid. Should any mathematical errors in submittals be identified, the County will notify the affected responders and the bid posting will reflect any necessary changes to the bid total(s).
- 2.2k In the event of a low bid tie between qualifying vendors after verification of mathematical calculations/totals, a random method – such as a coin toss – to determine the low bid will be utilized.
- 2.2l A request for awarding a contract/agreement to be signed by the qualifying low bidder will be made by Grant County Central Services to the Board of County Commissioners as set forth in Section 2.3a. below.
- 2.2m This request does not constitute an offer of employment or to contract for services.

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- 2.2n The County reserves the option to reject any or all bids, wholly or in part, received by reason of this request.
- 2.2o The County reserves the option to retain all bids, whether selected or rejected. Once submitted, the bids and any supplemental documents become the property of the County.
- 2.2p All bids shall remain firm for ninety (90) days following the closing date for receipt of proposals.

**2.3 Bid Evaluations**

- 2.3a The County will evaluate bids and determine responsiveness as follows:

Grant County Central Services will perform an initial screening of each bid to determine responsiveness. A bid deemed responsive is one that materially conforms to the instructions/requirements of this RFB Packet, including the bidder meeting the requirements of a responsible bidder pursuant to RCW 39.04.3560 (addressed in Section 1.6 above).

The County reserves the right to reject or accept any bid with immaterial irregularities.

Bid pricing must be itemized and submitted on all required items set forth in Section 4, Project Requirements and Scope of Work, and be completed on The Grant County Bid Proposal form, which serves as Appendix A to this RFB.

Once Grant County has determined that a bid is responsive and mathematical calculations on the bid have been checked and/or corrected pursuant to paragraph 2.2j above, it will be compared to other responsive bid(s). All bids regardless of alternates will be awarded on the "base" bid information.

- 2.3b The responsible individual/company (pursuant to RCW 39.04.350) with the lowest responsive bid as set forth in this section will be named as the apparent successful bidder and recommended to the Board of County Commissioners for award of the contract.

**2.4 Bid Preparation Instructions**

Bids must conform to all the requirements of this RFB Packet.

**3. VENDOR INFORMATION**

Bid submittals shall contain the following information and conform to the following requirements:

**3.1 Signature and Representations**

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All bids must include a cover letter signed by an official of the company authorized to bind the company to the bid and pricing.

3.1a The signed cover letter must contain the following statements, without alteration:

*The bid's pricing shall be valid and binding for Ninety (90) days following the RFB response due date and will become part of any contract with the County unless revisions, additions and/or deletions are expressly negotiated.*

*It is acknowledged that this bid is subject to public disclosure under the Public Records Act and may be released in total as public information in accordance with Washington law. Any and all information believed to be proprietary and exempt from public disclosure has been plainly and clearly marked or otherwise identified.*

**3.2 Company Information**

Provide the company name, address, telephone number, federal employer tax number and Washington state business registration number (UBI). Provide the name, title, address and telephone number of the contact person authorized to represent the company and to whom correspondence should be directed.

**3.3 Subcontractors**

Indicate and specify whether or not subcontractor(s) will be used for demolition of old sidewalks, the replacement of sidewalks, and/or clean up and disposal, etc.

Contractor assumes liability that, in accordance with Washington law, all subcontractors are required to file intents and affidavits for prevailing wage work just as the prime contractor shall do. Furthermore it is understood that five percent (5%) retainage is withheld until a Notice of Completion is accepted by the following agencies with notification given to Grant County: the Washington State Department of Labor & Industries, Employment Securities, and the Department of Revenue. Only after Grant County is notified of this acceptance by all three agencies will the retainage be released.

**3.3 Warranties**

Provide all warranty and exclusion of warranty language for the product(s).

**4. PROJECT REQUIREMENTS AND SCOPE OF WORK**

4.1 General Overview – Grant County Central Services, located at 35 C Street in Ephrata, Washington, is seeking to replace worn, damaged sidewalks at the Courthouse complex, all of which are currently in use. Inclusive of seeking bids for the sidewalk replacement project is the removal of existing, specified sidewalks, and installation of the new sidewalks, including all cleanup, etc. resulting from the project. This project will have a base bid and an alternate bid. The award of this contract will be awarded on the base bid alone.



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4.2 Advanced Coordination/Timeliness - This project is safety and facility access sensitive and will require advanced coordination with the Facilities & Maintenance Manager to complete the project in a timely manner while ensuring the safety of operations and continuation of access to the facility by the public. The successful bidder must be able to complete the project with all work finalized on or before **May 31, 2017**.

4.3 Drug, Alcohol, and Weapons-Free Worksite – Due to the safety and security requirements of the Courthouse facility, each contractor/subcontractor must take reasonable action to ensure that its owners/employees maintain a presence at the worksite that is free from substance abuse and the carrying of weapons.

4.4 Code Requirements – Work performed will be permitted if required through the City of Ephrata, Washington and must comply with, but not limited to, all Ephrata City codes and ordinances.

4.4a It is the responsibility of the successful bidder to ensure demolition, construction, and repair of sidewalks meet all City of Ephrata standards. Contractors must call the City of Ephrata for any and all questions regarding, expansion joints, permits, fees, inspections, etc. Unless otherwise dictated in this RFB.

4.4b Specific measurements for bid shall be the responsibility of the contractor and will not be given *via* e-mail or phone. ***Measurements in this RFB are only approximate.*** It is strongly suggested interested bidders visit and verify the size, shape, area, and elevations of sidewalks. Interested bidders can call the Central Services Department to make an appointment. All appointments shall be completed prior to April 17, 2017. Contractors are free to visit, look, and measure after this date however, a representative from facilities or central services will not be available to answer any questions or tour the facilities.

