



Grant County Central Services

P O Box 37
Ephrata WA 98823
(509) 754-2011 Ext-3276

REQUEST FOR BIDS PACKET (Page 1 of 18) GRANT COUNTY COURTHOUSE HISTORIC RESTORATION COMPONENTS Project Number CSD1901

Grant County, Washington, by and through the Board of County Commissioners, is seeking to enter into a contractual agreement with the qualifying low bidder for the construction, deconstruction, and installation of historic design components identified in an earlier investment grade audit.

Each bid shall specify each and every item as set forth in this Request for Bid (RFB) Packet. Any and all exceptions must be clearly stated in the bid submittal. Sections within this RFB Packet are categorized as follows:

- | | |
|---|--|
| (1) General RFB Information; | (5) Price and Payment Proposal Instructions; |
| (2) Bid Preparation and Submission; | (6) Post Bid Submittals; and |
| (3) Vendor Information; | (7) Vendor Checklist. |
| (4) Project Requirements and Scope of Work; | |

Appendix A – Grant County Bid Proposal Form

Appendix B – Site Map / Introductory Photos (walkthrough will be of critical importance)

Appendix C – Prevailing wage rates at the time of this posting

Failure to set forth any item in the RFB Packet without taking exception may be grounds for rejection. Grant County reserves the right to reject all bids and to waive any informality.

If your company is interested and qualified, please submit one original and one (2) copies of your bid in a sealed envelope clearly marked with the project title "Grant County Courthouse Historic Elements Installation CSD1901"

Tom Gaines, Director of Central Services
PO Box 37 / 35 C Street NW
Ephrata, WA 98823

Late bids and/or bids submitted via e-mail or facsimile will not be accepted.

Bids will be opened at 3:30 p.m. (PST) on December 3rd, 2018 at the Grant County Commissioners' Office, located on the 2nd floor of the Grant County Courthouse at 35 C Street NW in Ephrata, Washington.

Grant County is an equal opportunity employer and this invitation extends to all qualifying individuals/companies, including those that are minority and woman-owned.

Should you have any questions about the bid process and/or instructions or to schedule a walkthrough please contact me directly at **(509) 754-2011 ext. 3276**. Thank you in advance for your courtesies.

Sincerely,

Tom Gaines

Tom Gaines
Director of Central Services

Richard Stevens
District 1

Thomas Taylor
District 2

Cindy Carter
District 3

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Important dates / requirements	Date	Yes	RCW / Notes
RFB Published to MRSC	Oct-31-2018		MRSC roster members
Submission Deadline	Dec-3-2018		No Later Than 3:30p.m.
Bonds Required		XX	RCW 39.08.010
Insurance Required		XX	As per RFB Section, 5.1
Prevailing Wage		XX	RCW 39.04.010 / WAC 296-127-010(5)(b)
Responsible Bidder Criteria		XX	RCW 39.04.350
Walkthrough dates	NOV.5,6,7,8,13,14,15,16		Call for appointment

*****A mandatory walkthrough is required for all perspective bidders, dates are listed in the table above*****

1. GENERAL RFB INFORMATION

1.1 RFB Notices and Posting Location

This "Request for Bids" (RFB) is being performed through the MRSC Roster. The RFB will not be posted online until the official opening, at that time the results of the opening will be posted, once a selection is made it will be posted on the Grant County Central Services web page under the link "2019 award log"

1.2 Objective of this RFB

Grant County received a Department of Archeologic and Historic Restoration (DAHP) grant for specific elements of the Grant County Courthouse. These elements are identified in this document and are subject to the approval of DAHP as the overseeing authority on historic elements. The Grant County Courthouse is listed on the National Register of Historic Places and the installation of the elements listed herein are meant to restore the Courthouse to its original conditions as best we can with available information or interpretation.

1.2(a) Process to this point for clarity

Grant County performed a full investment grade audit which in turn became a state approved energy services contract performed by the McKinstry Company. The energy services contract as dictated by the State only allowed a specific percentage of work to be non-energy related. McKinstry who acted as the prime contractor for the energy related work was instrumental in helping the County achieve scopes of work for a future historic grant knowing it was not energy related. The architect of record was NAC associates and performed most of the detailed work as far as research into the historic elements listed. Grant County desired to perform this work at an earlier time but the states capital budget was not signed and the process of receiving the grant was delayed for some time. As this is not energy related and no company is under contract with the County we are now bidding this work in hopes of selecting a contractor who can see this work through by June of 2019. An extension although not desired may be granted.

