

GRANT COUNTY, WASHINGTON
GRANT COUNTY BUILDING AND PLANNING DEPARTMENTS'
ELECTRONIC PERMITTING AND TRACKING PROGRAM/SYSTEM
*To develop a land use permit tracking program for planning and
upgrade/replace a current Building Permit System*

Request For Proposals

Grant County is seeking proposals for an Electronic Permitting and Tracking Program (EPTP), with a primary emphasis on developing a land use permit tracking program for planning and upgrade the County's current Building Permit System used by the Building Department, or replace it with a program that is deemed equivalent, including a number of specified modifications included within a Request for Proposals/Bid Packet (RFP Packet).

Vendors are encouraged to team up with other vendors if doing so would result in a proposal that will produce the best solution for the County's need.

The County will enter into a contractual agreement with the company/companies or firm(s) to be selected as part of this RFP process. The purpose of the agreement will be to: (1) implement an upgrade of the current Building Permit System or program (on an IBM AS 400 platform) for permitting and tracking; or (2) develop a new application for the Building Permit System; and (3) a new planning permit system application for the Planning Department which complies with all specifications set forth in the RFP Packet. All proposals must interface with the Terra Scan system currently in use by the County. All systems – whether upgraded or new – must be compatible with Laser-Fiche document management systems.

Project expectations are fully set forth in the RFP Packet, which may be obtained beginning Wednesday, July 17th at:

- (1) The office of the Grant County Board of County Commissioners located at 35 C Street NW in Ephrata, Washington; or
- (2) From the Grant Website at www.grantcountyweb.us.

The deadline for proposals/bids is 4:30 p.m. on Friday, August 16, 2013. An original proposal/bid and three (3) photocopies must be submitted as shown below in a sealed envelope clearly marked with project title: "Grant County Electronic Permitting and Tracking Program". A bid security is a requirement for this project and must be submitted with all bids/proposals. Late proposals and/or proposals submitted *via* e-mail or facsimile will not be accepted.

Proposals will be opened on Friday, August 16, at 4:35 p.m. in the Commissioners' lobby located on the 2nd floor of the Grant County Courthouse at 35 C Street NW in Ephrata, Washington.

Grant County is an equal opportunity employer and this invitation extends to all qualifying individuals/companies, including those that are minority and woman-owned.

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Date of Publication: Wednesday, July 17, 2013