4.4c Contractor is required to bid all sidewalks listed within this RFB Packet however, Grant County reserves the right, and may decide to complete only the base bid work description in the RFB. If grant funding is received for the alternate, a separate bid or possible change order to the current contractor will be decided upon by the Board of County Commissioners.

4.5 All work and materials shall be in accordance with the City of Ephrata ***COMMUNITY STREETS AND CONSTRUCTION STANDARDS DOCUMENT*** and current ADA accessibility requirements. Unless otherwise specified in this RFB. Disturbed areas on either side of the sidewalk shall be restored. Restoration shall provide for a smooth transition from back of sidewalk or driveway construction to undisturbed areas and shall be free of all localized depressions or abrupt changes in grade that may trap or otherwise misdirect surface drainage. Water meter boxes and sewer cleanouts where present in the restoration area shall be adjusted to grade.

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Minimum 3" top course is required. Both subgrade and top course requires compaction. See detail in appendix "C". Compaction to minimum of 95% shall be required for all sidewalks, contractor is responsible for testing, compaction and providing test reports to the County.

4.5a Under the alternate bid, the horseshoe sidewalk listed in paragraph 4.6c shall have a thickened inner and outer edge as per the detail in Appendix "C". This requirement is to support the loads from heavy vehicle traffic that occasionally must set pads on its edges and for stages utilized during civic events.

4.5b Contractor is responsible for saw cutting and patching any existing pavement. Any removal of subgrade to make preparation for required subgrade and disposal of any spoils.

4.6 Sidewalk Locations – Sidewalks identified for demolition and replacement near and around the Grant County Courthouse are located as follows (a map of the facility is included as Appendix B): Lengths are approximate Contractor is responsible for accurate measurements in regards to their bid.

4.6a Entire sidewalk between the Grant County Courthouse Annex and the Law & Justice Buildings. This sidewalk totals approximately 5,144 square feet and contains minor elevation changes and areas of patch. Most is continuous sidewalk. Sidewalks included in this are; the entire sidewalk transiting north to south from the area of new concrete on the north to the city sidewalk on the south. The entire sidewalk transiting east to west between the Annex building and the Law & Justice building. (door to door). The minor sidewalk immediately adjacent to the Annex building transiting from Parking lot "G" to the entrance of the Annex building. Patch work includes areas visible under a constructed breezeway transiting east to west between the Annex Building and the Law & Justice building and should be included in new sidewalk calculations. Patch work also includes a 3' X 3' X 4" pad surrounding an irrigation control box. Concrete for irrigation control box shall be held just above the surrounding elevation. Measurements are approximate, and accuracy of the measurements for any bid is the responsibility of the contractor. This sidewalk work constitutes the base bid for award.

4.6b Leading Sidewalks entering the Grant County Courthouse. These sidewalks shall be 4' wide (approximately 632 square feet).

4.6c Horseshoe shaped sidewalks in front of the Courthouse including center sidewalk and apron in front of grand steps. Horseshoe sidewalks shall be 8' wide with a thickened edge (see detail in appendix) Apron shall have a thickened edge where indicated. Center sidewalk shall be 7' wide with no thickened edge required. (Approximately 2520 total square feet) thickened edge constitutes approximately 200 linear feet.

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**Base bid is for 4.6a only.** Pricing is requested for 4.6 b & c as a single alternate bid. Sidewalks included in 4.6 b and c, are contingent upon receiving funding from an external source. This funding is not guaranteed. If Grant County receives this funding, a determination will be made at that time to award the work to the contractor who is selected to perform the base bid through the change order process or rebid the alternate if deemed necessary by the County. The County does not have a timeline or the ability to determine the timeliness or award of external funding. The same level of attention should be given to the alternate bid as is given to the base bid.

4.7 Method of Measurement – The area and/or length of concrete sidewalk completed and accepted shall be measured and computed in square feet. No measurement shall be made of fine grading of subgrade and backfill. Any common excavation necessary shall be included in the unit price for sidewalk. Borrow material will be measured in cubic yards and determined by the average end method at one hundred foot (100') intervals.

4.8 Completion of Work – Prior to the County's acceptance of the work, the prime contractor must complete and/or ensure that all subcontractor work is completed to finish quality and that all surplus and/or rejected materials and unsightly objects such as stones, stumps, limbs, roots, concrete, etc. have been removed from the site, properly disposed of, and that all cleanup has been accomplished and the site is of a neat appearance.

5. PRICE AND PAYMENT PROPOSAL INSTRUCTIONS

5.1 Fees and Insurance

5.1a Propose all fixed fees and/or hourly rates of pay, as appropriate, for implementation of services as described within the RFP.

5.1b On the forms included in the Contract Provisions, the Contractor shall furnish a performance bond, which guarantees the Contractor's faithful performance of the Contract, and a labor and material payment bond, which guarantees the Contractor's payment for all tax's, labor, material, Subcontractors and material and equipment suppliers. Each bond shall have a penal sum in the full amount of the Contract price, including sales tax. The labor and material payment bond shall remain in force until the Contract Completion Date, and for such period of time thereafter during which the law allows claims to be filed and finally resolved by litigation. In addition to securing the faithful performance of all Contractors obligations under the Contract, the performance bond shall remain in force for a period of at least two years after the Substantial Completion Date, with respect to defective workmanship, equipment, and materials, and shall otherwise secure all other obligations of the Contractor throughout all periods of limitation and repose. The Contractor shall be required to provide extended warranties for specific materials or equipment as indicated further in the Contract Provisions. The required performance bond and labor and material payment bond shall each be

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issued by a corporate surety company acceptable to the Owner and authorized to do business in the state in which the work is located.