1.3 RFB Organization

The RFB is composed of six (6) sections, organized as follows:

Section 1 – GENERAL RFP INFORMATION

- 1.1 RFB Notices, Posting Location
- 1.2 Objective of this RFB
- 1.3 RFB Organization
- 1.4 RFB Official Contact(s)
- 1.5 Questions Regarding the RFB
- 1.6 Bidder Responsibility Criteria (RCW 39.04.350)

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Section 2 – BID PREPARATION AND SUBMISSION

- 2.1 General Information
- 2.2 Bid Submittal, Format, Misc.
- 2.3 Bid Evaluations
- 2.4 Bid Preparation Instructions

Section 3 – VENDOR INFORMATION

- 3.1 Signature and Representations
- 3.2 Company Information
- 3.3 Subcontractor(s)
- 3.4 Warranties

Section 4 – PROJECT REQUIREMENTS AND SCOPE OF WORK

- 4.1 General Overview
- 4.2 Advanced Coordination/Timeliness
- 4.3 Drug, Alcohol, and Weapons-Free Worksites
- 4.4 Code Requirements
- 4.5 Historic Component #1
- 4.6 Historic Component #2
- 4.7 Historic Component #3
- 4.8 Completion of Work

Section 5 – PRICE AND PAYMENT PROPOSAL INSTRUCTIONS

- 5.1 Fees and Insurance
- 5.2 Indemnification
- 5.3 Price Proposal

Section 6 – POST BID SUBMITTALS

- 6.1 Claims of Error
- 6.2 Bid Protests
- 6.3 Determination of Non-Responsible Bidder

Section 7 – PROPOSAL CHECKLIST

1.4 RFB Official Contact(s)

Upon release of this RFB, all vendor communications must be directed to the RFB Official Contacts listed below. Unauthorized contact regarding this RFB with other County employees may result in disqualification. Any oral communications are discouraged and will be considered unofficial and non-binding on the County. Vendors may only rely upon written statements issued by the appropriate RFB Official Contact:

Tom Gaines
Grant County Central Services Director
csd@grantcountywa.gov
509-754-2011 x 3276

1.5 Questions Regarding the RFB

Vendors who request a clarification of the RFB requirements may submit written questions to the appropriate RFB Official Contact by mail or e-mail. The deadline for receipt of technical questions is **November 15th 2018, at 5:00 p.m. (PST).**

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1.6 Bidder Responsibility Criteria (RCW 39.04.350)

Responsible bidders, as defined in [RCW 39.04.010](#) and [39.04.350](#), must meet a number of mandatory criteria. The bidder must:

- Be a registered contractor
- Have a current Unified Business Identifier (UBI) number
- Have industrial insurance/workers' comp coverage
- Have an Employment Security Department (ESD) account
- Have a state excise tax registration number

Not be disqualified from bidding under [RCW 39.06.010](#) or [39.12.065](#)(3)

Not have any apprenticeship violations, if applicable

Effective July 23, 2017: Certify through a sworn statement that they are not a willful violator of labor laws in reference to [RCW 49.48.082](#) within the past three years. (Located on Bid Form at Bottom)

Effective July 1, 2019: Have received training, provided by the Department of Labor and Industries or by a provider whose curriculum has been approved by L&I, on the requirements related to public works and prevailing wages. (See [ESSHB 1673](#).) However, bidders that have completed three or more public works projects *and* maintained a valid business license in Washington for at least three years are exempt from this requirement. L&I has developed curriculum ahead of the 2019 deadline, and trainings will begin as of June 2018.

- 1.6b A bid bond at five (5%) of the proposed bid price as required by RCW 36.32.235 shall accompany the bid.

2. BID PREPARATION AND SUBMISSION

2.1 General Information

- 2.1a All respondents should read the entire RFB Packet carefully. Failure to comply with instructions may result in a bid being disqualified from consideration by the County.

- 2.1b Updates or answers to technical questions will be supplied to any and all email addresses received from companies planning to provide a bid. Grant County is not responsible for loss of communication with personal email servers or incorrect email addresses. The County can provide a log of sent emails if required.

2.2 Bid Submittal, Format, Misc.

- 2.2a All bid submittals, consisting of one original and two (2) copies, must be received by the County *via* mail, recognized carrier, or hand delivery no later than 3:30 p.m. (PST) on December 3rd, 2018, as displayed on Grant County's official time/date stamp located in the Office of the Board of County Commissioners. Late bid submittals and/or bid submittals submitted *via* e-mail or facsimile will not be considered.

- 2.2b All bids must be received by the County in a sealed envelope clearly marked with the project title "Grant County Courthouse Historic Restoration Elements CSD1901" and be directed to:

Tom Gaines, Director of Central Services
PO Box 37 / 35 C Street NW
Ephrata, WA 98823

- 2.2c Costs of preparation and presentation of the bid will be borne by the vendor.

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- 2.2d Bids must be typed/computer generated or written in such a manner as to be clearly legible; any bid that contains illegible information and/or dollar amounts subject to interpretation will render the entire bid to be designated “Non-responsive” as it will not allow the County to confidently compare bid prices.
- 2.2e A cover letter is required, as set forth in Section 3.1 below.
- 2.2f Bids should contain straightforward and concise descriptions of the vendor’s capabilities to satisfy the requirements of this RFB Packet. Emphasis should be concentrated on accuracy, completeness, and clarity of content.
- 2.2g Grant County requires a signed, completed Grant County bid form with each qualifying bid submittal packet. The Grant County *Bid Proposal* form is located in Appendix A.
- 2.2h Bids must include itemized breakdowns of all costs and include all fees if required.
- 2.2i Bids must show numerical dollar amounts with decimal and commas (as appropriate). Any required pricing breakdown that indicates “No Bid” or similar wording or is left blank will render the entire bid to be designated “Non-responsive” as it will not allow the County to confidently compare bid prices.
- 2.2j Mathematical calculations/totals on all bids will be checked by Grant County, and the County has the authority to correct any mathematical errors it identifies. For this reason, bids that appear to be higher or lower than others immediately upon bid opening may not be accurate. Grant County will not post the bid results until after the mathematical verification and totals check has been completed on each bid. Should any mathematical errors in submittals be identified, the County will notify the affected responders and the bid posting will reflect any necessary changes to the bid total(s).
- 2.2k In the event of a low bid tie between qualifying vendors after verification of mathematical calculations/totals, a random method – such as a coin toss – to determine the low bid will be utilized.
- 2.2l A request for awarding a contract/agreement to be signed by the qualifying low bidder will be made by Grant County Central Services to the Board of County Commissioners as set forth in Section 2.3a. below.
- 2.2m This request does not constitute an offer of employment or to contract for services.
- 2.2n The County reserves the option to reject any or all bids, wholly or in part, received by reason of this request.
- 2.2o The County reserves the option to retain all bids, whether selected or rejected. Once submitted, the bids and any supplemental documents become the property of the County.
- 2.2p All bids shall remain firm for ninety (90) days following the closing date for receipt of proposals.
- 2.3 Bid Evaluations
- 2.3a The County will evaluate bids and determine responsiveness as follows:

Grant County Central Services will perform an initial screening of each bid to determine responsiveness. A bid deemed responsive is one that materially conforms to the instructions/requirements of this RFB Packet, including the bidder meeting the requirements of a responsible bidder pursuant to RCW 39.04.3560 (addressed in Section 1.6 above).

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The County reserves the right to reject or accept any bid with immaterial irregularities.

Bid pricing must be itemized and submitted on all required items set forth in Section 4, Project Requirements and Scope of Work, and be completed on The Grant County Bid Proposal form, which serves as Appendix A to this RFB.

Once Grant County has determined that a bid is responsive and mathematical calculations on the bid have been checked and/or corrected pursuant to paragraph 2.2j above, it will be compared to other responsive bid(s). All bids regardless of alternates will be awarded on the "base" bid information.

2.3b The responsible individual/company (pursuant to RCW 39.04.350) with the lowest responsive bid as set forth in this section will be named as the apparent successful bidder and recommended to the Board of County Commissioners for award of the contract.

2.4 Bid Preparation Instructions

Bids must conform to all the requirements of this RFB Packet.

3. VENDOR INFORMATION

Bid submittals shall contain the following information and conform to the following requirements:

3.1 Signature and Representations

All bids must include a cover letter signed by an official of the company authorized to bind the company to the bid and pricing.

3.1a The signed cover letter must contain the following statements, without alteration:

The bid's pricing shall be valid and binding for Ninety (90) days following the RFB response due date and will become part of any contract with the County unless revisions, additions and/or deletions are expressly negotiated.

It is acknowledged that this bid is subject to public disclosure under the Public Records Act and may be released in total as public information in accordance with Washington law. Any and all information believed to be proprietary and exempt from public disclosure has been plainly and clearly marked or otherwise identified.

3.2 Company Information

Provide the company name, address, telephone number, federal employer tax number and Washington state business registration number (UBI). Provide the name, title, address and telephone number of the contact person authorized to represent the company and to whom correspondence should be directed.

3.3 Subcontractors

Indicate and specify whether or not subcontractor(s) will be used on for which elements they will be used for.

Contractor assumes liability that, in accordance with Washington law, all subcontractors are required to file intents and affidavits for prevailing wage work just as the prime contractor shall do. Furthermore it is understood that five percent (5%) retainage is withheld until a Notice of Completion is accepted by the following agencies with notification given to Grant County: the Washington State Department of Labor & Industries, Employment Securities, and the Department of Revenue. Only after Grant County is notified of this acceptance by all three agencies will the retainage be released.

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3.4 Warranties

Provide all warranty and exclusion of warranty language for the product(s).