5.1c Within five (5) business days after final signatures are obtained on the contract, the individual/agency shall provide the County with a certificate of liability insurance naming Grant County and its employees and officers as additionally named insured. Said insurance shall be maintained in full force and effect for the duration of the contract and must be in an amount and format satisfactory to the County. Proof of insurance should be directed to the County's Administrative Services Coordinator (contact information is located on page 4 of 16).

**5.2 Indemnification**

The individual/agency shall defend, indemnify and hold harmless the County, its officers and employees from all claims, demands, damages, costs, expenses, judgments, attorney fees, liabilities or other losses that may be asserted by any person or entity, and that arise out of or are made in connection with the acts or omissions relating to the performance of any duty, obligation, or work hereunder. The obligation to indemnify shall be effective and shall extend to all such claims and losses, in their entirety, even when such claims or losses arise from the comparative negligence of the County, its officers and employees. However, this indemnity will not extend to any claims or losses arising out of the sole negligence or willful misconduct of the County, its officers and employees.

It is the intent of the parties to provide the County the fullest indemnification, defense, and "hold harmless" rights allowed under the law. If any word(s) contained within the contract are deemed by a court to be in contravention of applicable law, said word(s) shall be severed from the contract and the remaining language shall be given full force and effect.

The preceding paragraph applies to any theory of recovery relating to said act or omission, by the individual/agency, or its agents, employees, or other independent contractors directly responsible to individual/agency including, but not limited to the following:

- 5.2a Violation of statute, ordinance, or regulation;
- 5.2b Willful, intentional or other wrongful acts, or failures to act;
- 5.2c Negligence or recklessness;
- 5.2d Furnishing of defective or dangerous products;
- 5.2e Premises liability;
- 5.2f Strict Liability;
- 5.2g Violation of civil rights; and/or

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- 5.2h Violation of any federal or state statute, regulation, or ruling resulting in a determination by the Internal Revenue Service, Washington State Board of Tax Appeals or any other Washington public entity responsible for collecting payroll taxes, when the agency/firm is not an independent contractor.

5.3 Price Proposal

- 5.3a Payment will be made for all items complete and accepted on the unit or lump sum prices as stated in the proposal and measured and previously stated. The sum of each payment shall be full compensation for all materials, labor, and other costs to the Contractor.
- 5.3b Contractor is aware that this project is a “public work” as defined by RCW 39.04 and WAC 296-127 and is subject to the prevailing wage laws of the State of Washington. The qualifying low bid Contractor will be required to produce Certified Payroll Records to Grant County upon request. A five percent (5%) retainage will be withheld as referenced in Section 3.3.
- 5.3c A preconstruction meeting between the successful bidder and representatives of Grant County will be required before a Notice to Proceed is issued to discuss planning, safety, and workflow.
- 5.3d The proposal shall include the cost of all material, labor, engineering, surveying, milling, grading, saw cutting, clean up, M.O.T. (Maintenance of Traffic), hauling, disposal of any and all material removed or installed, mobilization, and all other fees and costs if applicable required to complete this project.
- 5.3e The contractor shall provide a warranty and the proposal shall describe in detail the duration, terms and conditions of the proposed warranty. The proposal shall include the contractor’s complete terms and payment schedule. Grant County will inspect all work.

6. POST BID SUBMITTALS

6.1 Claims of Error

- 6.1a Any claim of bid error by a respondent that occurs within twenty-four (24) hours of bid opening must be:
1. Submitted in writing;
  2. Marked “URGENT”;
  3. Addressed to the County’s Project Manager, Tom Gaines;

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4. Delivered to and in the care of the Office of the Board of County Commissioners, located on the 2<sup>nd</sup> floor of the Grant County Courthouse at 35 C Street NW in Ephrata, Washington;
  5. Identify the project bid and date of bid opening; and
  6. Request authorization for withdrawal of the bid.
- 6.1b Grant County will automatically approve, in writing, any such timely and properly reported bid error and request for bid withdrawal it receives. The withdrawn bid will be identified as such in the County's records and the submitted packet will remain a public record within the County's records pursuant to Washington State's Public Disclosure Act.
- 6.1c Grant County reserves the right to give consideration to any claim of bid error not meeting the criteria set forth in Section 6.1 paragraph 6.1a if doing so is believed by the County to be in the best interest of the County and the public it serves.

**6.2 Bid Protests**

The deadline for appealing a determination that a bidder is not responsible as set forth in Section 1.6 above must occur within twenty-four (24) hours of the bid opening and be:

1. Submitted in writing;
  2. Marked "URGENT";
  3. Addressed to the County's Project Manager, Tom Gaines;
  4. Delivered to and in the care of the Office of the Board of County Commissioners, located on the 2<sup>nd</sup> floor of the Grant County Courthouse at 35 C Street NW in Ephrata, Washington;
  5. Identify the project bid and date of bid opening; and
  6. Identify the purported non-qualifying bidder and the applicable sections of RCW 39.04.350 which render that bidder non-qualifying.
- 6.2a Grant County will have three (3) working days to make a determination as to the apparent qualifying low bidder's meeting or not meeting the requirements of RCW 39.04.350 and the reason(s) for the determination.

**6.3 Determination of Non-Responsible Bidder**

- 6.3a Should Grant County determine that a bidder does not meet the requirements of a responsible bidder pursuant to RCW 39.04.3560, it will provide, in writing, the reason(s) for the determination. The bidder may appeal the determination within three (3) working days by presenting additional information to Grant County. The County will consider the additional information before issuing its final determination. If the final determination affirms that the bidder is not responsible, the Grant County may not and will not execute a contract with any other bidder until two (2) business days after the bidder determined to be not responsible has received the final determination.

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**7.    VENDOR CHECKLIST**

A complete proposal will include:

- \_\_\_\_\_ Checks of the County website for any and all amendments to the RFP Packet and/or other notices;
- \_\_\_\_\_ A signed cover letter containing required information;
- \_\_\_\_\_ The provision of all vendor/company information requested;
- \_\_\_\_\_ One original and two copies in a sealed envelope, properly labeled; and
- \_\_\_\_\_ Completed/signed Grant County *Bid Proposal* form.

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**APPENDIX A**  
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Project Name: Grant County Sidewalk Replacement CSD1703 Project No.: CSD1703  
Name of Firm: \_\_\_\_\_ UBI \_\_\_\_\_

**GRANT COUNTY  
FACILITIES & MAINTENANCE  
35 C STREET NW  
EPHRATA WA, 98823  
509-754-2011 EXT. 367**

<b>BID PROPOSAL</b>
---------------------

In compliance with the contract documents, the following bid proposal is submitted:

1) BASE BID for furnishing all labor, materials, equipment, and all else whatsoever necessary to demolish and remove concrete and miscellaneous material in order to properly replace the sidewalks and curbing located at the Grant County Courthouse campus, as outlined in paragraph 4.6a Project # CSD1703.

\$ \_\_\_\_\_  
(Do not include Washington State Sales Tax)

2) ALTERNATE BID BASE BID for furnishing all labor, materials, equipment, and all else whatsoever necessary to demolish and remove concrete and miscellaneous material in order to properly replace the sidewalks and curbing located at the Grant County Courthouse campus, as outlined in paragraphs 4.6b & 4.6c Project # CSD1703

\$ \_\_\_\_\_  
(Do not include Washington State Sales Tax)

**TOTAL (SHOULD EQUAL BASE BID)** \$ \_\_\_\_\_

**\*\*COMPLETE ALL FIELDS AND SIGN\*\***



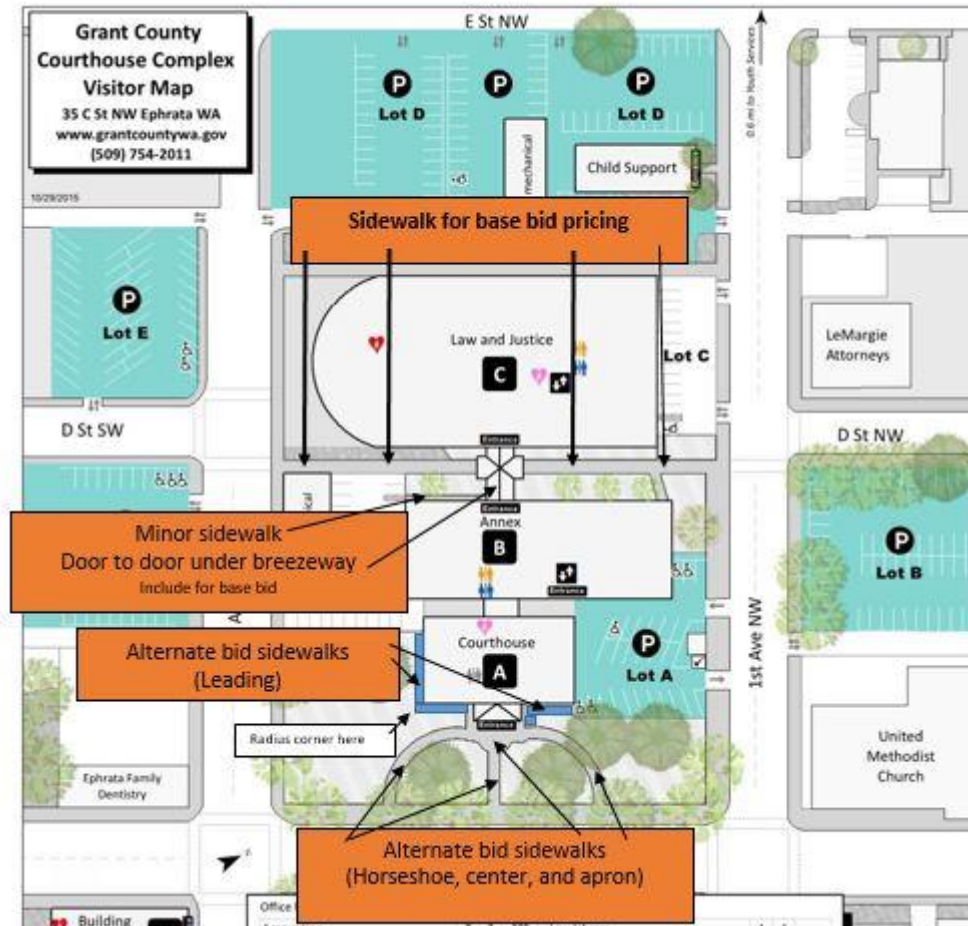
**SIGNATURE OF AUTHORIZED REPRESENTATIVE:** \_\_\_\_\_

Grant County reserves the right to accept or reject any or all bid prices within sixty (60) days of the bid date.