4. PROJECT REQUIREMENTS AND SCOPE OF WORK

4.1 General Overview

Grant County Central Services, located at 35 C Street in Ephrata, Washington, is seeking to do the following

- Front Door Replacement,
- Interior deconstruction and restoration of plaster walls and ceilings and replacement of four windows, (two exterior, two interior relights)
- Repair or replacement of grand staircase at the Courthouse entrance

4.2 Advanced Coordination/Timeliness –

This project is safety and facility access sensitive and will require advanced coordination with the Facilities & Maintenance Manager to complete the project in a timely manner while ensuring the safety of operations and continuation of access to the facility by the public. The successful bidder should have substantial completion by June of 2019.

4.3 Drug, Alcohol, and Weapons-Free Worksite –

Due to the safety and security requirements of the Courthouse facility, each contractor/subcontractor must take reasonable action to ensure that its owners/employees/sub-contractors maintain a presence at the worksite that is free from substance abuse and the carrying of weapons.

4.4 Code Requirements –

Work performed will be permitted if required through the City of Ephrata, Washington, and must comply with, but not limited to, all Ephrata City codes and ordinances. All permits, inspections, and adherence to the local jurisdiction is the responsibility of the Contractor.

4.5 **COURTHOUSE MAIN ENTRY DOOR REPLACEMENT (component #1)**

The 1917 historic courthouse main entry doors have been replaced with contemporary aluminum storefront doors. To be consistent with other exterior historic renovation work, these doors should be replaced with wood doors that replicate the original doors.

SCOPE OF WORK INCLUDES

General: Remove and replace aluminum main entry doors with wood doors and brass hardware in keeping with the period and the original design. The original drawings and photos show a relatively simple pair of doors with wood stiles and rails surrounding a sizable glass light. There is a tall bottom rail and an approximate 20" high brass kick plate—all of which should be replicated to restore the original entrance experience.

Assumed door wood material: Rift cut White Oak

Hardware: Bright brass butts, kick plate, exit devices (all bright brass Von Duprin 8827 with rod guards), thresholds, weather-strip, etc.

EXCLUSIONS PERMITTED

Replacement of any equipment or system except those components specified above.

Shift work. The work will be performed during normal working hours.

Hazardous material abatement.

Excludes building code upgrades for equipment not directly replaced or repaired.

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4.6 COURTHOUSE HISTORICAL INTERIOR UPGRADES (Component #2)

The original courthouse 2nd and 3rd floor lobby areas were modified from their original finishes in 1956 and no longer resemble the original historic finishes. The 3rd floor district courtroom has also been modified from its original condition.

Proposal should be to restore the lobby and district court wall and ceiling finishes to more closely resemble the original wall and ceiling construction.

SCOPE OF WORK INCLUDES

Demolition

Walls: In the original courthouse, at the main Lobby (2nd floor) and the upper main circulation space (3rd floor), remove the non-original surface-applied wood paneling and related surface-applied white trim with arched crown. Remove all substrate blocking and fasteners to expose original plaster beneath paneling.

Ceilings: In the original courthouse, remove the surface-applied acoustical ceiling tiles and trim in preparation for restoration of substrate sand plaster.

Entry Lobby Restoration: In the original courthouse entry, lobby space beside the entry doors had been modified to accommodate mechanical equipment, and enclosed in "closets" separate from the lobby. Under this element, remove any equipment and the "closet" construction (walls, doors, etc.) and fully open and restore finishes in this space as part of the entry lobby. Includes removal of bars on front windows and replacement of front windows. Also includes restoration of original public bulletin boards, and the replacement of relights that have been plastered in.

General

Walls: Restore original plaster to match adjacent original finish.

Ceilings: Restore original plaster to match adjacent original finish.

Painting: Paint all wall and ceiling surfaces.

Electrical: Replace all lighting fixtures (ceiling-hung and wall-mounted) with new period-style fixtures. Provide a fixture allowance of \$1,000.00 per fixture.

EXCLUSIONS PERMITTED

Replacement of any equipment or system except those components specified above. Assumed existing equipment to remain is functioning per latest as-builts drawings and manufacturer specifications.

Shift work. The work will be performed during normal working hours.

Hazardous material abatement. (Ceiling tiles contain no asbestos but glue dots holding the 9" x 9" tiles in some areas do).

Excludes building code upgrades for equipment not directly replaced or repaired.

4.7 HISTORICAL FRONT STEPS/SNOW MELT UPGRADES (Component #3)

The original courthouse front steps have areas that are cracked and are showing significant wear. Grant County has to block the front steps during poor weather conditions due to safety concerns caused by ice buildup on the steps. Weather damage to the front steps as well as the need to barricade the front steps affects the historical appeal of the building.

**** This scope contains both a "prime" and "alternate" bid, in either bid it is required that the cheek walls where they butt to the treads be waterproofed. Currently, water is able to seep into the terra cotta tile and clay biscuit from behind its face causing water damage to the cheek walls. For the purpose of the bid, the Alternate Bid is what will be scored amongst all responders. Grant County wishes to have accurate pricing on both the prime and alternate methods but assumes the prime method will be cost prohibitive. This does not preclude the prime bid from being selected if the final scope is a better value or better element than the alternate bid. ****

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Prime Bid for front steps:

SCOPE OF WORK INCLUDES

Demolish and dispose of the existing concrete front steps as necessary. Sandblast or grind current stairs to remove poured layers of adhesives and failing pedestrian coatings

Concrete: Provide sub-stair per Conceptual Stair Detail.