REQUEST FOR BIDS PACKET (Page 17 of 26)  
GRANT COUNTY COURTHOUSE SIDEWALK REPLACEMENT  
Project Number CSD1703

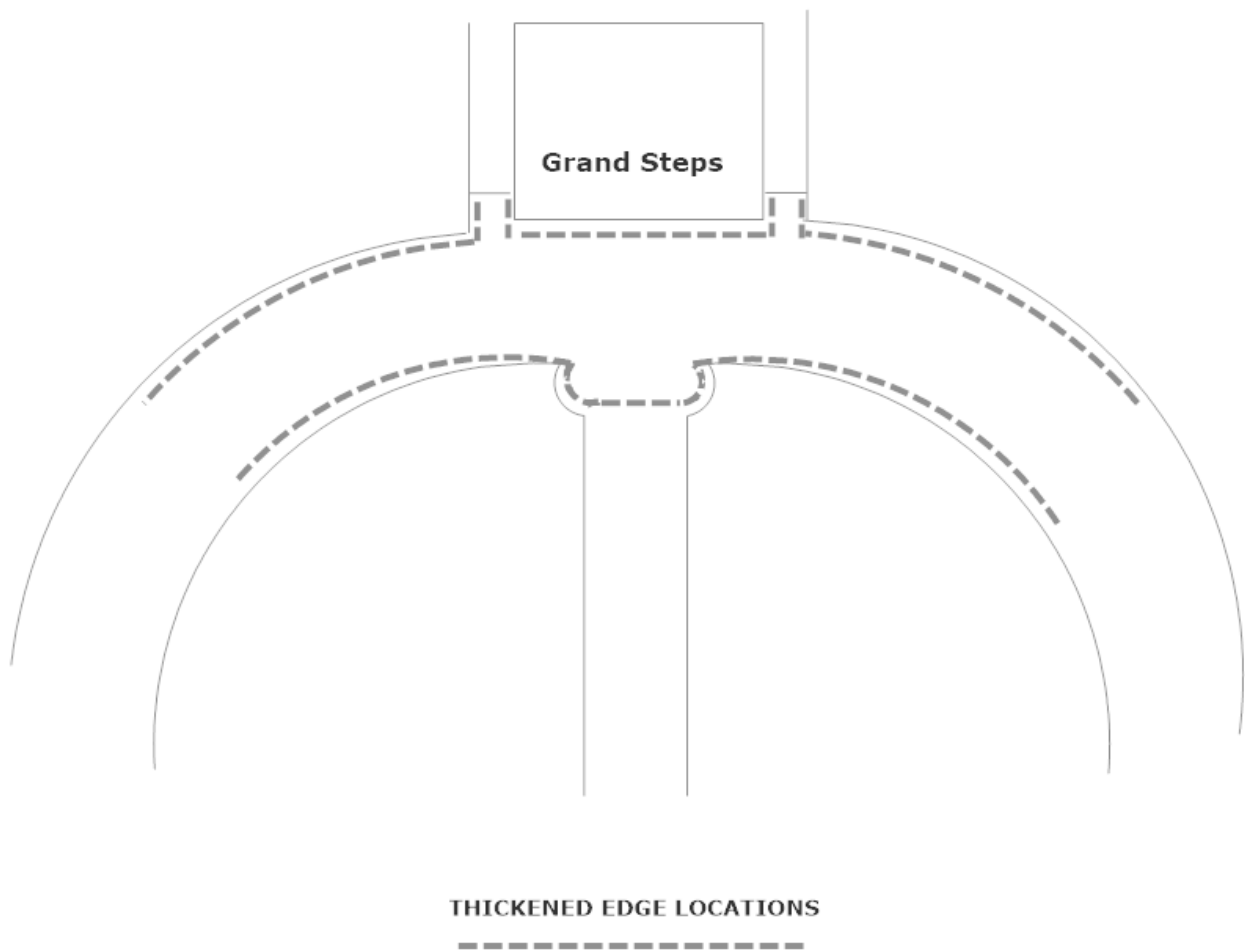
APPENDIX B  
(Page B-1)



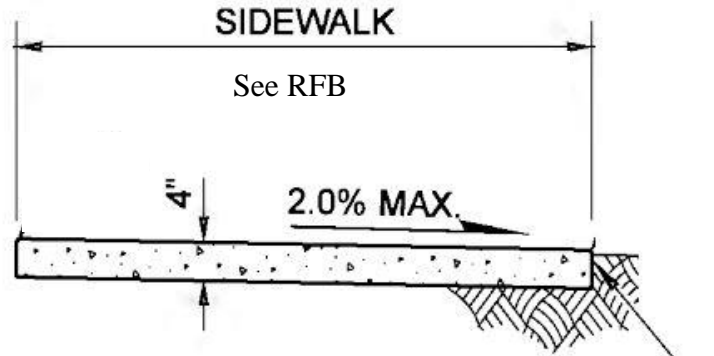
**REQUEST FOR BIDS PACKET (Page 18 of 26)**  
**GRANT COUNTY COURTHOUSE SIDEWALK REPLACEMENT**  
**Project Number CSD1703**

**APPENDIX C**  
(Page C-1)

**Construction Standards**

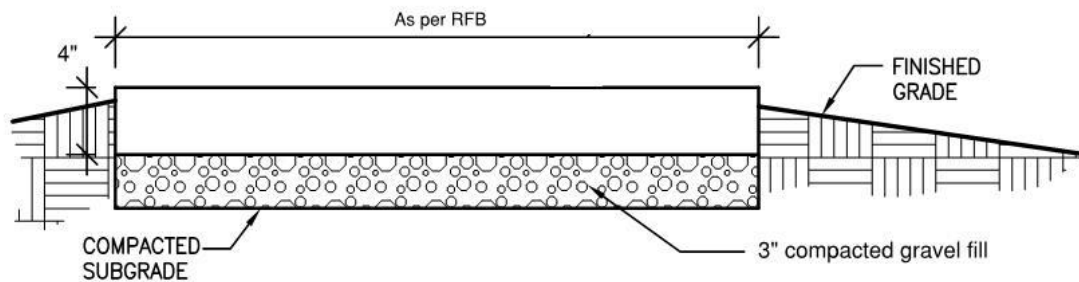


REQUEST FOR BIDS PACKET (Page 19 of 26)  
GRANT COUNTY COURTHOUSE SIDEWALK REPLACEMENT  
Project Number CSD1703



FINISHED GRADE 1" (IN) BELOW TOP OF CONCRETE  
SURFACE FOR PLANTING ~ FLUSH IF PAVED

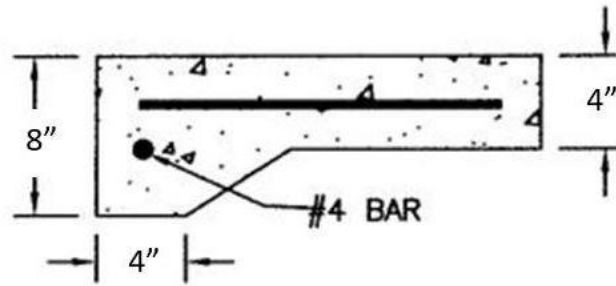
**SIDEWALK TYPICAL**



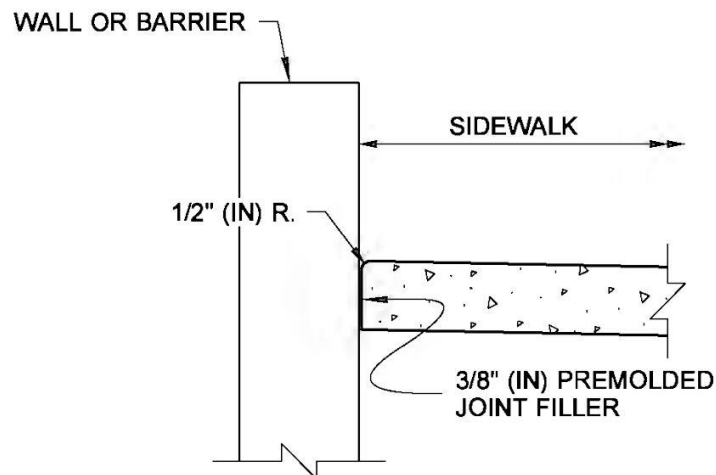
PROVIDE HAND TOOLED TRANSVERSE & LONGITUDINAL CONTRACTION  
JOINTS AS PER THE DETAILS ON THIS RFB (CITY OF EPHRATA  
CONSTRUCTION STANDARDS)