Cast Stone: Provide cast stone (precast) steps per Conceptual Stair Detail. Include mortar setting bed. If unable to use cast stone, provide detail for concrete

Railings: Provide 4 lines of bronze railing to match existing positions as follows:

Remove and refinish existing railings. Extend as necessary to meet current code, replace once stairs are complete

Waterproofing Membrane: The waterproofing membrane we suggest is American Hydrotech. It's an approximate 140 to 160 mil membrane built up out of hot rubberized asphalt. It would go only on the upper flight of the stairs (where the stairs act as a roof above interior space below). In plan this is an area about 21' x 12' (but the 12' dimension is not flat...it stair steps down 12 risers over about a 6' vertical drop).

EXCLUSIONS PERMITTED

Replacement of any equipment or system except those components specified above. Assumed existing equipment to remain is functioning per latest as-builts drawings and manufacturer specifications.

Shift work. The work will be performed during normal working hours.

Hazardous material abatement.

Excludes building code upgrades for equipment not directly replaced or repaired.

Alternate bid for front steps.

Exterior Grand Entry Stair Restoration and Snow Melt:

The original grand entry stairs have deteriorated worse than any other character-defining element of the building. Due to maintenance problems, they have been completely covered over with a heavy-body pedestrian traffic coating. The stairs appear to be poured in place concrete with many chips and spalls that reveal the coarse aggregate used in the making of the concrete. The surface fine aggregate has degraded badly. The intent is to extend the steps outward by one step width. By extending the top step east away from the courthouse by one step width beginning with the first step at the portico, we utilize the existing steps as a base with new step poured on top of each concurrent step from top to bottom. Each step will match the existing dimensions of 6-1/2" rise with a 12" tread width, but will add a cove, and 1" bull nose to protect the edges of the steps from future deterioration. 3 grooves for step protection would also be included in the top of each step for the safety of the public. In addition, a snow melt system would be installed to preserve the life of the new installation. Currently the stairs are chained off and deemed inaccessible to the public during winter storms or cold weather and due to accumulation of snow and ice, and the resultant danger to foot traffic. Restricting public access through our Courthouse main entrance is a major concern to our constituents. The snow melt system would make the stairs accessible year round and prolong the life of the steps by eliminating degradation due to snow melt salts and due to physical abuse from snow removal. In addition the handrails would be refurbished and elongated to meet current building requirements. The extending of the staircase one foot only adds to the grandeur of the original steps and although this is a slight modification, it is not one that removes or changes the historical character of the Courthouse.

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4.8 Completion of Work –

Prior to the County's acceptance of the work, the prime contractor must complete and/or ensure that all subcontractor work is completed to finish quality and that all surplus and/or rejected materials and unsightly objects such as stones, stumps, limbs, roots, concrete, etc. have been removed from the site, properly disposed of, and that all cleanup has been accomplished and the site is of a neat appearance.

5. PRICE AND PAYMENT PROPOSAL INSTRUCTIONS

5.1 Fees and Insurance

5.1a Propose all fixed fees and/or hourly rates of pay, as appropriate, for implementation of services as described within the RFP.

5.1b On the forms included in the Contract Provisions, the Contractor shall furnish a performance bond, which guarantees the Contractor's faithful performance of the Contract, and a labor and material payment bond, which guarantees the Contractor's payment for all tax's, labor, material, subcontractors and material and equipment suppliers. Each bond shall have a penal sum in the full amount of the Contract price, including sales tax. The labor and material payment bond shall remain in force until the Contract Completion Date, and for such period of time thereafter during which the law allows claims to be filed and finally resolved by litigation. In addition to securing the faithful performance of all Contractors obligations under the Contract, the performance bond shall remain in force for a period of at least two years after the Substantial Completion Date, with respect to defective workmanship, equipment, and materials, and shall otherwise secure all other obligations of the Contractor throughout all periods of limitation and repose. The Contractor shall be required to provide extended warranties for specific materials or equipment as indicated further in the Contract Provisions. The required performance bond and labor and material payment bond shall each be issued by a corporate surety company acceptable to the Owner and authorized to do business in the state in which the work is located.

5.1c Within five (5) business days after final signatures are obtained on the contract, the individual/agency shall provide the County with a certificate of liability insurance naming Grant County and its employees and officers as additionally named insured. Said insurance shall be maintained in full force and effect for the duration of the contract and must be in an amount and format satisfactory to the County. Proof of insurance should be directed to the County's Central Services Coordinator (contact information is located on page 4 of 16).