**CONC WALK**

REQUEST FOR BIDS PACKET (Page 20 of 26)  
GRANT COUNTY COURTHOUSE SIDEWALK REPLACEMENT  
Project Number CSD1703

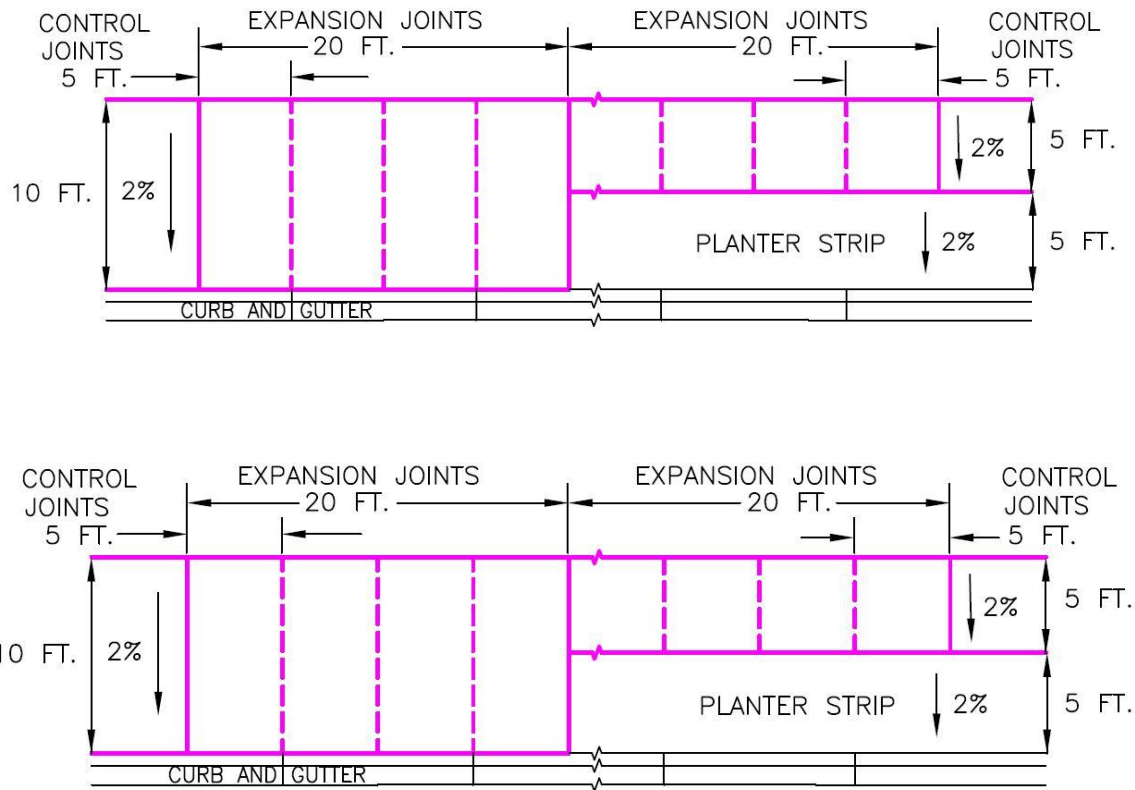


**THICKENED EDGE DETAIL**



**SIDEWALK ADJACENT TO WALL DETAIL**

**REQUEST FOR BIDS PACKET (Page 21 of 26)**  
**GRANT COUNTY COURTHOUSE SIDEWALK REPLACEMENT**  
**Project Number CSD1703**



### **EXPANSION AND CONTROL JOINTS**

Control joints shall be placed perpendicular to the curb at 5' intervals

Full depth expansion joints shall be placed perpendicular to the curb at 20' intervals

Mastic shall be 3/8" thick material and be placed full depth

Sidewalks and Driveways shall be broom finished perpendicular to the curb

There shall be maintained 5' clearance for signs, mailboxes, utility poles, or other structures in the sidewalk

Gravel as required in this RFB

All sidewalks are 4" in depth, driveways if encountered shall be 6"

Construction materials for concrete sidewalks shall conform to WSDOT standards for pedestrian walkways with air-entrained concrete.

**GENERAL:** Concrete sidewalks shall be constructed in accordance with these specifications and the requirements of the City of Ephrata construction standards unless otherwise specified in this section. All removal and replacements will be made as ordered by the County. The Contractor shall construct one-course sidewalks of a minimum thickness of four (4) inches in accordance with the specifications in this section. Alternate Bid sidewalks will have thickened edges where indicated with a sidewalk depth of 4".

**REQUEST FOR BIDS PACKET (Page 22 of 26)**  
**GRANT COUNTY COURTHOUSE SIDEWALK REPLACEMENT**  
**Project Number CSD1703**

**CURING OF CONCRETE:** All concrete work shall be cured by the impervious coating method, the wet fabric method or the paper method. For the initial curing, while the concrete is fresh, water shall be applied in a fine spray to avoid injury, and the burlap shall be kept wet. On the day following the placing of concrete, for the wet fabric method or the paper method, and on the final curing the concrete surface shall show the presence of free water under the covering for the following 72 hours.

**PROTECTION OF WORK:** The Contractor and property owner shall furnish and maintain adequate barriers and lights to protect the work and the public both by day and night. They will be held responsible for any damages caused by themselves, their agents or employees neglecting to take such precautions.

**FORMS:** Forms shall be of wood or metal and shall be straight and of sufficient strength to resist spring, tipping or other displacement during the process of depositing and consolidating the concrete. If of wood, forms shall be surfaced plank of at least two (2) inch nominal thickness stock except for curved sections; and if of metal they shall be of approved section and shall have a flat surface on top. The forms shall have a depth of at least equal to the depth of the sidewalk. They shall be securely staked and braced to the required line and grade of the County and shall be sufficiently tight to prevent leakage of mortar. All forms shall be cleaned thoroughly and oiled before the concrete is placed against them. The transverse slope toward the curb shall be one-quarter (1/4) inch per foot unless otherwise directed by the County

**SUBGRADE:** A new sub-base may be required by the County if, in the County's opinion, the soil in the subgrade is soft or spongy in places and will swell or shrink with changes in its moisture content.

If a new subbase is required, it shall consist of granular material and shall be spread to a depth of at least three (3) inches and thoroughly compacted to a minimum 95%. While compacting the sub-base the material shall be thoroughly wet and shall be wet when the concrete is deposited but shall not show any pools of water.

If the Contractor undercuts the subgrade two (2) inches or more, he shall, at his expense, bring the subgrade to grade by using gravel fill and it shall be thoroughly compacted.

Where sidewalk is placed over excavations such as tree roots or sewer laterals, four (4) one-half (1/2) inch reinforcing bars shall be placed to prevent settling or cracking of the sidewalk. In a fill section, the subgrade for the sidewalk shall be extended one (1) foot on each side of the walk before sloping down at a 3:1 slope.

***The presence of a gravel base under existing sidewalks is unknown to the County. All bidders shall bid as if excavation and installation of the 3" gravel base is required. If it is decided or discovered by the County that the gravel does currently exist or is otherwise not needed, a deductive change order for that labor and material shall be issued reducing the contract price to only that labor and material which is supplied.***

**REQUEST FOR BIDS PACKET (Page 23 of 26)**  
**GRANT COUNTY COURTHOUSE SIDEWALK REPLACEMENT**  
**Project Number CSD1703**

Conformance to Mix Design

Batch volumes less than or equal to 4 cubic yards		
Cement	+5%	-1%
Aggregate	+10%	-2%

Batch volumes more than to 4 cubic yards		
Cement	+5%	-1%
Aggregate	+2%	-2%

If the total cementitious material weight is made up of different components, these component weights shall be within the following tolerances:

1. Portland cement weight plus 5 percent or minus 1 percent of that specified in the mix design.
2. Fly ash and ground granulated blast furnace slag weight plus or minus 5 percent of that specified in the mix design.
3. Microsilica weight plus or minus 10 percent of that specified in the mix design.


Water shall not exceed the maximum water specified in the mix design.

Commercial concrete shall have a minimum compressive strength at 28 days of 3,000 psi in accordance with AASHTO T 22. Commercial concrete placed above the finished ground line shall be air entrained and have an air content from 4.5 percent to 7.5 percent in accordance with FOP for AASHTO T 152. (WSDOT)

If commercial concrete is used for sidewalks, curbs, and gutters, it shall have a minimum cementitious material content of 564 pounds per cubic yard of concrete, shall be air entrained, and the tolerances of the above listed table shall apply

**REQUEST FOR BIDS PACKET (Page 24 of 26)**  
**GRANT COUNTY COURTHOUSE SIDEWALK REPLACEMENT**  
**Project Number CSD1703**

**APPENDIX D**  
(Page D-1)

Effective Date:  

[Get Wages](#)

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[Apprentice Wages](#) **Benefit**

**Code Key for 4/3/2017**

County	Trade	Job Classification	Wage	Holiday	Overtime	Note
Grant	Cement Masons	Journey Level	\$40.80	<u>7B</u>	<u>1N</u>	
Grant	Laborers	Air And Hydraulic Track Drill	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Asphalt Raker	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Asphalt Roller, Walking	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Brick Pavers	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Brush Hog Feeder	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Brush Machine	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Caisson Worker, Free Air	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Carpenter Tender	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Cement Finisher Tender	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Cement Handler	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Chain Saw Operator & Faller	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Clean-up Laborer	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Compaction Equipment	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Concrete Crewman	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Concrete Saw, Walking	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Concrete Signalman	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Concrete Stack	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Confined Space Attendant	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Crusher Feeder	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Demolition	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Demolition Torch	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Dope Pot Fireman, Non-mechanical	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Driller Helper (when Required To Move & Position Machine)	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Drills With Dual Masts	\$37.83	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Dry Stack Walls	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Dumpman	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Erosion Control Laborer	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Final Detail Cleanup (i.e., Dusting, Vacuuming, Window Cleaning; Not Construction Debris Cleanup)	\$34.91	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Firewatch	\$37.01	<u>7B</u>	<u>1M</u>	



**REQUEST FOR BIDS PACKET (Page 25 of 26)**  
**GRANT COUNTY COURTHOUSE SIDEWALK REPLACEMENT**  
**Project Number CSD1703**

Grant	Laborers	Form Cleaning Machine Feeder, Stacker	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Form Setter, Paving	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	General Laborer	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Grade Checker	\$39.54	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Grout Machine Header Tender	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Guard Rail	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Guniting	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Hazardous Waste Worker (level A)	\$37.83	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Hazardous Waste Worker (level B)	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Hazardous Waste Worker (level C)	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Hazardous Waste Worker (level D)	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Hdpe Or Similar Liner Installer	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	High Scaler	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Jackhammer Operator Miner, Class "b"	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Laser Beam Operator	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Miner, Class "a"	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Miner, Class "c"	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Miner, Class "d"	\$37.83	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Monitor Operator, Air Track Or Similar Mounting	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Mortar Mixer	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Nipper	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Nozzleman	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Nozzleman, Water (to Include Fire Hose), Air Or Steam	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Pavement Breaker, 90 Lbs. & Over	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Pavement Breaker, Under 90 Lbs.	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Pipelayer	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Pipelayer, Corrugated Metal Culvert And Multi-plate	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Pipewrapper	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Plasterer Tenders	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Pot Tender	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Powderman	\$39.20	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Powderman Helper	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Power Buggy Operator	\$37.28	<u>7B</u>	<u>1M</u>	

**REQUEST FOR BIDS PACKET (Page 26 of 26)**  
**GRANT COUNTY COURTHOUSE SIDEWALK REPLACEMENT**  
**Project Number CSD1703**

Grant	Laborers	Power Tool Operator, Gas, Electric, Pneumatic	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Railroad Equipment, Power Driven, Except Dual Mobile	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Railroad Power Spiker Or Puller, Dual Mobile	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Remote Equipment Operator	\$37.83	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Remote Equipment Operator (i.e. Compaction And Demolition)	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Rigger/signal Person	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Riprap Person	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Rodder & Spreader	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Sandblast Tailhoseman	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Scaffold Erector, Wood Or Steel	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Stake Jumper	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Structural Mover	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Tailhoseman (water Nozzle)	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Timber Bucker & Faller (by Hand)	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Track Laborer (rr)	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Traffic Control Laborer	\$34.91	<u>7B</u>	<u>1M</u>	<u>8T</u>
Grant	Laborers	Traffic Control Supervisor	\$35.91	<u>7B</u>	<u>1M</u>	<u>8S</u>
Grant	Laborers	Trencher, Shawnee	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Trenchless Technology Technician	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Truck Loader	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Tugger Operator	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Vibrators, All	\$37.55	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Wagon Drills	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Water Pipe Liner	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Welder, Electric, Manual Or Automatic (hdpe Or Similar Pipe And Liner)	\$37.83	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Well-point Person	\$37.01	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Wheelbarrow, Power Driven	\$37.28	<u>7B</u>	<u>1M</u>	
Grant	Truck Drivers	Dump Truck	\$26.09		<u>1</u>	
Grant	Truck Drivers	Dump Truck And Trailer	\$26.09		<u>1</u>	
Grant	Truck Drivers	Other Trucks	\$27.84		<u>1</u>	
Grant	Truck Drivers	Transit Mixer	\$11.00		<u>1</u>	