5.2 Indemnification

The individual/agency shall defend, indemnify and hold harmless the County, its officers and employees from all claims, demands, damages, costs, expenses, judgments, attorney fees, liabilities or other losses that may be asserted by any person or entity, and that arise out of or are made in connection with the acts or omissions relating to the performance of any duty, obligation, or work hereunder. The obligation to indemnify shall be effective and shall extend to all such claims and losses, in their entirety, even when such claims or losses arise from the comparative negligence of the County, its officers and employees. However, this indemnity will not extend to any claims or losses arising out of the sole negligence or willful misconduct of the County, its officers and employees.

It is the intent of the parties to provide the County the fullest indemnification, defense, and "hold harmless" rights allowed under the law. If any word(s) contained within the contract are deemed by a court to be in contravention of applicable law, said word(s) shall be severed from the contract and the remaining language shall be given full force and effect.

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The preceding paragraph applies to any theory of recovery relating to said act or omission, by the individual/agency, or its agents, employees, or other independent contractors directly responsible to individual/agency including, but not limited to the following:

- 5.2a Violation of statute, ordinance, or regulation;
- 5.2b Willful, intentional or other wrongful acts, or failures to act;
- 5.2c Negligence or recklessness;
- 5.2d Furnishing of defective or dangerous products;
- 5.2e Premises liability;
- 5.2f Strict Liability;
- 5.2g Violation of civil rights; and/or
- 5.2h Violation of any federal or state statute, regulation, or ruling resulting in a determination by the Internal Revenue Service, Washington State Board of Tax Appeals or any other Washington public entity responsible for collecting payroll taxes, when the agency/firm is not an independent contractor.

5.3 Price Proposal

- 5.3a Payment will be made for all items complete and accepted on the unit or lump sum prices as stated in the proposal and measured and previously stated. The sum of each payment shall be full compensation for all materials, labor, and other costs to the Contractor. If progress payments are desired, please outline your request for these payments and their details in your cover letter.
- 5.3b Contractor is aware that this project is a "public work" as defined by RCW 39.04 and WAC 296-127 and is subject to the prevailing wage laws of the State of Washington. The qualifying low bid Contractor will be required to produce Certified Payroll Records to Grant County upon request. A five percent (5%) retainage will be withheld as referenced in Section 3.3.
- 5.3c A preconstruction meeting between the successful bidder and representatives of Grant County will be required before a Notice to Proceed is issued to discuss planning, safety, and workflow.
- 5.3d The proposal shall include the cost of all material, labor, engineering, surveying, milling, grading, saw cutting, clean up, M.O.T. (Maintenance of Traffic), hauling, disposal of any and all material removed or installed, mobilization, and all other fees and costs if applicable required to complete this project.
- 5.3e The contractor shall provide a warranty and the proposal shall describe in detail the duration, terms and conditions of the proposed warranty. The proposal shall include the contractor's complete terms and payment schedule. Grant County will inspect all work.

6. POST BID SUBMITTALS

6.1 Claims of Error

- 6.1a Any claim of bid error by a respondent that occurs within twenty-four (24) hours of bid opening must be:
 - Submitted in writing;

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- Marked "URGENT";
- Addressed to the County's Project Manager, Tom Gaines;
- Delivered to and in the care of the Office of the Board of County Commissioners, located on the 2nd floor of the Grant County Courthouse at 35 C Street NW in Ephrata, Washington;
- Identify the project bid and date of bid opening; and
- Request authorization for withdrawal of the bid.

6.1b Grant County will automatically approve, in writing, any such timely and properly reported bid error and request for bid withdrawal it receives. The withdrawn bid will be identified as such in the County's records and the submitted packet will remain a public record within the County's records pursuant to Washington State's Public Disclosure Act.

6.1c Grant County reserves the right to give consideration to any claim of bid error not meeting the criteria set forth in Section 6.1 paragraph 6.1a if doing so is believed by the County to be in the best interest of the County and the public it serves.

6.2 Bid Protests

The deadline for appealing a determination that a bidder is not responsible as set forth in Section 1.6 above must occur within twenty-four (24) hours of the bid opening and be:

1. Submitted in writing;
2. Marked "URGENT";
3. Addressed to the County's Project Manager, Tom Gaines;
4. Delivered to and in the care of the Office of the Board of County Commissioners, located on the 2nd floor of the Grant County Courthouse at 35 C Street NW in Ephrata, Washington;
5. Identify the project bid and date of bid opening; and
6. Identify the purported non-qualifying bidder and the applicable sections of RCW 39.04.350 which render that bidder non-qualifying.

6.2a Grant County will have three (3) working days to make a determination as to the apparent qualifying low bidder's meeting or not meeting the requirements of RCW 39.04.350 and the reason(s) for the determination.

6.3 Determination of Non-Responsible Bidder

Should Grant County determine that a bidder does not meet the requirements of a responsible bidder pursuant to RCW 39.04.3560, it will provide, in writing, the reason(s) for the determination. The bidder may appeal the determination within three (3) working days by presenting additional information to Grant County. The County will consider the additional information before issuing its final determination. If the final determination affirms that the bidder is not responsible, the Grant County may not and will not execute a contract with any other bidder until two (2) business days after the bidder determined to be not responsible has received the final determination.

7. VENDOR CHECKLIST

A complete proposal will include:

- _____ Check for any and all amendments to the RFB Packet and/or other notices;
- _____ A signed cover letter containing required information;
- _____ The provision of all vendor/company information requested;
- _____ One original and two copies in a sealed envelope, properly labeled; and
- _____ Completed/signed Grant County *Bid Proposal* form.

REQUEST FOR BIDS PACKET (Page 13 of 18)
GRANT COUNTY COURTHOUSE HISTORIC RESTORATION COMPONENTS
Project Number CSD1901

GRANT COUNTY COURTHOUSE HISTORIC RESTORATION COMPONENTS
APPENDIX A
(Page A-1)

Project Name: **Grant County Courthouse Historic Restoration Components CSD1901**

Name of Firm: _____ UBI _____

GRANT COUNTY
DEPARTMENT of CENTRAL SERVICES
35 C STREET NW
EPHRATA WA, 98823

B I D P R O P O S A L

In compliance with the contract documents, the following bid proposal is submitted:

1) BASE BID For Component #1, Front Door Replacement: for furnishing all labor, materials, equipment, and all else whatsoever necessary to demolish and remove the existing storefront and install the new door as noted in this document

\$ _____

(Do not include Washington State Sales Tax)

2) BASE BID For Component #2, Interior Improvements: for furnishing all labor, materials, equipment, and all else whatsoever necessary to remove the existing wall and ceiling finishes, restoration of plaster and reconstruction of the front entryway as noted in this document

\$ _____

(Do not include Washington State Sales Tax)

3) BASE BID For Component #3, Grand Step Replacement: for furnishing all labor, materials, equipment, and all else whatsoever necessary to demolish and remove the existing steps and install new steps as noted in this document

\$ _____

(Do not include Washington State Sales Tax)

4) ALTERNATE BID for steps, for furnishing all labor, materials, equipment, and all else whatsoever necessary to extend the steps using the existing steps as a foundation and as noted in this document

\$ _____

(Do not include Washington State Sales Tax)

REQUEST FOR BIDS PACKET (Page 14 of 18)
GRANT COUNTY COURTHOUSE HISTORIC RESTORATION COMPONENTS
Project Number CSD1901

Bid form Page 1 of 2

- 5) Total of items 1, 2, & 4, do not include Washington State Sales Tax. \$ _____
- 6) Washington State Sales Tax @ 8%. \$ _____
- 7) Total project cost (excluding Item #3) \$ _____

The undersigned Bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date for this Project, the bidder is not a “willful” violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct

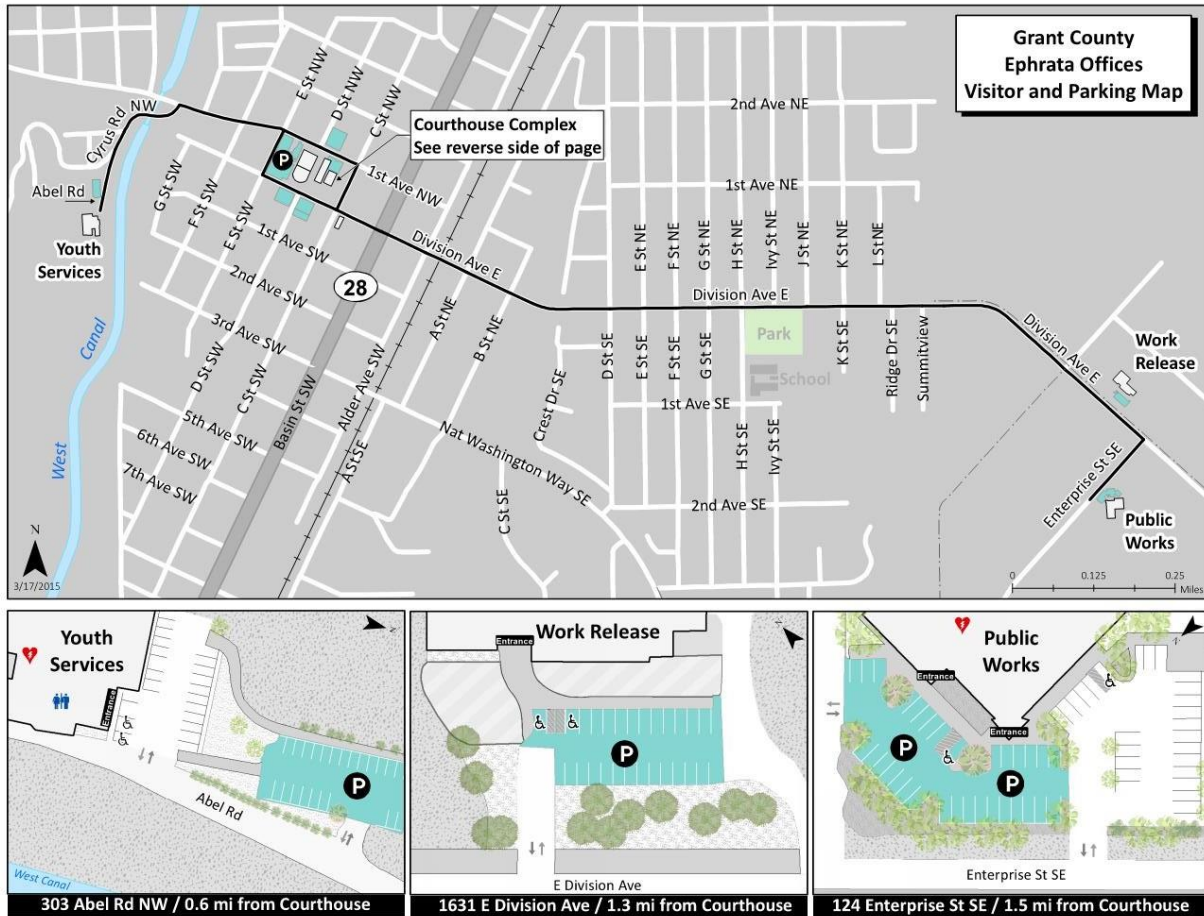
SIGNATURE OF AUTHORIZED REPRESENTATIVE: _____

Grant County reserves the right to accept or reject any or all bid prices within sixty (60) days of the bid date.

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GRANT COUNTY COURTHOUSE HISTORIC RESTORATION COMPONENTS
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APPENDIX B

Site Map / Introductory Photos



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Appendix C

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GRANT COUNTY COURTHOUSE HISTORIC RESTORATION COMPONENTS
Project Number CSD1901

Prevailing Wage Rates

Effective Date:  [Apprentice Wages](#) [Benefit Code](#)
Key for 10/31/2018

County	Trade	Job Classification	Wage	Holiday	Overtime	Note
Grant	Asbestos Abatement Workers	Journey Level	\$38.16	<u>5D</u>	<u>1H</u>	
Grant	Carpenters	Carpenter	\$45.11	<u>5A</u>	<u>1B</u>	<u>8N</u>
Grant	Carpenters	Floor Finisher	\$45.11	<u>5A</u>	<u>1B</u>	<u>8N</u>
Grant	Carpenters	Floor Layer	\$45.11	<u>5A</u>	<u>1B</u>	<u>8N</u>
Grant	Carpenters	Form Builder	\$45.11	<u>5A</u>	<u>1B</u>	<u>8N</u>
Grant	Carpenters	Scaffold Erecting & Dismantling	\$45.11	<u>5A</u>	<u>1B</u>	<u>8N</u>
Grant	Cement Masons	Journey Level	\$43.20	<u>7B</u>	<u>1N</u>	
Grant	Drywall Applicator	Journey Level	\$45.11	<u>5A</u>	<u>1B</u>	<u>8N</u>
Grant	Drywall Tapers	Journey Level	\$40.10	<u>7E</u>	<u>1P</u>	
Grant	Electricians - Inside	Journey Level	\$64.31	<u>7H</u>	<u>1E</u>	
Grant	Glaziers	Journey Level	\$30.59	<u>7L</u>	<u>4L</u>	
Grant	Laborers	Carpenter Tender	\$39.29	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Cement Finisher Tender	\$39.56	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Cement Handler	\$39.29	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Clean-up Laborer	\$39.29	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Concrete Crewman	\$39.29	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Demolition	\$39.29	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Firewatch	\$39.29	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Form Cleaning Machine Feeder, Stacker	\$39.29	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Form Setter, Paving	\$39.56	<u>7B</u>	<u>1M</u>	
Grant	Laborers	General Laborer	\$39.29	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Mortar Mixer	\$39.83	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Plasterer Tenders	\$39.83	<u>7B</u>	<u>1M</u>	
Grant	Laborers	Scaffold Erector, Wood Or Steel	\$39.29	<u>7B</u>	<u>1M</u>	
Grant	Painters	Journey Level	\$34.65	<u>6Z</u>	<u>1W</u>	
Grant	Plasterers	Journey Level	\$40.48	<u>7K</u>	<u>1N</u>	
Grant	Stone Masons	Journey Level	\$49.04	<u>5A</u>	<u>1M</u>	
Grant	Terrazzo Workers	Journey Level	\$42.21	<u>5A</u>	<u>1M</u>	
Grant	Tile, Marble & Terrazzo Finishers	Journey Level	\$34.33	<u>5A</u>	<u>1M</u>	